

Case Name: \_\_\_\_\_  
Case ID Number: \_\_\_\_\_  
Worker Number: \_\_\_\_\_  
Date: \_\_\_\_\_

- ☐ Please have your landlord complete this form. You must return it to us by \_\_\_\_\_.  
If you have any questions concerning the completion of this form, please call \_\_\_\_\_.

☐ Có chủ nhà của bạn hoàn thành mẫu đơn này. Bạn phải trả lại cho chúng tôi bởi \_\_\_\_\_.  
Nếu bạn có bất kỳ câu hỏi nào liên quan đến việc hoàn thành mẫu đơn này, xin vui lòng gọi \_\_\_\_\_.

☐ Por favor, pedirle al dueño dueño que completar este formulario. Usted debe volver a nosotros por \_\_\_\_\_.  
Si tiene alguna duda sobre el llenado de este formulario, por favor llame \_\_\_\_\_.

1. Current monthly rent: \$ \_\_\_\_\_ Who pays the rent? \_\_\_\_\_

2. Date the above-named person moved into the house/apartment? \_\_\_\_\_.
- Property address: \_\_\_\_\_
- Is any portion of the monthly rent paid by Section 8, HUD, or Housing Authority? ☐ Yes ☐ No
- If yes, how much? \$ \_\_\_\_\_.

3. List **all** persons who live in the home and list relationship to the above-named person.

Relationship to Above-Named Person

[illegible]

4. Does the above-named person receive a HUD utility check each month? ☐ Yes ☐ No ☐ Unknown  
If yes, how much is the check? \_\_\_\_\_

5. Are utilities included in the rent payment? ☐ Yes ☐ No If yes, which utilities are included  
in the rent payment? ☐ Electricity ☐ Gas ☐ Water ☐ Sewage ☐ Telephone  
☐ Other \_\_\_\_\_.

6. Is this household responsible to pay for any utilities separately from the rent payment? ☐ Yes ☐ No  
If yes, which utilities are separate? Please list: \_\_\_\_\_

7. If the household lives in Section 8 or HUD housing, do they pay excess utility charges?  
☐ Yes ☐ No If yes, how much? \$ \_\_\_\_\_.

\_\_\_\_\_  
Print Name of Landlord/Agent/Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Landlord/Agent/Owner

\_\_\_\_\_  
Address

Telephone number where you can be reached during the day: \_\_\_\_\_