

utah department of
human services
 JUVENILE JUSTICE SERVICES

Division of Juvenile Justice Services

Personal Property Inventory

YOUTH NAME:		UNIT:		DATE:	
INTAKE PROPERTY DESCRIPTION					
SHIRT:		BELT:		OTHER:	
T-SHIRT:		SHOES:			
PANTS:		WALLET:			
SHORTS:		ID:			
UNDERWEAR:		KEYS:			
BRA:		PHONE:		JEWELRY:	
SOCKS:		GLASSES:			
COAT/JACKET:		HAT:			
Youth Signature: _____ Locker # _____ Storage Location: _____ Intake Staff (Print): _____ Date: _____					
PROPERTY RELEASED TO OR RECEIVED FROM AN OUTSIDE PARTY					
RECEIVED PROPERTY DESCRIPTION				RELEASED PROPERTY DESCRIPTION	
PROPERTY	RECEIVED BY	DATE	STAFF	PROPERTY	RELEASED TO
PROPERTY RELEASE SIGNATURES					
Personal property listed on this form has been returned to my possession and is fully accounted for. Restricted Items such as knives or other things that can be used as a weapon are not permitted to be Youth Signature: X _____ Date: _____ Guardian/Program: X _____ Date: _____ Staff Signature: X _____ Date: _____					
(Property not claimed within 90 days from release shall be considered abandoned)					

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