

Texas Woman's University University Regulation and Procedure

Regulation and Procedure Name: Ranks and Titles of University Faculty

**Regulation and Procedure
Number: URP: 02.344**

Policy Owner: Academic Affairs

POLICY STATEMENT

TWU has established Ranks and Titles of University faculty commensurate to university needs and faculty qualifications.

APPLICABILITY

This policy is applicable to TWU Faculty.

DEFINITIONS

None

REGULATION AND PROCEDURE

I. Procedures

- A. Faculty members on a tenure track must be full-time and appointed to one of the standard ranks: Professor, Associate Professor, As-sistant Professor, or Instructor. These appointments are made in accordance with the individual's qualifications and experience, but require appropriate credentials including the terminal degree from an accredited institution. The terminal degree shall be consistent with the profession or discipline.
- B. The rank of Instructor is a full-time appointment. Although the time in rank of Instructor can be part of the probationary period, tenure will be granted only if the person meets all of the requirements for promotion and tenure.
- C. Under appropriate circumstances where there are special needs in academic programs that require faculty experience for accreditation or other scholarly, artistic or research reasons, full-time faculty may be appointed in non-tenure track positions. These appointments are made with the following titles: Senior Lecturer, Lecturer II, Lecturer I, Clinical Professor, Associate Clinical Professor, As-sistant Clinical Professor, Clinical

Instructor, Research Professor, Associate Research Professor, Assistant Research Professor, Artist-in-Residence or Scholar-in-Residence.

D. In addition the University may employ part and full-time faculty on a temporary basis as non-tenure track appointments in Visiting roles. These appointments are made with a title such as Visiting Assistant Professor.

E. All tenure-track appointments are expected to be full-time and salaried unless an exception is granted. All other titles in the series may be full-time or part-time, salaried or non-salaried.

II. Descriptions of Ranks and Titles of University Faculty

A. Instructor (probationary appointment/tenure track)

1. Tenure will not be granted while person holds this rank; ABD or lacks only defense or official conferring of appropriate degree
2. Duties: Teaching; Research/Creative Activities; Service

B. Assistant Professor (probationary appointment/tenure track)

1. Appropriate terminal degree in field
2. Duties: Teaching; Research/Creative Active; Service

C. Professor (probationary appointment/tenure track)

1. Appropriate terminal degree in field
2. Duties: Teaching; Research/Creative Activities; Service

D. Lecturer I (does not earn tenure)

1. Master's degree; occasionally only a baccalaureate degree in certain fields plus appropriate experience
2. Duties: Teaching and appropriate scholarship and service outlined in URP 02.342: Faculty Promotion and Tenure.

E. Lecturer II (does not earn tenure)

1. Master's degree and meritorious service in rank of Lecturer I for at least four years
2. Duties: Teaching and appropriate scholarship and service outlined in URP 02.342: Faculty Promotion and Tenure.

F. Senior Lecturer (does not earn tenure)

1. Master's degree and meritorious service in rank of Lecturer II for at least four years
2. Duties: Teaching and appropriate scholarship and service outlined in URP 02.342: Faculty Promotion and Tenure.

G. Clinical Instructor (does not earn tenure)

1. Normally a Master's degree; occasionally a baccalaureate degree plus appropriate experience; entry level appointment in fields such as Dental Hygiene, Nutrition, Nursing, Physical Therapy, Occupational Therapy, and other clinical areas
2. Duties: Clinical/Laboratory Teaching and appropriate scholarship and service outlined in URP 02.342: Faculty Promotion and Tenure.

H. Assistant Clinical Professor (does not earn tenure)

1. Master's degree and significant experience
2. Duties: Clinical/Laboratory Teaching and appropriate scholarship and service outlined in URP 02.342: Faculty Promotion and Tenure.

I. Associate Clinical Professor (does not earn tenure)

1. Doctoral degree preferred and/or significant experience
2. Duties: Clinical/Laboratory Teaching and appropriate scholarship and service outlined in URP 02.342: Faculty Promotion and Tenure.

J. Clinical Professor (does not earn tenure)

1. Doctoral degree preferred and significant experience
2. Duties: Clinical/Laboratory Teaching

K. Assistant Research Professor (does not earn tenure)

1. Doctoral degree; entry level appointment for a person whose principal assignment is research
2. Duties: Research

L. Associate Research Professor (does not earn tenure)

1. Doctoral degree plus at least five to seven years' experience, principally in research

2. Duties: Research

M. Research Professor (does not earn tenure)

1. Doctoral degree plus at least eight to ten years' experience, principally in research

2. Duties: Research

N. Adjunct Faculty (does not earn tenure)

1. Duties: Teaching

O. Artist-In-Residence, Scholar-In-Residence (does not earn tenure)

1. Special category with qualifications and duties described by the discipline when the position is requested

REVIEW

This policy will remain in effect and published until it is reviewed, updated, or archived. This policy is to be reviewed once every six years. Interim review may be required as a result of updates to federal and state law or regulations, Board of Regents policies, or internal processes or procedures.

REFERENCES

[URP 02.342: Faculty Promotion and Tenure](#)

FORMS AND TOOLS

None

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