



### 1.5.9 Library Committee

Chapter 1 - Administration and Organization	Original Effective Date: June 2000
Section: 1.5 University Committees	Date Last Reviewed: February 2024
Responsible Entity: Vice President for Academic, Faculty and Student Affairs	Date Last Revised: February 2024

#### I. Purpose

The purpose of this policy is to define membership terms and conditions, leadership selection and charge of the Library Committee.

#### II. Scope

This policy applies institution-wide to all current and prospective members of the UT Health San Antonio Library Committee.

#### III. Policy

The Library Committee meets quarterly. The committee addresses Library service issues from the users’ perspective and works with Library administration to get input from faculty, students, and staff concerning proposed changes in Library policies and practices. Faculty members who serve on this Committee should have a “global perspective” about services the Library may be willing to provide, as well as become involved in committee projects. Projects may involve additional time beyond the Committee meetings. Historically, students have been active members in this committee.

##### A. Charge

1. To serve in a consultative and advisory capacity to the President and Vice President for Academic, Faculty and Student Affairs and to advise the Director of Libraries in making recommendations to the President regarding Library practices and procedures.
2. To review and advise in the development of priorities in the areas that have an impact on academic efficiency and effectiveness to ensure that the services provided by the Library reflect the needs and interests of the academic community.

##### B. Membership

1. One (1) faculty representative from the School of Health Professions

### 1.5.9 Library Committee

2. Two (2) faculty representatives from the Basic Sciences departments
3. Two (2) faculty representatives from the School of Dentistry
4. Four (4) faculty representatives from the Long School of Medicine
5. Two (2) faculty representatives from the School of Nursing
6. One (1) student from each of the Schools.

C. Ex-Officio membership (with vote)

1. Director of Libraries
2. Assistant Vice President for Academic Technology Services/UTHSA-IT

D. Chair

Designated annually by the President from the membership.

E. Term of Membership

Members serve on the Committee for a term up to three (3) years.

#### IV. Definitions

*There are no defined terms used in this Policy.*

#### V. Related References

*There are no related documents associated with this Policy.*

#### VI. Review and Approval History

- A. The approving authority of this policy is the University Executive Committee.
- B. The review frequency cycle is set for three years following the last review date, a time period that is not mandated by regulatory, accreditation, or other authority.

<b>Effective Date</b>	<b>Action Taken</b>	<b>Approved By</b>	<b>Date Approved</b>
<b>06/2000</b>	Policy Origination		
<b>03/2012</b>	Policy Revision		
<b>09/2021</b>	Policy Review	VP AFSA/ICPO	09/03/21
<b>02/2024</b>	Policy Revision/Discretionary Edits		