

City of West Sacramento

Authorized Position List

Fiscal Year 2024 / 2025

Total Authorized Positions:

493.55

POSITION	101-9653 Engineering	101-9654 Inspection Engineering	652-9040 Flood Protection	101-9651 Engineering Administration	101-9652 Facilities Development	104-9657 Real Property Management	Grand Total
ADMINISTRATIVE ANALYST I/II/SENIOR			1	1			2
CAPITAL IMPROVEMENT MANAGER	0.25			0.5	0.25		1
CONSTRUCTION & FACILITIES DEVELOPMENT MANAGER		0.5			0.5		1
CONSTRUCTION ADMINISTRATION SPECIALIST		0.5			0.5		1
CONSTRUCTION INSPECTION MANAGER		1					1
CONSTRUCTION INSPECTOR I/II/III		5					5
DIRECTOR OF CAPITAL PROJECTS				1			1
ENGINEER SERIES (ASSISTANT/ASSOCIATE/SENIOR)	7		1				8
ENGINEERING TECHNICIAN I/II/III				2			2
ENGINEERING/GIS TECHNICIAN				1			1
FINANCIAL SPECIALIST	1						1
FLOOD PROTECTION MANAGER			1				1
FLOOD PROTECTION PLANNER			1				1
INFORMATION TECHNOLOGY SPECIALIST I/II				1			1
PRINCIPAL ENGINEER	1						1
PROGRAM MANAGER/SENIOR						1	1
PROGRAM TECHNICIAN I/II					1		1
PROJECT MANAGER I/II/SENIOR					6		6
SECRETARY			1				1
Grand Total	9.25	7	5	6.5	8.25	1	37.00

POSITION	104-9016 City Manager's Office	104-9022 City Clerk	104-9024 Human Resources	104-9026 Community Relations	104-9034 Information Technology	106-9020 Economic Development	110-9017 Kids Home Run Initiative	110-9018 Smart City Initiatives	516-9700 Port Administration	650-9310 Comm Development Admin.	104-9021 Government Relations	650-9035 Geographical Information Systems	Grand Total
ADMINISTRATIVE ANALYST I/II/SENIOR	1												1
ADMINISTRATIVE CLERK I/II/III		1											1
ASSISTANT CITY MANAGER	0.62				0.2	0.08			0.1				1
CITY CLERK		1											1
CITY MANAGER	0.55					0.2			0.25				1
DATA SERVICES MANAGER					1								1
DEPUTY CITY CLERK I/II/SENIOR		1.925							0.075				2
DEPUTY CITY MANAGER				0.33				0.33			0.34		1
EXECUTIVE ASSISTANT TO THE CITY MANAGER	0.75					0.05			0.2				1
GEOGRAPHICAL INFORMATION SYSTEMS SUPERVISOR					1								1
HOME RUN MANAGER							1						1
HUMAN RESOURCES & PAYROLL TECHNICIAN I/II			5										5
HUMAN RESOURCES ANALYST I/II			1										1
HUMAN RESOURCES MANAGER			1										1
HUMAN RESOURCES SUPERVISOR			1										1
INFORMATION TECHNOLOGY BUSINESS SERVICES MANAGER					1								1
INFORMATION TECHNOLOGY MANAGER					1								1
INFORMATION TECHNOLOGY OPERATIONS MANAGER					1								1
INFORMATION TECHNOLOGY SPECIALIST I/II					5			1		1		1	8
PAYROLL ADMINISTRATOR			1										1
PORT GENERAL MANAGER									1				1
PROGRAM MANAGER/SENIOR	1						1		1				3
PROGRAM TECHNICIAN I/II				1			2						3
PUBLIC INFORMATION OFFICER				1									1
TECHNICAL SUPPORT SPECIALIST I/II/III					4								4
Grand Total	3.92	3.925	9	2.33	14.2	0.33	4	1.33	2.625	1	0.34	1	44.00

POSITION	101-9130 Code Enforcement	108-9130 Code Enforcement	650-9310 Comm Development Admin.	650-9315 Building Inspection	650-9321 Dev/Traffic Engineering	650-9311 Planning	106-9311 Planning	653-9661 Sustainability	101-9655 Transportation and Mobility	106-9655 Transportation and Mobility	Grand Total
ADMINISTRATIVE ANALYST I/II/SENIOR			1					4			5
ASSISTANT/ASSOCIATE PLANNER						1					1
BUILDING INSPECTOR I/II/SENIOR				2.5							2.5
CHIEF BUILDING OFFICIAL				1							1
CLERK/SENIOR CLERK			1								1
CODE ENFORCEMENT MANAGER	1										1
CODE ENFORCEMENT OFFICER I/II/SENIOR	3	1									4
DEVELOPMENT SERVICES MANAGER			1								1
DIRECTOR OF COMMUNITY DEVELOPMENT			1								1
ENGINEER SERIES (ASSISTANT/ASSOCIATE/SENIOR)*					3					1	4
ENGINEERING ASSISTANT I/II/III**					1						1
PERMIT SERVICES MANAGER				1							1
PERMIT TECHNICIAN I/II				2.5	0.5	1					4
PLANNING MANAGER						1					1
PLANNING TECHNICIAN						1					1
PLANS EXAMINER I/II/SENIOR				1.5							1.5
PRINCIPAL ENGINEER					1						1
PROGRAM TECHNICIAN I/II								1			1
SECRETARY	1		1								2
SENIOR PLANNER						2	1				3
SUPERVISING TRANSPORTATION PLANNER									1		1
SUSTAINABILITY MANAGER								1			1
TRANSPORTATION PLANNER SERIES (ASSISTANT/ASSOCIATE/SENIOR)									2		2
Grand Total	5	1	5	8.5	5.5	6	1	6	3	1	42.00

Note*: 1.0 FTE Engineer Series in 650-9321 may be filled at lower level Engineer Assistant I/II/III or Engineering Technician I/II/III.

Note*: 1.0 FTE Engineer Assistant I/II/III may be filled at lower level Engineering Technician I/II/III.

POSITION	106-9020 Economic Development	219-9328 Parking Activities	218-9019 Homeless Program	Grand Total
ADMINISTRATIVE ANALYST I/II/SENIOR		1		1
COMMUNITY INVESTMENT MANAGER	1			1
COMMUNITY INVESTMENT PLANNER SERIES (ASSISTANT/ASSOCIATE)	2			2
COMMUNITY INVESTMENT PRINCIPAL PLANNER	1			1
DIRECTOR OF ECONOMIC DEVELOPMENT & HOUSING	1			1
ECONOMIC DEVELOPMENT MANAGER	1			1
HOUSING MANAGER	1			1
PARKING MANAGER		1		1
PROGRAM MANAGER/SENIOR	2		1	3
PROGRAM TECHNICIAN I/II			1	1
SECRETARY	1			1
Grand Total	10	2	2	14.00

Finance

POSITION	104-9050 Finance Administration	104-9051 Finance Fiscal Records	104-9052 Finance Revenue Collections	104-9053 Procurement & Contracting	104-9054 Budget & Financial Planning	Grand Total
ACCOUNTANT I/II/SENIOR		3				3
ACCOUNTING TECHNICIAN I/II/III		2	5			7
ADMINISTRATIVE ANALYST I/II/SENIOR				2		2
ADMINISTRATIVE ASSISTANT	1					1
DIRECTOR OF FINANCE	1					1
FINANCE ANALYST/SENIOR				1	2	3
FINANCE MANAGER		1	0.2		0.8	2
FINANCE SUPERVISOR		1	1			2
PURCHASING MANAGER				1		1
Grand Total	2	7	6.2	4	2.8	22.00

Fire

POSITION	101-9153 Fire - Hazardous Materials	101-9150 Fire - Administration	101-9151 Fire - Operations	101-9152 Fire Prevention	256-9158 SAFER - Grant	112-9150 Fire - Administration	112-9151 Fire - Operations	108-9151 Fire - Operations	Grand Total
ADMINISTRATIVE ANALYST I/II/SENIOR	1	1				1			3
DEPUTY FIRE CHIEF		1							1
EQUIPMENT MECHANIC I/II*							1		1
FINANCIAL SPECIALIST		1							1
FIRE BATTALION CHIEF			4						4
FIRE CAPTAIN			19						19
FIRE CHIEF		1							1
FIRE ENGINEER			18						18
FIRE FIGHTER*			14		9			2	25
FIRE INSPECTOR/SENIOR	2								2
FIRE MARSHAL	0.9	0.1							1
PLANS EXAMINER I/II/SENIOR				1					1
Grand Total	3.9	4.1	55	1	9	1	1	2	77.00

Move 9.0 FTE Fire Fighter from 256-9158 to 112-9151 effective 1/1/2028.

*Position's funding effective 7/1/2025.

POSITION	101-9500 Parks & Recreation Admin	101-9510 Recreation Activities	254-9555 Discovery Preschool Program	110-9019 Homeless Program	Various Community Facilities Districts (CFD)	213-9175 Landscape & Lighting	108-9515 Recreation Center	101-9520 Parks & Trail Maintenance	110-9520 Parks & Trail Maintenance	112-9500 Parks & Recreation Admin	112-9520 Parks & Trail Maintenance	112-9019 Homeless Program	Grand Total
ADMINISTRATIVE ANALYST I/II/SENIOR	2												2
BUSINESS MANAGER	1												1
CHIEF PARKS & GROUNDS WORKER					0.8			3.2				1	5
CHIEF PARKS & GROUNDS WORKER*											1		1
DIRECTOR OF PARKS & RECREATION	1												1
GROUNDSCKEEPER				1				4	1			1	7
GROUNDSCKEEPER*											3		3
LANDSCAPE INSPECTOR/SENIOR					0.8	0.2							1
PARKS & GROUNDS WORKER/SENIOR				1				7					8
PARKS & GROUNDS WORKER/SENIOR*											2		2
PARKS FACILITY MAINTENANCE SUPERVISOR										1			1
PARKS OPERATIONS SUPERINTENDENT								1					1
PARKS PLANNING & DEVELOPMENT MANAGER*												1	1
PRESCHOOL SITE SUPERVISOR			0.8										0.8
PRESCHOOL TEACHER			0.75										0.75
PROJECT MANAGER I/II/SENIOR					0.8	0.2							1
RECREATION COORDINATOR		6.56					0.44						7
RECREATION MANAGER		2											2
RECREATION SUPERVISOR I/II		6											6
SECRETARY	1												1
SPECIAL EVENTS SUPERVISOR I/II	1												1
Grand Total	6	14.56	1.55	2	2.4	0.4	0.44	15.2	1	1	6	3	53.55

*Position's funding effective 7/1/2025.

0.8 FTE Chief Parks & Grounds Worker: Various Community Facilities Districts: 269-9176/5.01%, 269-9177/8.64%, 269-9178/16.51%, 269-9179/12.64%, 269-9180/3.07%, 269-9181/1.45%, 269-9182/0.41%, 269-9183/7.21%, 269-9184/4.89%, 269-9185/4.63%, 269-9186/3.07%, 269-9188/1.66%, 269-9189/5.48%, 269-9193/2.43%, 269-9194/2.90%

0.8 FTE Project Manager I/II/Senior & Landscape Inspector/Senior: Various Community Facilities Districts: 269-9176/3.46%, 269-9177/9.01%, 269-9178/16.51%, 269-9179/8.01%, 269-9180/3.87%, 269-9181/1.33%, 269-9182/0.64%, 269-9183/13.69%, 269-9184/1.48%, 269-9185/3.24%, 269-9186/4.04%, 269-9188/3.64%, 269-9189/3.82%, 269-9192/0.71%, 269-9193/2.38%, 269-9194/3.62%, 269-9195/0.55%,

POSITION	101-9110 Police - Administration	101-9111 Police - Investigations	101-9113 Police - Patrol	108-9111 Police - Investigations	101-9112 Police - Records	101-9114 Police - COS	110-9019 Homeless Program	111-9110 Police - Administration	111-9113 Police - Patrol	101-9117 Police - C.L.O. Program	101-9116 Police - Traffic/Parking Safety	112-9111 Police - Investigations	112-9112 Police - Records	112-9113 Police - Patrol	112-9114 Police - COS	112-9116 Police - Traffic/Parking Safety	Grand Total
ADMINISTRATIVE ANALYST I/II/SENIOR	4					2											6
BUSINESS MANAGER						1											1
CALEA COORDINATOR								1									1
CLERK/SENIOR CLERK					1												1
COMMUNITY SERVICES OFFICER I/II/SENIOR			4						2								6
COURT LIAISON OFFICER										0.5							0.5
COURT LIAISON SPECIALIST										0.5							0.5
CRIME ANALYST I/II/SENIOR		1															1
CRIME SCENE INVESTIGATOR I/II/III		2															2
DEPUTY POLICE CHIEF	1																1
FINANCIAL SPECIALIST	1																1
MENTAL HEALTH CLINICIAN*															2		2
POLICE CHIEF	1																1
POLICE LIEUTENANT	2	1	2														5
POLICE OFFICER		10	38	1							3			5			57
POLICE OFFICER*												2		1	2	2	7
POLICE RECORDS & PROPERTY MANAGER													1				1
POLICE RECORDS SUPERVISOR					1												1
POLICE RECORDS TECHNICIAN I/II/SENIOR					6												6
POLICE SERGEANT	1	1	8	2							1						13
POLICE SERGEANT*																1	1
POLICE SERVICES COORDINATOR						1											1
POLICE SUPPORT SERVICES MANAGER	1																1
PROGRAM MANAGER/SENIOR							1										1
PROGRAM TECHNICIAN I/II							1								1		2
PROPERTY/EVIDENCE TECHNICIAN I/II	2																2
SECRETARY	1	1			1												3
YOUTH COUNSELOR		1															1
Grand Total	14	17	52	3	9	4	2	1	2	1	4	2	1	6	5	3	126.00

*Position's funding effective 7/1/2025.

POSITION	104-9325 City Facility Project & Maint	108-9205 Street Sweeping Maintenance	108-9210 Road Maintenance	201-9205 Street Sweeping Maintenance	201-9210 Road Maintenance	215-9230 Storm Water Maint-MS4	501-9410 Sewer Collection	506-9610 Water Treatment	506-9611 Water Distribution	506-9612 Water Backflow Prevention Prg	610-9650 Public Works O&M Administration	104-9326 Fleet Maintenance	101-9212 Traffic/Transportation Operations	218-9019 Homeless Program	108-9515 Recreation Center	218-9810 Project Homekey	112-9210 Road Maintenance	Grand Total
ADMINISTRATIVE ANALYST I/II/SENIOR											2							2
CHIEF FACILITIES MAINTENANCE WORKER	1																	1
CHIEF MAINTENANCE WORKER			1				1		1								3	6
CHIEF TREATMENT PLANT MECHANIC							0.5	0.5										1
DIRECTOR OF PUBLIC WORKS OPERATIONS & MAINTENANCE											1							1
ELECTRICAL TECHNICIAN							1	1										2
ENGINEERING ASSISTANT I/II/III*													1					1
EQUIPMENT & FACILITIES SUPERINTENDENT	0.5											0.5						1
EQUIPMENT MECHANIC I/II												3						3
FACILITIES MAINTENANCE WORKER/AIDE/SENIOR	3														1			4
INSTRUMENTATION TECHNICIAN								1										1
MAINTENANCE WORKER/SENIOR		1	1	1	4	2	7		9	2							6	33
PROGRAM TECHNICIAN I/II											1							1
ROAD MAINTENANCE SUPERVISOR																	1	1
SECRETARY											2							2
SENIOR WATER TREATMENT PLANT OPERATOR								1										1
STATIONARY ENGINEER	2													1		1		4
TRAFFIC CONTROL & LIGHTING TECHNICIAN I/II*													1					1
TREATMENT PLANT MECHANIC I/II							2	1										3
UTILITIES MAINTENANCE SUPERINTENDENT					0.25	0.25	0.25		0.25									1
WATER METER TECHNICIAN									1									1
WATER TREATMENT PLANT OPERATOR APPRENTICE/II/III								5										5
WATER TREATMENT SUPERINTENDENT								1										1
Grand Total	6.5	1	2	1	4.25	2.25	11.75	10.5	11.25	2	6	3.5	2	1	1	1	10	77.00

Unfund 1.0 FTE Engineering Assistant I/II/II and Traffic Control & Lighting Technician I/II from 101-9112.

Date	Dept	Approved By	Amendment
7/1/2024	City Manager's Office	City Council	Reclassify 1.0 Human Resources Analyst/Senior to 1.0 Human Resources Supervisor in 104-9024. Reclassify 1.0 FTE Business Manager to 1.0 FTE Home Run Manager in 110-9017. Change 0.5 FTE Program Manager/Senior from 104-9016 to 516-9700. Change 0.5 FTE Administrative Analyst I/II/Senior from 110-9016 to 104-9016. Add 1.0 FTE Flood Protection Manager to 652-9040.
7/1/2024	Economic Development & Housing	City Council	Add 1.0 FTE Community Investment Principal Planner to 106-9020
7/1/2024	Parks & Recreation	City Council	Add 1.0 Groundskeeper to 101-9520 approved 8/16/2023. Add 1.0 FTE Administrative Analyst I/II/Senior to 101-9500
7/1/2024	Police	City Council	Add 1.0 Financial Specialist to 101-9110
7/1/2024	Community Development	City Council	Retitle Traffic/Transportation Division to Transportation & Mobility. Retitle Environmental Services Division to Sustainability. Retitle Environmental Services & Sustainability Manager to Sustainability Manager.
9/19/2024	Community Development	Correction	Correct 1.0 FTE Engineer Series (Junior/Assistant/Associate/Senior) incorrectly listed in 101-9655 to 106-9655 effective 7/1/2023.
11/6/2024	Community Development	City Council	Eliminate 1.0 FTE Principal Planner from 650-9311 and add 1.0 FTE 650-9311.
11/6/2024	Fire	City Council	Add 3.0 FTE Firefighters to 256-9158. Move 6.0 FTE firefighters from 101-9151 to 256-9158. Add 3.0 FTE Fire Engineers to 101-9151. Add 3.0 FTE Fire Captains to 101-9151.
1/1/2025	Capital Projects	City Council	Eliminate 1.0 FTE Flood General Manager from 652-9040. Flood Division moving from City Manager's Office.
1/1/2025	City Manager's Office	City Council	Flood Division moving to Capital Projects.
1/15/2025	City Manager's Office	City Council	Add 1.0 FTE GIS Supervisor to 104-9034; Add 1.0 FTE Information Technology Specialist I/II to 104-9034. Add 1.0 FTE IT Manager to 104-9034. Add 1.0 FTE Technical Support Specialist I/II/III to 110-9018. Add 1.0 FTE Information Technology Specialist I/II to 650-9035. Add 1.0 FTE HR & Payroll Technician I/II to 104-9024. Add 1.0 FTE Human Resources Analyst I/II to 104-9024. Change title of Deputy City Manager/Director of Innovation & Technology to Deputy City Manager. Change Deputy City Manager from 0.33 104-9034/0.34 104-9016/ 0.33 110-9018 to 0.33 104-9026/ 0.33 104-9021/ 0.33 110-9018. Change Assistant City Manager from 0.82 104-9016/ 0.08 106-9020/ 0.1 516-9700 to 0.08 106-9020/ 0.1 516-9700/ 0.2 104-9034/ 0.62 104-9016. Change 1.0 FTE Program Manager/Senior from 104-9021 to 104-9016.
1/15/2025	Finance	City Council	Add 1.0 FTE Accountant I/II to 104-9051. Add 1.0 FTE Finance Analyst/Senior to 104-9054. Add 1.0 FTE Finance Analyst/Senior to 104-9053.
3/19/2025	Fire	City Council	Add 1.0 FTE Administrative Analyst I/II/SR to 112-9150.
3/19/2025	Police	City Council	Move 5.0 FTE (Previously unfunded) Police Officer from 101-9113 to 112-9113; Add 1.0 FTE Program Technician I/II to 112-9114; Add 1.0 FTE Police Records & Property Manager to 112-9112. *Typo on initially approved APL at City Council 3/19/2025 for Police Officer and Police Sergeant. Total number was correct, but cost centers for 101-9113 and 112-9113 were mixed up.
3/19/2025	Public Works O&M	City Council	Delete 1.0 FTE Senior Clerk and Add 1.0 FTE Secretary to 610-9650; Add 1.0 FTE Program Technician I/II to 610-9650; Add 1.0 FTE Stationary Engineer to 218-9810; Add 2.0 FTE Maintenance Worker/SR to 506-9611; Add 6.0 FTE Maintenance Worker/Sr, 3.0 FTE Chief Maintenance Worker, 1.0 Road Maintenance Supervisor to 112-9210.
3/19/2025	Parks & Recreation	City Council	Add 1.0 FTE Parks Facility Maintenance Supervisor to 112-9500; Add 1.0 FTE Chief Parks & Grounds Worker and 1.0 FTE Groundskeeper to 112-
3/19/2025	Capital Projects	City Council	Add 1.0 FTE Program Technician and 1.0 Project Manger I/II/SR to 101-9652.
3/19/2025	City Manager's Office	City Council	Add 1.0 FTE IT Specialist I/II to 650-9310; Change 1.0 FTE IT Specialist I/II from 104-9034 to 110-9018; Change 1.0 Technical Support Specialist I/II/III from 110-9018 to 104-9034; Change 1.0 FTE Data Services Manager from 0.5-110-9018/ 0.5-110-9017 to 1.0 104-9034.
3/19/2025	Community Development	City Council	Add 1.0 FTE Development Services Manager to 650-9310; Add 1.0 FTE Permit Technician I/II to 60-9311; Add 1.0 FTE Administrative Analyst I/II/SR to 653-9661.
3/19/2025	Economic Development & Housing	City Council	Add 1.0 FTE Administrative Analyst I/II/SR to 106-9020; Change 1.0 FTE Limited Term Program Technician from 218-9019 to 1.0 FTE Non Limited Term 218-9810; Change 1.0 FTE Program Manager/SR from 106-9020 to 111-9020.
7/1/2025	Fire	City Council	Add 1.0 Equipment Mechanic I/II to 112-9151.
7/1/2025	Police	City Council	Add 2.0 FTE Police Officer to 112-9116; Add 1.0 FTE Police Officer to 112-9113; Add 2.0 FTE Police Officer to 112-9114; Add 2.0 FTE Police Officer to 112-9111; Add 1.0 FTE Polie Sergeant to 112-9116; Add 2.0 FTE Mental Health Clinician to 112-9114.
7/1/2025	Parks & Recreation	City Council	Add 1.0 FTE Parks Planning Development Manager to 112-9019; Add 1.0 FTE Chief Parks & Grounds Worker, 2.0 Parks & Grounds Worker/SR, 3.0 FTE Groundskeeper to 112-9520.
1/1/2028	Fire	City Council	After SAFER Grant Expiration, move 9.0 FTE Fire Fighter to 112-9151.