

Undergraduate Medical Education (UME) Policy

Title: Student Progression and Promotion Committee Authority and Oversight Policy			
<i>Origination Date:</i> 07/10/2019	<i>Revision History:</i> 02/11/2026; 11/12/2025	<i>Last amended/reaffirmed:</i> 02/11/2026	<i>Review frequency:</i> 4 years
Purpose:	To specify the role of the Student Progression and Promotion Committee (SPPC) in monitoring, assessing, and acting upon the academic progress and professional identity formation of all students to ensure consistency with medical education program objectives and established policies related to student advancement.		
Definitions:	<p><u>Failure (module/course/clerkship)</u> - failure to meet minimum passing standards at the conclusion of coursework, regardless of subsequent remediation.</p> <p><u>Academic Year</u> – the 12-month period typically beginning July 1 and concluding June 30 of the following year, with minor variations by program year of individual student advancement.</p> <p><u>Student Progression and Promotion Committee (SPPC)</u> – the standing committee of the Long School of Medicine (LSOM) charged with review of the academic progress and professional development of each student during all components of the medical education program leading to the M.D. degree.</p> <p><u>Adverse action</u> – any action taken by the SPPC that negatively affects a student's status in the curriculum related to advancement, graduation, or dismissal. These actions may include dismissal, a mandated leave of absence, and/or repetition of a curricular year. The process of adverse action is detailed in the <i>Adverse Action Policy</i>.</p>		
Policy:	<ul style="list-style-type: none"> • The SPPC serves as the delegated authority of the Dean to monitor medical student progression, promotion, and professional development through the undergraduate medical education curriculum. The SPPC ensures uniformity in promotion and graduation decisions by executing established policies related to academic performance, professionalism, and student advancement. • The SPPC has the authority to: <ul style="list-style-type: none"> ○ mandate a leave of absence (LOA) for a student. ○ mandate that a student meet with the Associate Dean for Student Affairs and/or other relevant deans from the Office for Undergraduate Medical Education, ○ restrict the extracurricular activities of a student, including removal from an elected or appointed office or leadership position. ○ review for adverse action. ○ execute decisions in accordance with relevant LSOM policies including but not limited to the <i>Impact of Course Failure on Academic Progression, Adverse Action, and Administration of Code of Professional Conduct for Students</i> policies. 		
Process:	<ul style="list-style-type: none"> • The SPPC will meet regularly to review the academic progress and professional development of each student during all phases of the medical education program. • The SPPC will assess each student in accordance with established graduation requirements, academic progression, and professionalism policies. 		
<i>Approval Body: Long School of Medicine, Student Progression and Promotion Committee</i>			
CERTIFIED BY:			
Student Progression and Promotion Committee Chair Name: Brian Parker, MD Title: Associate Professor, Emergency Medicine		Date	

ACCEPTED AND AGREED TO:

Responsible Officer

Name: Deborah Conway, MD

Title: Vice Dean for Undergraduate Medical Education

Date

Responsible Executive

Name: Robert Hromas, MD, FACP

Title: Dean, Long School of Medicine

Date

Related policies, regulations, and accreditation elements:

- [LCME Element 9.9 Student Advancement and Appeal Process](#)
- [LCME Element 10.3 Policies Regarding Student Selection/Progress and their Dissemination](#)
- [Long School of Medicine Code of Professional Conduct](#)
- [Remediation Framework in Preclinical Modules](#)
- [Impact of Course Failure on Academic Progression](#)
- [Comprehensive Basic Science Exam Requirements](#)
- [Student Requirements for USMLE Step 1 Exam](#)
- [Student Requirements for USMLE Step 2 CK Exam](#)
- [Graduation Requirements for the Doctor of Medicine \(M.D.\) Degree](#)
- [Adverse Action Policy](#)
- [Administration of Code of Professional Conduct for Students](#)
- [LSOM Faculty Assembly Bylaws](#)