

I. 6.2.26 Use of University of Texas System Aircraft

Chapter 6 - Fiscal	Original Effective Date: October 2012
Section: 6.2 Travel Policies and Procedures]	Date Last Reviewed:
Responsible Entity: Assistant Vice President for Business Affairs	Date Last Revised:

II. Purpose

To establish the requirements for use of the University of Texas System owned aircraft.

III. Scope

This policy applies to University of Texas System faculty and staff that request use of the aircraft.

IV. Policy

The University of Texas System owns and operates a nine-passenger aircraft. The aircraft may be used by System faculty and staff in the conduct of official state business only and its use is governed by state law and Regents’ Rules and Regulations (<http://www.utsystem.edu/bor/rules/20000Series/20601.pdf>).

General information is located at <https://www.utsystem.edu/air/>. Reservations may be made by contacting Amy Mitchell at amitchell@utsystem.edu or (512) 322-3728. The Office of the President of the UT Health San Antonio must be contacted prior to making any state aircraft reservation.

V. Definitions

There are no defined terms used in this Policy.

VI. Related References

There are no related documents associated with this Policy.

VII. Review and Approval History

The approving authority of this policy is the University Executive Committee.

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Effective Date	Action Taken	Approved By	Approved Date
10/2012	Policy Origination		