

<b>SUBJECT: Builder's Risk Insurance for Construction Projects</b>	<b>Effective Date:</b>	<b>Procedure Number:</b>	
	11/24/20	FS 2013 FPC0012	
	<b>Supersedes:</b>	<b>Page</b>	<b>Of</b>
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<b>Responsible Authority:</b> Associate Vice President, Administration and Finance (Facilities and Safety)			

**APPLICABILITY/ACCOUNTABILITY:**

This procedure applies to all Facilities Planning and Construction (FPC) personnel.

**PROCEDURE STATEMENT:**

Builder's Risk Insurance for all construction projects is carried by the university, through the Office of Enterprise Risk and Insurance Management (RM), which will provide FPC with the cost of the insurance for individual projects.

**PROCEDURE:**

1. For projects less than \$4,000,000, RM will provide FPC with a rate sheet, listing the various costs for the insurance.
2. For projects \$4,000,000 or greater:
  - FPC will request a quote from RM at least one month prior to the start of construction.
  - FPC will provide the RM with: a) the guaranteed maximum price (GMP) of the project; b) the project start and end dates, including any extensions, to ensure the policy will be enforced through the duration of the project; and c) any additional project information necessary to procure insurance coverage.
  - Once the Builder's Risk insurance is procured, RM will provide FPC with a certificate of insurance evidencing coverage.
3. If a Contractor or FPC becomes aware of a potential or known claim or suit against the university, they are required to notify RM immediately upon notice. Failure to provide appropriate notice may void coverage.

Approved By: <i>Duane Siemen</i>	Date Approved: 11/30/2020
Duane Siemen Interim Associate Vice President, Administration and Finance (Facilities and Safety)	