



CONTINUITY OF OPERATIONS PLAN (COOP)/ EMERGENCY MOBILIZATION PLAN					
<table border="1"> <tr> <td style="width: 50%; vertical-align: top;"> ✓ new: rescinds: amends: </td> <td style="width: 50%; vertical-align: top;"> cross-reference: accreditation standards: NYSLEAP Standard(s): 58.2, 58.3 & 58.4 </td> </tr> <tr> <td style="vertical-align: top;"> effective date: March, 2022 </td> <td style="vertical-align: top;"> amend date: </td> </tr> </table>		✓ new: rescinds: amends:	cross-reference: accreditation standards: NYSLEAP Standard(s): 58.2, 58.3 & 58.4	effective date: March, 2022	amend date:
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I. PURPOSE

The Tompkins County Sheriff’s Office has prepared a comprehensive and effective Continuity of Operations Plan to ensure that essential operations can be performed during an emergency situation that may disrupt normal operations. This plan was developed to establish policy and guidance to ensure the execution of mission-essential functions and to direct the relocation of personnel and resources to an alternate facility capable of supporting operations. The plan outlines procedures for emergency mobilization, the delegation of authority, alternate operations and communications locations, management of vital records and a recovery to normal operations.

II. PROCEDURES

The Sheriff’s Office has essential operation and functions that must be performed, or rapidly and efficiently resumed, in a disaster or emergency. Emergency events can quickly interrupt, paralyze, and/or destroy the ability to perform these essential operations. While the impact of these emergencies cannot be predicted, planning for operations under such conditions can mitigate the impact of the emergency on our personnel, our facilities, our services, and our mission.

III. TRAINING AND REVIEW

The plan is attached and available to all personnel for review and training. A test of the COOP plan will be conducted periodically.

Attachments:

- A. [Continuity of Operations Plan](#)

By Order Of

Derek Osborne
 Sheriff