

July 1, 2025

TO: Tanya Ange, County Administrator  
Erin Calvert, Assistant County Administrator

FR: Nate Gaoiran, Department Director, Community Corrections

RE: Training Exception Request to Administrative Policy 505

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Administrative Policy 505 (Prohibition of Carrying Firearms), Section 2.2, allows the County Administrator or designee to issue written authorization for an employee to carry a firearm if the employee's job responsibilities warrant an exception. I **hereby request an exception for all approved sworn certified parole and probation officers to carry a firearm only for the specific purpose of firearms training.** For purposes of this exception, "training" is defined to mean firearms training provided through DPSST or firearms training that is endorsed by DPSST or Washington County Community Corrections.

Community Corrections has identified a need to improve its face-to-face contact standards and outcomes, thereby necessitating the option of adding firearms to the list of approved safety equipment. Firearms training is an essential component to ensure safe and effective deployment of firearms and must take place early in the process, which necessitates my current request for an exception to Administrative Policy 505 for training purposes only.

Under this exception, the Community Corrections department director (or designee), in accordance with policy, will require that all officers receive individual approval to carry a firearm for training purposes. This will ensure that each officer has the appropriate clearances and certificationsto carry a firearm.

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As wJ move closer to full implementation, I will return with a more comprehensive request for a firearms exemption for Parole and Probation Officers that more closely mirrors the exception granted for officers within the Sheriff's Office and District Attorney's Office. This initial request to allow Parole and Probation Officers to carry firearms for training purposes is a crucial first step as we improve the quality and outcomes of our important public safety services for our community.

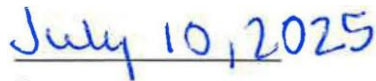
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**Exception Approval:**

As County Administrator (or designee), pursuant to Administrative Policy 505 (Prohibition of Carrying Firearms) 2.2, I hereby grant an exception to allow all approved sworn certified Parole and Probation Officers to carry a firearm only for the specific purpose of firearms training. "Training" is defined to mean firearms training provided through DPSST or firearms training that is endorsed by DPSST or Washington County Community Corrections. Each officer will be required to have approval from the Community Corrections Department Director (or designee) before carrying a firearm for training purposes to ensure that the officer has all necessary clearances and certifications.



Erin Calvert  
Assistant County Administrator  
Washington County



Date