

**Texas Woman's University  
University Regulation and Procedure**

**Regulation and Procedure Name: Alterations Changes to Real Property**

**Regulation and Procedure  
Number: URP: 04.560**

**Policy Owner: Finance and Administration**

**POLICY STATEMENT**

None

**APPLICABILITY**

This policy is applicable to TWU Employees.

**DEFINITIONS**

None

**REGULATION AND PROCEDURE**

I. Purpose

All renovations, construction, etc., that would alter or change real property owned by the Texas Woman's University must be approved in advance. Any work that involves a change or modification to real property must be approved through the Office of the Associate Vice President for Facilities Management and Construction in coordination with the Office of the Vice President for Finance and Administration.

**REVIEW**

This policy will remain in effect and published until it is reviewed, updated, or archived. This policy is to be reviewed once every six years. Interim review may be required as a result of updates to federal and state law or regulations, Board of Regents policies, or internal processes or procedures.

**REFERENCES**

None

**FORMS AND TOOLS**

None

<p><b>Publication Date:</b></p> <p><b>Next Review:</b></p>
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