

**Texas Woman's University
University Regulation and Procedure**

Regulation and Procedure Name: Summer School Employment

**Regulation and Procedure
Number: URP: 02.320**

Policy Owner: Academic Affairs

POLICY STATEMENT

University courses taught during the summer school sessions are offered to meet student academic needs. This URP outlines considerations in employing faculty for summer teaching assignments.

APPLICABILITY

This policy is applicable to TWU Faculty.

DEFINITIONS

None

REGULATION AND PROCEDURE

I. Procedures

- A. Summer employment of faculty will be determined by programmatic needs based on the priorities listed below. It is expected that administrators will endeavor to afford qualified full-time faculty the opportunity for appropriate summer employment depending on the needs of the students and the University; however, summer school employment cannot be guaranteed.
- B. The course schedule for the summer sessions is to be constructed to meet the needs of TWU students in the following priority;
 - 1. Students who are enrolled in twelve-month academic programs;
 - 2. Students who can take courses primarily in the summer;

3. Students who need to take courses in order to complete graduation requirements in required courses for summer or fall graduation;
4. Students who seek to complete core requirements;
5. Students who want to complete electives.

REVIEW

This policy will remain in effect and published until it is reviewed, updated, or archived. This policy is to be reviewed once every six years. Interim review may be required as a result of updates to federal and state law or regulations, Board of Regents policies, or internal processes or procedures.

REFERENCES

None

FORMS AND TOOLS

None

<p>Publication Date:</p> <p>Next Review:</p>
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