

**Texas Woman's University
University Regulation and Procedure**

Regulation and Procedure Name: Dual Career Couples Assistance Program

**Regulation and Procedure
Number: URP: 05.240**

Policy Owner: Finance and Administration

POLICY STATEMENT

The purpose of the Dual-Career Couples Assistance is to support Texas Woman's University mission to recruit and employ faculty and staff by identifying employment resources that support a candidates' spouse/partner in locating career opportunities across all campuses and in the Denton, Dallas or Houston area.

APPLICABILITY

This policy is applicable to TWU Faculty and Staff.

DEFINITIONS

None

REGULATION AND PROCEDURE

I. Dual Career Couples Assistance Program

If during the search process a candidate discloses information to the hiring supervisor or search committee regarding the need for spouse/partner employment assistance, the candidate should be referred to the Dual-Career Couples Assistance Website within the Office of Human Resources for employment information and local community assistance programs. The assistance website is for spouses/partners of new hires and current employees.

II. Additional Assistance

The University reserves the right to offer additional assistance or placement options.

REVIEW

This policy will remain in effect and published until it is reviewed, updated, or archived. This policy is to be reviewed once every six years. Interim review may be required as a

result of updates to federal and state law or regulations, Board of Regents policies, or internal processes or procedures.

REFERENCES

Dual-Career Couples Assistance Website

[Faculty Handbook](#)

[Staff Handbook](#)

FORMS AND TOOLS

None

<p>Publication Date:</p> <p>Next Review:</p>
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