


<p>Accreditation Standards: 2.1.1, 2.1.2, 2.1.3</p> <p>Revisions: 08/97; 01/99; 09/99; 03/05; 10/07; 10/13; 02/15</p> <p>References: FSS 23, 252, 316, 893, 901.15, 1012.97</p>	<p>University of Florida Police Department</p>  <p>Department Standards Directive</p>	<p>Responsibility: Administration</p> <p>Pages: 07</p> <p>Related Documents: None</p>
<p>TITLE: JURISDICTIONAL RESPONSIBILITIES AND MUTUAL AID</p>		

1030 Jurisdictional Responsibilities and Mutual Aid

1030.1 Purpose. The purpose of this directive is to establish guidelines relating to jurisdictional responsibilities and mutual aid.

1030.2 Discussion. It is advantageous for law enforcement agencies within Alachua County, Florida, and in adjoining jurisdictions to be available to assist each other. For this reason, Departmental personnel should be aware of the jurisdictional boundaries of the Department, mutual aid agreements and the available services from other agencies.

The mutual aid agreements with the Gainesville Police Department and Alachua County Sheriff's Office give officers wide latitude and discretion in the performance of their duties. It is impossible to develop a procedure or policy to address every situation or circumstance that may occur. Members of this Department must be constantly mindful that their actions may have far reaching consequences. Ultimately, there is no substitute for common sense and the use of good judgment.

1030. 3 Policy. In accordance with Florida law, the Department has jurisdiction on or within 1,000 feet of any property or facilities that are under the guidance, supervision, regulation, or control of the University of Florida Board of Trustees (UFBOT), a direct-support organization of the UFBOT, or any other organization controlled by the UFBOT, or within a specified jurisdictional area as agreed upon in a mutual aid agreement entered into with a law enforcement agency pursuant to s. 23.1225(1).

The University of Florida main campus area is roughly bounded by West University Avenue and SW 2nd Avenue on the north, Southwest Archer Road on the south, Southwest 13th Street on the east, and Southwest 34th Street on the west. There are numerous additional buildings and properties located near this geographical perimeter. Additionally, other property and facilities

under the guidance, supervision, regulation or control of the UFBOT and are located within Alachua County but outside the City of Gainesville.

Concurrent jurisdiction exists between the Department and applicable city/county/state/federal law enforcement agencies, on or within 1,000 feet of any property or facilities that are under the guidance, supervision, regulation, or control of the University of Florida Board of Trustees (UFBOT), a direct-support organization of the UFBOT, or any other organization controlled by the UFBOT.

It is the policy of this Department not to routinely patrol locations outside its jurisdiction; but due to the scattered locations of University properties within the city and county, Department officers often witness criminal violations being perpetrated within the jurisdictions of the City of Gainesville Police Department and the Alachua County Sheriff's Office while carrying out their routine law enforcement responsibilities to the University. Therefore, as the jurisdictions of the Department, the City of Gainesville Police Department and the Alachua County Sheriff's Office are so located in relation to each other that it is to the advantage of each to receive and extend mutual aid in the form of law enforcement services and resources to adequately respond to intensive situations including but not limited to emergencies as defined under Section 252.34(2) FSS and continuing, multi-jurisdictional law enforcement problems so as to protect the public peace and safety and preserve the lives and property of the people, it is also the policy of this Department to enter into voluntary cooperation and operational assistance agreements with both the City of Gainesville Police Department and the Alachua County Sheriff's Office.

Department officers, while on duty and outside their primary jurisdiction, who observe criminal activity or take enforcement action, shall take action appropriate with the provisions of the mutual aid agreements and Florida State Statutes. The officer(s) initiating such action shall cause the appropriate law enforcement agency to be contacted and asked to respond to the incident. The incident shall be turned over to that agency upon their arrival, and the officer will become a witness to the incident. If that agency refuses to take over the incident, the officer will continue with the investigation of the incident. Officers must be able to articulate and justify all law enforcement action exercised under the mutual aid agreements.

If an outside agency contacts the Department regarding an incident that happened on campus, and was observed by or initiated by a law enforcement officer of the other agency, the Department may assume control over the incident or may become a witness to the incident, whichever is most appropriate depending on the circumstances.

1030.4 Procedure.

A. Mutual Aid Agreement with the City of Gainesville.

- 1.** Under the terms of the agreement with the Gainesville Police Department, members of the University of Florida Police Department actually engaging in mutual cooperation and assistance outside of the jurisdictional limits of their agency, shall, pursuant to the provisions of Section 23.127, F.S.S. have the same powers, duties,

rights, responsibilities, privileges and immunities as if they were performing their duties in the jurisdiction in which they are normally employed.

2. The law enforcement agencies may request and render assistance to the other to include, but not limited to "dealing with riots, civil disturbances, large protest demonstrations, aircraft disasters, sporting events, concerts, parades, escapes from detention facilities, and incidents requiring the utilization of specialized units.
3. In addition, each agency may request or render law enforcement assistance to the other in dealing with any violations of Florida State Statutes to include, but not limited to, investigating homicides, sex offenses, robberies, assaults, burglaries, larcenies, gambling, motor vehicle thefts, drug violations pursuant to Chapter 893, F.S.S., accidents involving motor vehicles and violations of the Florida Uniform Traffic Control Law, providing back-up services during patrol activities and participating in inter-agency task forces and / or joint investigations.
 - a. **Operational Assistance.** If an agency needs assistance it shall notify the agency head or designee of the agency from which such assistance is required. The agency head or designee shall evaluate the situation and the agency's available resources, consult with his or her supervisors, if necessary, and respond in a manner deemed appropriate. The agency's head decision in this regard shall be final.
 - b. **Voluntary Cooperation.** Voluntary cooperation can be initiated by any law enforcement officer as availability of resources permit. The officer shall immediately advise their supervisor of their intention to invoke voluntary cooperation mutual aid assistance when circumstances permit. When unable to make prior notification, officers invoking voluntary cooperation authority shall notify their supervisor immediately afterwards.
4. The resources or facilities that are assigned by the assisting agency shall be under the immediate command of a supervising officer designated by the assisting agency head. Such supervising officer shall be under the direct supervision and command of the agency head or designee of the agency requesting assistance.
5. Any time that cooperative mutual aid assistance has been initiated and a Department member has taken action, an incident report will be completed detailing the actions taken by the member.
6. Costs of equipment, resources, facilities and other expenses shall be compensated in accordance with the terms of the agreement.
7. **Indemnification.** Each party engaging in any mutual cooperation and assistance, pursuant to this agreement, agrees to assume responsibility for any suit or claim for damages resulting from any and all acts, omissions or conduct of such party's own employees occurring while engaging in rendering such aid pursuant to this agreement,

subject to the provisions of Section 768.28 F.S.S. where applicable. Each party shall control the defense of any suit or claim asserted against it.

- 8. Insurance.** Each party shall provide satisfactory proof of liability insurance by one or more of the means specified in Section 768.28 (14) F.S.S. in an amount which is, in the judgment of the governing body of that party, at least adequate to cover the risk that party may be exposed, should the insurance coverage, however provided, of any party be canceled or undergo material change, that party shall notify all parties to this agreement of such change within ten (10) days of receipt of notice or actual knowledge of such change.
- 9.** No modifications or extensions of the Mutual Aid Agreement shall be effective unless in writing and executed by all parties.

B. Mutual Aid Agreement with the Alachua County Sheriff's Office.

- 1.** Under the terms of the agreement with the Alachua County Sheriff's Office, University Police Officers' authority as defined in Section 240.268 F.S.S. and Section 901.15, Arrest by Officer Without Warrant, is extended and officer's may arrest, in accordance with the laws of this state, any person for violation of state law or applicable county ordinances when such violations occur in the presence of University Police Officers while on duty anywhere in Alachua County.
 - a.** Additionally, when criminal violations occur in Alachua County outside the jurisdiction of the University of Florida Police Department and the criminal violations are brought to the attention of University Police Officers, the officer will immediately notify the Alachua County Sheriff's Office and wait for assistance unless an emergency exists which requires an immediate response to protect life or property.
 - b.** Should an emergency exist which requires immediate response to protect life or property, Department members will respond immediately and the Sheriff's Office will be notified as soon as possible. Upon arrival of the Sheriff's Office, the University Police Officer will become a witness for the Sheriff's Office and provide whatever assistance necessary or requested by the Sheriff's representative.
- 2.** University Police Officers may serve subpoenas, search warrants or other legal process when such legal process arises from the routine law enforcement activities (as defined in Florida Statutes Sections 240.268 and 901.15) in the normal jurisdiction of University Police Officers. UPD will notify and cooperate with the Warrants Section at the Sheriff's Office prior to becoming involved in fugitive investigations, serving subpoenas, search warrants or other legal process.
- 3.** Department officers shall promptly notify the Sheriff's Office when arrests are made outside the Department's jurisdiction and will promptly deliver all persons arrested and charged with a felony to the Sheriff and all persons arrested and charged with

misdemeanors shall be delivered to the applicable authority as may be provided by law, but otherwise to the Sheriff.

4. Under the terms of the agreement with the Alachua County Sheriff's Office, in the event that a party to this agreement is in need of law enforcement assistance, it shall notify the other party of such need with as much advance notice as practical.
5. The party whose assistance is sought shall determine in its sole discretion, whether and in what manner to respond and shall promptly notify the other party of its decision.
 - a. **Operational Assistance.** If an agency needs assistance it shall notify the agency head or designee of the agency from which such assistance is required. The agency head or designee shall evaluate the situation and the agency's available resources, consult with his or her supervisors, if necessary, and respond in a manner deemed appropriate. The agency's head decision in this regard shall be final.
 - b. **Voluntary Cooperation.** Voluntary cooperation can be initiated by any law enforcement officer as availability of resources permit. The officer shall immediately advise their supervisor of their intention to invoke voluntary cooperation mutual aid assistance when circumstances permit. When unable to make prior notification, officers invoking voluntary cooperation authority shall notify their supervisor immediately afterwards.
6. The resources that are assigned by the assisting party shall be under the immediate command of the supervising officer designated by that party. Such supervising officers shall be under the direct supervision and command of the party requesting assistance.
7. Costs of equipment, resources, facilities, and other expenses shall be compensated in accordance with the terms of the agreement.
8. Any time that cooperative mutual aid assistance has been initiated and a department member has taken action, an incident report will be completed detailing the actions taken by the member.
9. **Indemnification.** Each party engaging in any mutual cooperation and assistance, pursuant to this agreement, agrees to assume full responsibility for any suit or claim for damages resulting from any and all acts, omissions or conduct of such party's own employees occurring while engaging in rendering aid pursuant to this agreement, subject to the provisions of Section 768.28 F.S.S. where applicable. Each party shall control the defense of any suit or claim asserted against it.
10. No modification or extensions of the Mutual Aid Agreement shall be effective unless in writing and executed by all parties.

C. Major Incidents. In emergency situations where there may be a need to request assistance from either the Gainesville Police Department or the Alachua County Sheriff's Office, the

shift commander shall notify the Chief or designee. The Chief or designee shall determine whether to request assistance under the terms of the agreements.

D. Radio / Telephone Communications.

1. If radio communication is possible with the agency or agencies who are providing or receiving assistance, the Communications Division shall continually maintain radio contact with the involved agency(ies) until the mutual aid situation has ended.
 - a. The party requesting assistance shall record all radio communications which relate to the assistance provided.
 - b. Only necessary radio communications with outside agencies should be used during the incident.
2. **Telephone Communications.** If for any reason radio contact is not possible, telephone contact shall be made and maintained by the Communication Division of the outside agency(ies) during the mutual aid situation.

E. Coordination with Other Agencies.

1. In multi-jurisdictional matters within the 8th Judicial Circuit, the Department will coordinate the investigation with the other jurisdictions and the State Attorney's Office.
2. Citizens requesting service which normally falls within the jurisdiction of the City of Gainesville, shall be referred to the Gainesville Police Department.
 - a. Should a citizen come to the University Police Department seeking law enforcement services and their complaint does not fall within University Police jurisdiction, it shall be the policy of the Department to dispatch an officer if the incident is within close proximity. Upon arrival, the University Police Department will render whatever immediate aid or assistance is needed. The Gainesville Police Department will be notified and requested to respond to the location. Upon their arrival, the investigation will be turned over to their control and the University Police Department unit(s) will return to their assigned duties.
 - b. Officers will respond to calls for service from sorority and or fraternity houses off campus (outside of the Department's jurisdiction). The Gainesville Police Department will be promptly notified and requested to respond to the specific location. Upon arrival, the University Police Department will render whatever immediate aid or assistance is needed and stand-by until the arrival of the Gainesville Police Department. Upon their arrival, the investigation will be turned over to their control and the University Police Department unit(s) will return to their assigned duties.

3. Citizens requesting service which normally falls within the jurisdiction of the Alachua County Sheriff's Office, shall be referred to the Alachua County Sheriff's Office. Should a citizen come to the University Police Department seeking law enforcement services and their complaint does not fall within University Police jurisdiction, it shall be the policy of the Department to dispatch an officer if the incident is within close proximity. Upon arrival, the University Police Department will render whatever immediate aid or assistance is needed. The Alachua County Sheriff's Office will be notified and requested to respond to the location. Upon their arrival, the investigation will be turned over to their control and the University Police Department unit(s) will return to their assigned duties.

1030.5 Glossary.

Concurrent - Sharing of or having equal authority, within the same jurisdictional boundaries by two or more governmental entities.

Jurisdiction - The geographical area for which an agency exercises authority and maintains responsibility

Mutual Aid - A cooperative agreement among neighboring agencies allowing for quick and efficient augmentation of resources.

Receiving Agency - An agency that receives services, equipment, or supplies from another agency.

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Approved:

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