



I. 1.8.1 Special Events Council

Chapter 1 - Administration and Organization	Original Effective Date: June 2000
Section: 1.8 Other Campus Organizations	Date Last Reviewed: February 2007
Responsible Entity: Chief of Staff/Chief Communications Officer	Date Last Revised: February 2007

II. Purpose

To establish the responsibilities of the UT Health San Antonio Special Events Council.

III. Scope

This Policy applies institution-wide to all current and prospective members of the Special Events Council.

IV. Policy

The Special Events Council consists of volunteer faculty, staff and students who plan, organize, and sponsor community-building activities on campus. Projects include selling game and event tickets and organizing dances and social events focused on various annual holidays or seasons. The Special Events Council coordinates all activities with the Chief of Staff/Chief Communications Officer.

V. Definitions

There are no defined terms used in this Policy.

VI. Related References

There are no related documents associated with this Policy.

VII. Review and Approval History

The approving authority of this policy is the University Executive Committee.

Effective Date	Action Taken	Approved By	Approved Date
06/2000	Policy Origination		
02/2007	Policy Revision		

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