



POLICY AND PROCEDURE **NO. 485**

LEAPS/NCIC Hits

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1 Pages

When an employee of the Worcester Police Department receives positive response on the teletype in answer to an NCIC/LEAPS inquiry and the person or item inquired upon appears to be identical with the subject or item. The Worcester Police personnel must contact each originating agency including the Worcester Police Bureau of Records to confirm that it is in fact the same person or item prior to making an arrest or seizure. The originating agency should promptly respond to the Worcester Police Department inquiry with the necessary confirmation and pertinent details of the hit. NCIC/LEAPS policy states that a response shall be made within ten minutes to the NCIC/LEAPS inquiry.

An NCIC/LEAPS hit alone is not probable cause to arrest. A hit furnishes the inquirer with the fact that a stolen report, missing person report, or a warrant has been filed. A hit confirmed with the originating agency may be adequate grounds to recover stolen property, return missing person, or arrest a fugitive. Worcester Police personnel should be made aware of the policy and adhere to it.

Per:

Edward P. Gardella
Chief of Police

EPG:oc