UT Health San Antonio
Joe R. & Teresa Lozano Long School of Medicine

Undergraduate Medical Education (UME) Policy

Title: Requirements for Longitudinal Electives			
Origination Date: 05/18/2017	*Revision History: 07/21/2022; 05/15/2025*	*Last Amended/Reaffirmed: 05/15/2025*	*Review Frequency: 4 years*

Purpose:	It is mandated that the LSOM Curriculum Committee maintain central oversight of the curriculum. Thus, all course content and structure must be presented to the Curriculum Committee for review and approval. This policy establishes requirements for longitudinal electives.
Definitions:	**Longitudinal Electives:** For-credit courses available to medical students that cannot be accomplished within a continuous 2-4 week block and therefore must occur over a more prolonged period of time. **Instructional Hours**: the total amount of time students engage with coursework. This may include but is not limited to a combination of direct instruction and independent study.
Policy:	Proposals for longitudinal electives must include information that allows the LSOM Curriculum Committee to determine how the proposed course aligns with and supports the medical education program's objectives and competencies. All longitudinal elective courses must have start and end dates that fall between the start of Period 1 and the end of Period 10. Longitudinal electives are granted credit hours as follows: • Courses with total instructional hours of 40 - 79 hours receive 2 credit hours. • Courses with total instructional hours equal to or greater than 80 hours receive 4 credit hours.
Process:	Faculty proposing a new or modified longitudinal elective to the LSOM Curriculum Committee must submit the required information to the course inventory management system. They are encouraged to consult with the Chair of the Design and Integration Subcommittee of the Curriculum Committee. New course proposals must be submitted to the course inventory management system prior to December 31 for a course to begin in the following academic year. Grading in longitudinal electives must be in accordance with the Curriculum Committee "For-Credit Elective Policy".

Approval Body: Long School of Medicine Curriculum Committee

CERTIFIED BY:

Melissa Martinez Digitally signed by Melissa Martinez Date: 2025.05.21 13:15:22 -05'00'

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Curriculum Committee Chair ***Date***

Name: Melissa Martinez, MD
Title: Professor, Psychiatry

ACCEPTED AND AGREED TO:

Deborah Conway Digitally signed by Deborah Conway Date: 2025.05.22 17:10:16 -05'00'

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Responsible Officer ***Date***

Name: Deborah Conway, MD
Title: Vice Dean for Undergraduate Medical Education

Robert Hromas, MD

Digitally signed by Robert Hromas, MD
Date: 2025.06.09 21:14:44 -05'00'

Responsible Executive ***Date***

Name: Robert Hromas, MD, FACP
Title: Dean, Long School of Medicine

Related regulations, policies, and accreditation standards:

- *For Credit Elective Policy*
- *Graduation requirements*
- *LCME Element 8.1 Curricular Management*
- *LCME Element 8.3 Curricular Design, Review, Revision/Content Monitoring*