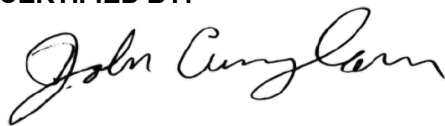


Undergraduate Medical Education (UME) Policy

<b>Title: Non-Involvement of Healthcare Providers in Student Assessment</b>			
<i>Origination Date:</i> 07/01/2012	<i>Revision History:</i> 11/13/2025; 10/17/2019; 10/22/2018	<i>Last amended/reaffirmed:</i> 11/13/2025	<i>Review frequency:</i> 4 years
<b>Purpose:</b>	To ensure students are assessed based on commonly agreed upon performance measures and that students can seek healthcare services without concern for consequent academic adverse actions or repercussions.		
<b>Definitions:</b>	<b>Healthcare services</b> – all health services, including psychiatric/psychological counseling.		
<b>Policy:</b>	<p>Individuals who have provided healthcare services to a medical student must:</p> <ul style="list-style-type: none"> <li>• have no role in the formal academic or professionalism assessment of that medical student at the current or a future time.</li> <li>• have no role in advancement/progression/graduation of that medical student at the current or a future time.</li> <li>• alert the course/clerkship director when a dual relationship with that medical student is anticipated or discovered without breaching medically related confidentiality.</li> </ul> <p>Medical students must alert the course/clerkship director or the associate dean for student affairs when a dual relationship with a faculty preceptor; resident; fellow; or course, module, or clerkship director is anticipated or discovered. Students are not required to disclose the type of healthcare services provided, merely that this relationship exists.</p> <p>Faculty preceptors, residents, fellows, course, module, and clerkship directors involved in student assessment are required to certify on each student assessment form that they have not provided healthcare services to the student they are assessing.</p> <p>Members of the Student Progression and Promotions Committee (SPPC) who have provided healthcare services to a medical student must recuse themselves from committee activities in accordance with the SPPC <i>Recusal from Student Progression and Promotions Committee Discussions and Votes</i> policy.</p>		
<b>Process:</b>	<p>Upon receiving notification that an individual has provided healthcare services to a medical student they have been assigned to assess; course/module/clerkship directors should attempt to reassign the student to another instructor. If this is not feasible, the individual's assessment and any narrative feedback must be excluded from use in the calculation of a student's final grade and summary.</p> <p>Course, module, and clerkship directors must have a contingency plan specifying the person(s) who will compile and issue the final course grade if the course, module, or clerkship director has provided healthcare to the student(s).</p>		

*Approval Body: Long School of Medicine, Office for Undergraduate Medical Education Executive Leadership*

**CERTIFIED BY:**



**Policy Custodian**  
Name: John Cunningham, MD  
Title: Assistant Dean for Pre-Clinical Curriculum

11/20/25

**Date**

**Policy Custodian**  
Name: Joshua Hanson, MD  
Title: Associate Dean for Student Affairs

**Date**

**ACCEPTED AND AGREED TO:**

\_\_\_\_\_  
**Responsible Officer**

Name: *Deborah Conway, MD*

Title: *Vice Dean for Undergraduate Medical Education*

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Responsible Executive**

Name: *Robert Hromas, MD, FACP*

Title: *Dean, Long School of Medicine*

\_\_\_\_\_  
**Date**

**Related policies, regulations, and accreditation elements:**

- *LCME Element 12.5 Non-involvement of Providers of Health Services in Student Assessment/Location of Student Health Records*
- [SPPC Policy - Recusal from Student Progression and Promotions Committee Discussions and Votes](#)