

Texas Woman's University University Regulation and Procedure

Regulation and Procedure Name: Faculty Summer Salaries Paid From Grant and Contract Funds

Regulation and Procedure Number: URP: 02.362

Policy Owner: Academic Affairs

POLICY STATEMENT

The purpose of the URP is to specify parameters for salaries paid from grant and contract funds.

APPLICABILITY

This policy is applicable to TWU Faculty.

DEFINITIONS

1. "Institutional Base Salary ("IBS")" means the annual compensation paid by the university for an individual's appointment, whether that individual's time is spent on research, instruction, administration, or other activities. IBS excludes any income that an individual earns outside of duties performed for the university.

REGULATION AND PROCEDURE

I. General Guidelines

- A. Charges for work performed on Federal awards by faculty members during the academic year are allowable at the IBS rate. In no event will charges to Federal awards, irrespective of the basis of computation, exceed the proportionate share of the IBS for that period. This principle applies to all members of faculty at an institution. Unless there is prior approval by the Federal awarding agency, charges of a faculty member's salary to a Federal award must not exceed the proportionate share of the IBS for the period during which the faculty member worked on the award.

- B. Faculty receive no more than the same salary, pro-rated as appropriate, when they are paid from a grant or contract as they do when paid as specified in the regular academic or summer contracts. Fees for consultative services provided by faculty are determined on a case-by-case basis, as specified by contract with external clients.

REVIEW

This policy will remain in effect and published until it is reviewed, updated, or archived. This policy is to be reviewed once every six years. Interim review may be required as a result of updates to federal and state law or regulations, Board of Regents policies, or internal processes or procedures.

REFERENCES

None

FORMS AND TOOLS

None

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