



### 1.8.1 Special Events Council

Chapter 1 - Administration and Organization	Original Effective Date: June 2000
Section: 1.8 Other Campus Organizations	Date Last Reviewed: February 2007
Responsible Entity: Chief of Staff/Chief Communications Officer	Date Last Revised: February 2007

#### I. Purpose

To establish the responsibilities of the UT Health San Antonio Special Events Council.

#### II. Scope

This Policy applies institution-wide to all current and prospective members of the Special Events Council.

#### III. Policy

The Special Events Council consists of volunteer faculty, staff and students who plan, organize, and sponsor community-building activities on campus. Projects include selling game and event tickets and organizing dances and social events focused on various annual holidays or seasons. The Special Events Council coordinates all activities with the Chief of Staff/Chief Communications Officer.

#### IV. Definitions

*There are no defined terms used in this Policy.*

#### V. Related References

*There are no related documents associated with this Policy.*

#### VI. Review and Approval History

- A. The approving authority of this policy is the University Executive Committee.
- B. The review frequency cycle is set for three years following the last review date, a time period that is not mandated by regulatory, accreditation, or other authority.

1.8.1 Special Events Council

<b>Effective Date</b>	<b>Action Taken</b>	<b>Approved By</b>	<b>Date Approved</b>
<b>06/2000</b>	Policy Origination		
<b>02/2007</b>	Policy Revision		