



I. 4.6.2 Administrative and Professional Employees

Chapter 4 - General Personnel	Original Effective Date: November 2000
Section: 4.6 Classification and Compensation Administration	Date Last Reviewed: December 2004
Responsible Entity: Senior Vice President and Chief Human Resources Officer	Date Last Revised: December 2004

II. Purpose

To establish the employee classification of Administrative and Professional Employees.

III. Scope

This policy applies to all individuals involved in the classification and salary administration for Administrative and Professional (A&P) employees.

IV. Policy

At the direction of the executive officers, the Office of Human Resources oversees the classification and salary administration for Administrative and Professional (A&P) employees of UT Health San Antonio.

V. Definitions

There are no defined terms used in this Policy.

VI. Related References

There are no related documents associated with this Policy.

VII. Review and Approval History

The approving authority of this policy is the University Executive Committee.

Effective Date	Action Taken	Approved By	Approved Date
11/2000	Policy Origination		
12/2004	Policy Revision		