

**GENERAL ORDERS MANUAL
WESTERN MICHIGAN UNIVERSITY
DEPARTMENT OF PUBLIC SAFETY**

I. PURPOSE

The purpose of this general order is to provide guidance and information for those officers assigned to the Kalamazoo Metropolitan SWAT Team.

II. POLICY

The Kalamazoo Metropolitan SWAT Team is a designated law enforcement team, who members are selected, trained, equipped and assigned to resolve critical incidents involving a threat to public safety that would otherwise the capabilities of traditional law enforcement responders or investigative units.

III. KALAMAZOO METRO SWAT (KM-SWAT) UNIT OPERATIONS

Agencies within Kalamazoo County are encouraged, but under no obligation, to use KM-SWAT to resolve critical law enforcement incidents, which are defined as:

- A. Hostage situations
- B. Barricaded subject
- C. High-risk apprehension
- D. High-risk warrant service
- E. Dignitary or witness protection

IV. PRE-PLANNED ARRESTS

Any supervisor planning the arrest of a potentially violent person shall notify the WMU Public Safety supervisor assigned to KM-SWAT and the Chief or Deputy Chief, allowing as much advance notice as possible.

V. ALERT AND CALL-UP

- A. Requests for activation of KM-SWAT will be made by notifying KM-SWAT Team Commander through the Kalamazoo County Consolidated Dispatch Authority, or appropriate chain of command.
- B. After a request for team activation has been made, the KM-SWAT Team Commander will evaluate the situation and determine if the operation justifies the use of KM-SWAT.
- C. If activation of KM-SWAT is justified, the Team Commander will determine the number and which team members will respond to the incident.
- D. If a WMU SWAT member is currently on duty and working a shift with minimum staffing, the WMU member may not respond to the SWAT call-up unless permission is received from the Chief or Deputy Chief.

- E. At any point during the incident, if the operation does not justify the use of KM-SWAT, the Team Commander can elect to terminate the use of KM-SWAT and release team members from their SWAT capacities.

VI. EQUIPMENT CONTROL

- A. The WMU Public Safety supervisor assigned to KM-SWAT will be responsible for the maintenance and inventory of equipment assigned to WMU officers assigned to KM-SWAT.
- B. KM-SWAT personnel are responsible for all equipment issued to them and to insure it is kept in good condition and readily available for immediate use.

VII. TRAINING

- A. To ensure adequate and uniform training for all members of KM-SWAT, each tactical officer will attend and participate in scheduled training. The purpose of this is to promote teamwork and maintain members' tactical proficiency and operational readiness. Operational simulations should be included in the training. (1.9.8)
- B. The appropriate supervisor must approve any absences.

Issued Date: 07/29/2020

Issued by:



Scott Merlo
Director of Public Safety