

Background Screening For Unsupervised Access to Children in Care

(Anyone who has unsupervised access to a child in care over 5 hours a week, would include respite, child care, babysitting)

For Licensed Foster Homes		For Unlicensed Kinship Homes		Licensed & Unlicensed Homes
Before care is provided, information must be shared with the respite caregiver to ensure the child's needs are met				
<p><u>Specific licenses:</u> Respite care can take place in respite caregiver's home after meeting background screening & walk through requirements</p> <p><u>General licenses:</u> Respite care must take place in licensed caregivers home after meeting background screening requirements (see DCFS practice guidelines for exception)</p> <p><u>Preliminary Placements & Visitation with Relatives:</u> Respite care can take place in respite caregiver's home after meeting background screening and walk through requirements.</p>				
<p>*Background check is completed by Office of Licensing</p> <ol style="list-style-type: none"> a. The application will be submitted through DACS by the Office of Licensing b. Complete live scan using the live scan authorization form created from DACS (DCFS will not pay for live scan fee) 		<p>*Background check completed by OL via DCFS TAC</p> <ol style="list-style-type: none"> a. TAC will submit application through DACS b. Complete FBI fingerprinting at DCFS location under B1561 code (\$10 fee still applies) c. DCFS TAC will wait for approvals through DACS e. Walkthrough needs to be completed by DCFS using the KBS16 Limited Home Inspection/Safety Assessment (SAFE) 		<p>Visitation with child's Relatives (Includes overnights)</p> <p>*Background check completed by DCFS TAC</p> <p>First obtain approval by the Child and Family Team with a non-licensed relative for the purpose of maintaining family connections.</p> <p>Using KBS02 form DCFS will complete the checks below:</p> <ol style="list-style-type: none"> a. Utah Criminal b. Child & Adult Abuse, & LIS Check c. FBI Finger Prints to be completed at a DCFS location under B1561 (\$10 fee is required) d. Walk through needs to be completed by DCFS using the KBS16 Limited Home Inspection/Safety Assessment (SAFE)
Respite, Child Care, Babysitting (other options)	Incidental Care Only	Respite, Child Care, Babysitting (other options)	Incidental Care Only	
<p>* Licensed out of home caregivers (Does not include specific licensed homes)</p> <p>* Temporary placement in licensed facility (CBH, Family Support Center)</p> <p>* Home of licensed child care provider (must be licensed thru Dept. of Health, Child Care Licensing Program)</p>	<p>* Juvenile Babysitters (Under 18yr)</p> <ul style="list-style-type: none"> • Approval required by RFC & Caseworker <p style="text-align: center;">(DCFS Guidelines 305.2 (M)(4)(b))</p>	<p>* Licensed out of home caregivers (Does not include specific licensed homes)</p> <p>* Temporary placement in licensed facility (CBH, Family Support Center)</p> <p>* Home of licensed child care provider (must be licensed thru Dept. of Health, Child Care Licensing Program)</p>	<p>Juvenile Babysitters (Under 18yr)</p> <ul style="list-style-type: none"> • Approval required by RFC & Caseworker <p style="text-align: center;">(DCFS Guidelines 305.2 (M)(4)(b))</p>	

Does Normalcy Apply? Normalcy applies specifically to extracurricular, enrichment or social activities which are age-appropriate for the child. This includes school, recreational and peer activities that enrich a child's whole development and gives them access to similar experiences as their peers. Reasonable and prudent parenting standards apply when the caregiver is making decisions regarding which activities a child can participate in. Normalcy is NOT an over-arching philosophy to determine what is "normal" for a family. The requirements of respite, child care, babysitting, and visitation with child's relatives apply to all children.

- **Normalcy and visitation with relatives does not include relatives of the non-related foster parent.**