



## I. 1.8.2 Staff Advisory Council

Chapter 1 - Administration and Organization	Original Effective Date: July 2006
Section: 1.8 Other Campus Organizations	Date Last Reviewed: July 2025
Responsible Entity: Senior Vice President and Chief Human Resource Officer	Date Last Revised: July 2025

## II. Purpose

To establish the responsibilities of the UT Health San Antonio Staff Advisory Council.

## III. Scope

This policy applies to the function and membership of the Staff Advisory Council.

## IV. Policy

### A. Overview

The objective of the UT Staff Advisory Council (SAC) is to promote a positive and collaborative group of representatives who are committed to addressing the needs of UT Health San Antonio's (UTHSA) administrative, professional, and classified employees. The current council has seventeen work units made up of twenty-five (25) individuals who represent non-faculty employees from all areas of UTHSA and who are in good standing with the university.

### B. The goals of the Staff Advisory Council (SAC) are:

1. To serve as a representative advisory council for all non-faculty employees (staff).
2. To provide an objective vehicle for communication of interest, concerns, and issues affecting staff at UTHSA campuses, including the South Texas campuses.
3. To inform the Executive Committee (inclusive of the UTHSA President) on general concerns or feedback regarding university policies impacting staff.
4. The Staff Advisory Council is also considered a critical forum for leadership to vet changes that the organization is considering and receive input from a staff perspective.

### C. Staff employees can send inquiries or suggestions to the Staff Advisory Council email address, [SAC@uthscsa.edu](mailto:SAC@uthscsa.edu).

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### V. Definitions

*There are no defined terms used in this Policy.*

### VI. Related References

*There are no related documents associated with this Policy.*

### VII. Review and Approval History

The approving authority of this policy is the University Executive Committee.

Effective Date	Action Taken	Approved By	Approval Date
07/2006	Policy Origination		
06/2012	Policy Revision		
07/2025	Policy Revision	SVPHR / ICPO Discretionary Edit	07/31/2025