Agency Name	Office of Family Support (OFS)
Chapter No./Name	09 – Support Enforcement Services (SES)
Part No./Name	X. Louisiana Automated Support Enforcement System (LASES) User Guide
Section No./Name	X-2800 Tax Offset
Document No./Name	X-2840 Review Tax Offset Data (LMTC)
Dates	**Issue** September 1, 2006	**Effective** September 1, 2006

Use the List Member Tax Cases (LMTC) to accomplish the following:

- View case certification amounts for federal and state tax offset per year,

- To reach the Tax Data (TADA) screen,

- To reach the Tax Offset Administrative Review (TOAR) screen.

- * To reach the List Member Tax History (LMTH) screen.

- To reach the Offset Rejected members (OFRM) screen.

X-2841 HOW TO GET STARTED

To reach the LMTC screen:

- Enter 'LMTC' in the GOTO field on any screen and press ENTER.

- Press the PF9 key on the LMTH, TOAR, or OFRM screen. **

The LMTC screen appears. Complete the following fields at the bottom of the screen.

- TYPE - Code for the type of tax offset. Press PF2 for the list of codes.

- CASE ID

Press the ENTER key. The tax offset information for the case since 1999 will appear.

X-2842 INSTRUCTIONS

The following fields appear with tax information on the case:

- MEMBER TAX DATA - The arrears totals (FITAP and Non-FITAP) of all cases submitted to IRS.

- * LAST NAME-Last name submitted on file.

- FIRST NAME-First name submitted on file.

- SSN-SSN submitted on file.

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- TYPE-Code for the type of tax offset. Press PF2 for the list of codes.

- STATUS-Status of the submittal. Press PF2 for the list of codes.

- NOTICE DT-Date the Pre-Certification Notice (SES-008) generated.

- TRANS DT-Date Transaction submitted.

- AFDC-The FITAP arrears totals of all cases submitted.

- TR-Transaction type submitted.

- RES-Response received from IRS. Populates field with 'ACC' if transaction was accepted and 'REJ' if transaction was rejected.

- Non-AFDC- The Non-FITAP arrears totals of all cases submitted. **

- TR-Transaction type submitted.

- RES-Response received from IRS. Populates field with 'ACC' if transaction was accepted and 'REJ' if transaction was rejected.

- Total-The arrears totals (FITAP and Non-FITAP) of all cases submitted. **

- CASE TAX SUMMARY

- ACT (X)- Selection field.

- AR - designated that the case contains a current active administrative review.

- CASE - Case number for member submitted for tax offset. All cases that were submitted will be listed.

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- ST - Tax offset status; press PF2 for the list of codes.

- STATUS DT - The date of the last status change.

- * AFDC - The amount of the FITAP certification for the case.

- NON-AFDC-The amount of the Non-FITAP certification for the case.

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- <mark>Total-The total amount for which the case was certified. **</mark>

For further tax information the user must access the TADA screen. Refer to X-2850.

To record a Tax Offset Administrative Review (tax offset appeal), the user must access the TOAR screen. Refer to X-2870.