



1.6.4 Institutional Animal Care and Use Committee

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| Chapter 1 - Administration and Organization | Original Effective Date: June 2000 |
| Section: 1.6 Administrative Committees | Date Last Reviewed: February 2007 |
| Responsible Entity: President | Date Last Revised: February 2007 |

I. Purpose

To establish the responsibilities and structure of the UT Health San Antonio Institutional Animal Care and Use Committee.

II. Scope

This Policy applies institution-wide to all current and prospective members of the Institutional Animal Care and Use Committee.

III. Policy

A. Members

Determined background, area of expertise, and number established by federal regulation. Membership categories are determined annually based on needs to accomplish the work and based on requirements of federal regulations.

B. Ex-Officio (with vote)

1. One representative from Environmental Health and Safety
2. One representative from the VA Hospital
3. Director of Laboratory Animal Resources and no more than two other staff veterinarians
4. Director, Institutional Animal Care Program

C. Ex-Officio (without vote)

1. Additional Laboratory Animal Resources staff veterinarians, if applicable
2. Faculty AAALAC representative, if applicable

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D. Chair

Designated annually by the President from the membership.

E. Charge

To ensure that the use of animals in research is in accordance with institutional and federal guidelines and to assist the faculty whose research and teaching activities involve animals. To review the care and treatment of animals in all areas of UT Health San Antonio (UTHSA), at least semi-annually, to assess compliance with federal and institutional standards for appropriate care and treatment of animals. To keep appropriate records of reviews conducted in order to document for the Vice President for Research of UTHSA and the Director of National Institute of Health (NIH) that such reviews have been conducted and that any violations of established standards have been reported. The Committee will require the review of research proposals in order to certify for the intuition the necessity of using animals in research or teaching to ensure that methods for the human practice of animal maintenance and experimentation are used. The Committee is responsible for ongoing review of present use and future needs of the animal facilities. To review and advise annually on the status of the Occupational Health Program for individuals who have substantial laboratory animal contact. To review and advise on the status of the training program regarding the use of animals in research. To review and advise in the development of management priorities in the areas that have an impact on academic efficiency and effectiveness to ensure that the services provided by Laboratory Animal Resources reflect the needs and interests of the academic community. This Committee is managed by the United States Department of Agriculture (USDA) and NIH, and required for accreditation by the Association for the Assessment and Accreditation of Laboratory Animal Care International.

F. Term of Membership

Three Years

IV. Definitions

There are no defined terms used in this Policy.

V. Related References

There are no related documents associated with this Policy.

VI. Review and Approval History

A. The approving authority of this policy is the University Executive Committee.

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- B. The review frequency cycle is set for three years following the last review date, a time period that is not mandated by regulatory, accreditation, or other authority.

| Effective Date | Action Taken | Approved By | Date Approved |
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| 06/2000 | Policy Origination | | |
| 02/2007 | Policy Revision | | |
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