ILLINOIS
McKinley Health Center

Insurance Claim Submission Instructions

- Visit MyMcKinley.illinois.edu and log in with your University NetID and password.
- Click on “Billing Stmnt & Event Confirmation” icon, then click on the visit date.
- Click the printer icon to print the Billing Statement. Allow one business day for payments to be applied before printing your Billing Statement.
- Submit your Billing Statement to your insurance company for reimbursement.
- If you have private insurance, follow your plan instructions for claim submission that you will submit to them directly.
- If you have insurance through the University of Illinois Student Health Insurance plan, follow instructions found on the FAQ page at http://si.illinois.edu under “Filing Claims”.
- Some lab tests are covered by student insurance but are subject to the co-insurance and/or the outpatient deductible if not already met.
- Insurance carriers have deadlines for you to submit a claim in order to obtain reimbursement.

For Office Use only: Lab Charges applied to Student Account (if label is affixed)

Place Label Here

02/13/20:ms

ILLINOIS
McKinley Health Center

Insurance Claim Submission Instructions

- Visit MyMcKinley.illinois.edu and log in with your University NetID and password.
- Click on “Billing Stmnt & Event Confirmation” icon, then click on the visit date.
- Click the printer icon to print the Billing Statement. Allow one business day for payments to be applied before printing your Billing Statement.
- Submit your Billing Statement to your insurance company for reimbursement.
- If you have private insurance, follow your plan instructions for claim submission that you will submit to them directly.
- If you have insurance through the University of Illinois Student Health Insurance plan, follow instructions found on the FAQ page at http://si.illinois.edu under “Filing Claims”.
- Some lab tests are covered by student insurance but are subject to the co-insurance and/or the outpatient deductible if not already met.
- Insurance carriers have deadlines for you to submit a claim in order to obtain reimbursement.

For Office Use only: Lab Charges applied to Student Account (if label is affixed)

Place Label Here

02/13/20:ms