

R121, Standard for Making Technical Edits to Board Policies¹

R121-1 Purpose: To outline the process for when the Office of the Commissioner of Higher Education (“OCHE”) may update Board policies based on technical edits without having the Utah Board of Higher Education (“Board”) approve the updates in a Committee of the Whole Board meeting.

R121-2 References

2.1 Utah Code section 53B-1-402, Establishment of Board – Power, Duties, and Authority – Reports

R121-3 Definitions

3.1 “Technical Edits” means corrections to a Board policy that has already been adopted through the required Board policy process. Technical edits do not materially change the intent or directive of the Board policy and include correcting grammatical or typographical errors, fixing formatting, updating hyperlinks, renumbering subsections, updating policies on the Board’s website after they are approved through the administrative rulemaking process, and/or alterations that in no way affect the substance or meaning of the Board policy.

R121-4 Updates to Board Policies Based on Technical Edits

4.1 The OCHE may update a Board policy that has already been adopted through the required Board policy process, without having the Board approve the updates in a Committee of the Whole Board meeting, when the updates only involve technical edits.

4.2 The OCHE shall make a request in writing to the Board’s secretary, or their designee, to update a Board policy based on technical edits. The Board’s secretary will approve or deny the request based on requirements in this policy.

¹ Adopted August 30, 2024.