



9.2.10 New Equipment Requiring Utility Connections

Chapter 9 - Facilities	Original Effective Date: June 2000
Section: 9.2 Facilities Management	Date Last Reviewed: July 2021
Responsible Entity: AVP for Facilities, Safety and Risk Management	Date Last Revised: July 2021

I. Purpose

Facilities Management must review and approve all new equipment purchases that require new utility connections described herein.

II. Scope

The policy applies to all properties, facilities, buildings, and campuses whether owned, leased or otherwise controlled by UT Health San Antonio.

III. Policy

All requisitions for new equipment requiring any utility connections must be submitted to Facilities Management for approval before they are forwarded to the Purchasing Office for purchases under the following conditions:

A. Electrical

1. Electrical loads exceeding 1000 watts or 1/4 horsepower.
2. Require new or additional electrical services.
3. Require any electrical services other than already provided typical 120-volt duplex wall receptacles.

B. Mechanical

Equipment requiring one or more of the following utilities:

1. Gas
2. Steam
3. Chilled water
4. Domestic, softened, or reverse osmosis water
5. Exhaust

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- 6. Cooling water
- 7. Or any specialized environmental conditions such as 24/7 air conditioning, or controlled humidity.

IV. Definitions

There are no defined terms used in this Policy.

V. Related References

There are no related documents associated with this Policy.

VI. Review and Approval History

- A. The approving authority of this policy is the University Executive Committee.
- B. The review frequency cycle is set for three years following the last review date, a time period that is not mandated by regulatory, accreditation, or other authority.

Effective Date	Action Taken	Approved By	Date Approved
06/2000	Policy Origination		
06/2017	Policy Revision		
07/2021	Policy Revision, discretionary edits		