

## R428, Coordination, Support and Monitoring of Career and Technical Education<sup>1</sup>

**R428-1 Purpose:** To affirm the commitment of the Utah System of Higher Education (“USHE”) to career and technical Education (“CTE”), to encourage coordination of statewide CTE issues among the USHE, the State Office of Education (“USOE”), and the Utah College of Applied Technology (“UCAT”), and to provide policy for regular USHE career and technical education reviews.<sup>2</sup>

### R428-2 References

**2.1** Utah Code § 53B-16-202, Curricula at the Community Colleges

**2.2** Board Policy R411, Cyclical Institutional Program Reviews

### R428-3 Coordination

**3.1** Wherever practical and under direction of their respective boards, the USHE, the UCAT, and the USOE staff will coordinate in the development of short- and long-range plans pertaining to career and technical education to include items such as:

- a. Funding requests for either state, federal, or private sources for CTE programs.
- b. Proposed changes in CTE mission or role assignments.
- c. Development of new campuses or significant repurposing of existing facilities that impact CTE.
- d. Maintaining a joint resolution of collaboration, cooperation, and coordination that is updated on an as needed basis to reflect current practices and circumstances.

### R428-4 Support and Monitoring

**4.1** Consistent with Utah Code section 53B-16-202, the Board of Higher Education develops specific funding mechanisms that maintain the high priority treatment of CTE programs and address the fact that many CTE programs are more costly than general education/transfer programs.

**4.2** Career and technical education programming shall continue to be provided by all USHE institutions that embed a community college role within their respective missions.

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<sup>1</sup> Adopted April 28, 1989; amended May 18, 2012.

<sup>2</sup> Technical edits November 1, 2024.

**4.3** Appropriated budgets that support career and technical education shall reflect the high priority of meeting local and statewide industry training needs consistent with [Utah Code section 53B-16-202](#).

**4.4** The USHE institutions that offer CTE programs shall ensure that the programs are regularly monitored, reviewed, and adapted to meet changing local and regional education and training needs.

**4.5** Results of career and technical education program reviews as required in [Board Policy R411](#), *Cyclical Institutional Program Reviews*, and information acquired from industry representatives and other means of institutional assessment provide data USHE institutions use in determining program offerings and allocation of resources consistent with [Utah Code section 53B-16-202](#) and 4.1. through 4.4. above.

**4.6** Each USHE institution that has funding for Short Term Intensive Training (“STIT”) shall follow the STIT guidelines in managing the program and expending funds and will make an annual reporting of these funds and their use to the Commissioner’s Office. Reportable data includes types of training performed, enrollments, numbers of sections, numbers of completers, cost of training, and other information as may be requested by the Board of Higher Education, the Utah State Legislature, or other state entities. The institution’s CTE Director has responsibility to ensure proper management and reporting of STIT funds.

**4.7** No later than September 30 of each year, the president of each institution covered by this policy in collaboration with the institution’s CTE Director will ensure submission to the Commissioner’s Office of information necessary to complete a career and technical education annual report in a format and containing such information as specified by the Commissioner’s Office after consultation with the institutions. The Commissioner’s Office will compile and analyze the information and prepare a report for the legislature and the Board of Higher Education. The report will include information such as, but not necessarily limited to, program developments and changes, initiatives to meet training needs of business and industry, information on credit and non-credit offerings, and enrollment, completion, placement, and financial trends.

**4.8** The Commissioner will provide financial maintenance of effort comparisons calculated in consultation with the institutional budget officers.