



POLICY AND PROCEDURE

NO.95

Uniforms and Equipment

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UNIFORMS AND EQUIPMENT:

This policy and procedure statement is issued to establish regulations for wearing and the maintenance of the Worcester Police Department uniform.

POLICY:

It is the policy of the Worcester Police Department that certain standards be established and maintained as to the uniform appearance of all sworn department personnel.

The primary reason police officers wear uniforms are to make them readily identifiable and hence, readily accessible to the citizens they serve. Our citizens need and are comforted with a sense of safety and security provided by a visible police presence. Moreover, crime and disorder are deterred by a visible police presence. Our citizens' general opinion of the police is not only based on our performance but also the way our officers look in the performance of their duties. Accordingly, it is important that officers of this department maintain a neat, clean, and consistent appearance at all times and that the uniform that they wear be easily identifiable as that of a Worcester Police Officer.

UNIFORM OVERVIEW:

Rank Insignia:

Sworn police personnel may only wear such uniform and insignia of rank that corresponds with their official rank.

Uniform and Equipment Care and Maintenance:

1. All issued equipment furnished to sworn police personnel shall remain the property of the Department.
2. Officers shall keep their uniforms clean, well-brushed (lint/hair free) and pressed, badges and buttons clean and bright, and wear well-polished black shoes, boots, or uniform sneakers.
3. Caps shall be worn straight on the head, not tilted to the side or rear. The brim shall not be bent, shortened, or removed.
4. Each officer shall be held responsible for the proper use, care, and keeping of his/her uniform/equipment and for the return of the same when requested.
5. It will be deemed neglect of duty on the part of an officer to fail to take reasonable care of his/her equipment, to lose any part of his/her equipment through carelessness, or to neglect to report such loss immediately to his or her supervisor in writing.
6. An officer shall return any part of his/her equipment or property of the Department that has been issued to him/her, when a duly authorized police official has made a demand upon

him/her. The equipment shall be in as good condition as it was when issued, reasonable wear and depreciation accepted.

7. Previously approved uniform items that have been discontinued may continue to be worn, provided they are serviceable, utile, and have not specifically been decommissioned. Said items shall not be transferred to another officer / official upon separation of service.
8. Understanding that uniform model numbers change frequently with slight modifications, the Chief may intermittently approve newer versions of garments or equipment prior to a future publication of this policy via written memorandum or directive.

CLASSES OF THE WORCESTER POLICE UNIFORM:

The classes of Worcester Police Uniform are designated as follows:

1. Class A: Dress Uniform
2. Class A-1: Modified Dress Uniform Blouse
3. Class B: Standard Uniform of the Day
4. Class C: Uniform of the Day Warm Weather Adjusted
5. Class D: Outer Carrier Uniform of the Day
6. Duty-Specific uniforms as approved by the Chief of Police.

The **Class A Dress Uniform** is detailed in a separate manual. This uniform is an optional purchase and is used primarily for formal functions and in conjunction with Honor Guard, Color Guard and Drill Team deployments. This uniform may not be worn on ordinary duty.

The **Class A-1 Modified Dress Uniform Blouse** is a step-downed dress uniform for use in formal occasions as ordered by the Chief of Police or his designee. Acquisition and maintenance (to include proper fit and appearance) of this uniform is mandatory for all sworn personnel and is to be obtained no later than 01 January 2019.

Specifications:

- Hope Uniform #100 Dress Uniform Jacket
- Rank appropriate WPD Patch on left shoulder
- Buttons gold or silver to correspond to rank

The Modified Dress Uniform Blouse is to be worn with badge, and name tag. This uniform jacket is always to be worn with the ordinary police shirt beneath and tie regardless of time of year. Service Time hash marks may be worn on the left sleeve of the Modified Dress Uniform Blouse to acknowledge police service to the City of Worcester. Each hash mark will signify 5 years of service with the Worcester Police Department. Hash mark colors: Police Officers: Blue, Sergeants: Silver, Lieutenant and above: Gold

The **Class B Uniform of the Day** is the standard uniform that may be worn on duty all year round (*Note: specific cold weather gear – i.e. sweater / leather coat – may only be worn from November 1st to April 30th*). Its elements, which are listed in detail later in this document, are as follows:

- A. Long-sleeve dark blue shirt, black clip-on tie, with badge, nametag and patch.

- B. Full length dark blue eight- or ten-pocket trousers of wool or wool blend construction.
- C. Approved seasonally appropriate dark blue jacket.
- D. Serge eight-point police hat with appropriate hat badge.
- E. Rank Insignia: Police officials are to have the appropriate rank insignia on all uniform shirts, outermost weather jackets and hats.
- F. An approved V-neck sweater or approved soft-shell jacket may be worn in winter months (Nov. 1 – Apr. 30) over the aforementioned police shirt. If worn as an outermost garment, it must display the police patch, badge, and nametag.
- G. During winter months, an optional pullover black turtle-neck shirt may be worn beneath the police shirt. No tie is required when wearing this shirt. This turtleneck may bear the WPD insignia embroidered in a thread color consistent with rank.

Class C Uniform of the Day Warm Weather Adjusted may be worn in the warmer months only when specifically authorized by the Chief of Police. Its elements, which are listed in detail later in this document, are as follows:

- A. Short-sleeve dark blue shirt with badge, nametag, and patch.
- B. No tie is to be worn.
- C. No undergarments are to be visible in the neck or sleeve area of these short-sleeve shirts.
- D. Full length dark blue eight-pocket trousers of wool or wool blend construction.
- E. Approved lightweight dark blue jacket consistent with current weather.
- F. Mesh eight-point police hat.
- G. Rank Insignia: Police officials are to have the appropriate rank insignia on all uniform shirts, outermost weather jackets and hats.
- H. No sweater or turtleneck is to be worn with the Class C uniform.

The Class D Uniform of the Day is an optional uniform with approved outer carrier vest system, designated to be worn by only by uniformed officers deployed in field operations, such as operations, traffic, NRT., etc. Its elements, which are listed in detail later in this document, are as follows:

- A. Long-sleeve dark navy/midnight blue shirt with patch (badge & nametag on outer carrier).
- B. Short-sleeve dark navy/midnight blue shirt with patch (badge & nametag on outer carrier).
When warm weather adjusted uniform is authorized
- C. No undergarments are to be visible in the neck or sleeve area of these short-sleeve shirts.
- D. Full length dark navy/midnight blue approved trousers.
- E. Approved dark blue/midnight blue soft-shell jacket consistent with current weather can be worn under outer carrier vest.
- F. Rank Insignia: Police officials are to have the appropriate rank insignia on all uniform shirts, outermost weather jackets and hats.
- G. Turtleneck is to be worn when long-sleeve jacket is worn.
- H. Collar pins or Embroidered WPD on approved collared shirts. *Jacket style collars are exempt**
- I. Velcro panel affixed to rear of outer carrier which reads “Worcester Police” (2 rows)
 - a. Affixed as either an attached patch or embroidered – white for police officers and sergeants, and gold colored for lieutenants and higher ranks.

**Note: No collar pins/embroidery for Blauer models 8374(W) or 9880; and First Tactical models 111018 or 118507, due to collar construction and design.*

WHEN THE UNIFORM WILL BE WORN AND WHO IS TO WEAR IT:

All sworn members of the Department shall wear the uniform of the day while on duty, with the following exceptions:

~~Personnel of the Office of the Chief~~

- A. Sworn personnel of the Crime Analysis Unit.
- B. Personnel of the Bureau of Professional Standards.
- C. Detectives assigned to the Detective Bureau, Vice Squad, Crime Scene Unit, Gang Unit, Anti-Crime Team, Street-Violence team and Background Unit.
- D. Training Division Personnel when not engaged in classroom instruction.
- E. All other personnel specifically exempted by the Chief of Police.

Police officers on normal patrol, on paid details, meeting the public, in public facilities, at community meetings and when before the public, must be in uniform.

Personnel on paid details shall wear the standard uniform of the day (or the Optional Traffic Detail/Road Construction Uniform as indicated herein), with cap, except they need not wear jackets when inside premises.

Personnel need not wear caps while inside vehicles but must put them on before alighting from the vehicle. During emergent and other situations where wearing the police cap is clearly contraindicated, officers may dispense with wearing the cap.

All officers attending court shall be attired in a manner consistent with the regulations delineated at WPD Policy & Procedure # 470 (Court Appearances).

Wearing of the Worcester Police Uniform is prohibited in connection with the following circumstance:

- A. During or in connection with private employment.
- B. When participating in off-duty activities, including, but not limited to, public speeches, interviews, picket lines, marches, rallies, or any other public demonstration which may imply official sanction, unless prior written approval has been granted by the Chief of Police.
- C. Personnel may not use the uniform in connection with any personal or professional endorsement nor use the uniform in such a way that would create the perception thereof unless prior written approval has been granted by the Chief of Police.
- D. No Worcester Police Officer shall wear his/her uniform while appearing as a juror.

Detectives Attire:

Detectives are to be dressed in business casual attire unless assigned in an undercover capacity. Business casual attire does not include the wearing of sneakers, jeans, shorts, or shirts without collars. Detectives appearing in court shall dress in a manner consistent with the regulations delineated at WPD Policy & Procedure # 470 (Court Appearances).

Duty Specific Uniforms:

These alternative uniforms forms are authorized where the specific job function of the officer is such that the ordinary uniform of the day is contraindicated. Such uniforms standards are to be promulgated and maintained by the Unit Commander and only with the approval of the Chief of Police. Such uniforms must bear visible indicia identifying the officer as a Worcester Police Officer. Examples of these personnel include but are not limited to the following: Mounted Unit, Crash Reconstruction Unit, Emergency Operations personnel, K9 officers, Marine Unit, Cell Room personnel, Gang Unit, and Vice Squad.

UNIFORM SPECIFICATIONS:

All officers are required to wear the uniforms and equipment suitable to their assigned units consistent with these regulations. All uniforms must conform to department specifications as outlined below. All detectives, and officers regularly assigned to plain clothes, must maintain a full uniform of the day that is immediately available to them should their deployment be required under emergent conditions.

All uniformed officers shall carry and/or wear only a department-issued safety holster and such other weapons and equipment as are issued and approved by the department for uniformed sworn personnel. The department issued weapon, safety holster, baton, and chemical irritant shall be carried and/or worn by all uniformed sworn personnel, while on a tour of duty, assigned to a paid detail, or appearing in court, unless specifically accepted by another Department Rule or Special Order.

A. Police Cap and Accessories:

Class A: Dress Uniform Cap: in accordance with Class A Dress Uniform spec in separate manual.

Class A-1: Modified Dress Blouse Uniform: The Class B **Cloth** Uniform Cap (~~detailed below~~) is to be worn while attired in this uniform.

Class B Uniform: Standard cloth, eight-point, dark blue police cap for sworn police personnel.

Class C Uniform: Mesh **or cloth**, eight-point, dark blue police cap for sworn police personnel.

Class D Uniform: Standard or Mesh during weather adjusted period, eight-point, dark blue police cap for sworn police personnel, or baseball cap approved by the Chief of Police at the Chief's discretion.

Winter Flat Knit Hat, Black with a fold and WPD Patch on Center* (*when cold-weather uniform authorized from November 1st to April 30th*)

Winter Flat Knit Head Band, Black with WPD patch on Center* (*woman officers, cold-weather only*)

*NOTE: There shall be no other markings, manufacturer's labels or logos on the outside of the garment.

Police Officials hat accessories are as follows:

Police Officers – Black High Gloss Cap Band

Sergeants – Gold Three Piece Rope Cap Braid

Captains and Lieutenants – Gold Cloth Cap Band

Chief and Deputy Chiefs – Gold Cloth Cap Band

The Chief of Police and Deputy Chiefs of Police may wear their cap with gold leaf trim on the visor.

~~For winter outdoor use in the extreme winter months, officers and officials may use the faux fur lined flap hat provided a badge is affixed and clearly visible on the front fold up portion of the hat.~~

During construction and traffic off-duty assignments in the extreme winter months, officers may wear an authorized black wool or synthetic pullover hat. This hat must have the Worcester Police Department's badge embroidered on the front flap. For the most extreme weather, a balaclava may be worn with the pullover hat but only for off-duty assignments on construction or traffic details. This pullover hat and balaclava are not to be worn for regular duty.

B. Shirts:

Officers of all ranks, while in Class B Uniform of the Day, shall only wear the authorized navy blue colored long sleeve shirts listed below. Class B Uniform of the Day shall include long sleeve shirts and a tie.

The shirt for the Class C & Class D uniform of the day uniform of the day (weather adjusted) consists of the authorized navy blue colored short sleeve shirts listed below. This shirt is to be worn without a tie. No "T" shirt shall be visible under the open neck of the uniform shirt (except for a ballistic vest carrier), and the sleeves of the "T" shirt shall never extend below the end of the sleeve of the uniform shirt.

The approved WPD patch will be worn on the left sleeve of both the long and short sleeve shirts. The patch for police officers and sergeants will bear navy blue trim on the outer edges of the patch. Lieutenants and higher ranks will have gold trim on the outer edges of their official patches.

~~The Class B Uniform of the Day as well as the Class C uniform of the day~~ The three classes of uniforms (Class B, Class C, and Class D) shall include the appropriate badge of office to be worn on the officer's/official's left breast. A name tag worn bearing the officer's/official's name (first and middle initial and full last name) shall be fastened immediately atop the officer's/official's right shirt pocket. These name tags shall be silver tone for police officers and sergeants and gold tone for lieutenants and higher ranked officials. The Class D outer carrier will feature embroidered name tag (first initial, middle initial, last name) and embroidered badge. White lettering for police officers and sergeants, and gold for lieutenants and higher ranks. The back of the carrier will have "WORCESTER" over "POLICE" in large block letters in white lettering for officers and sergeants, and gold lettering for lieutenants and higher ranks.

Sworn personnel in uniform shall only wear one of the authorized shirts listed below:

Class B & Class C Uniforms:

Note: Blauer Woman shirts have same model number but a W at the end. Prior approved shirts will be allowed to be worn but will be phased out as new purchases are made.

Blauer “Super Shirt”, Navy Blue:

Long-sleeve 100% Polyester	Model #: 8670
Short-sleeve 100% Polyester	Model #: 8675
Long-sleeve Wool Blend	Model #: 8436
Short-sleeve Wool Blend	Model #: 8446
Long Sleeve FlexRS	Model #: 8671 - <i>not to be worn with Class A-1 Jacket</i>
Short Sleeve FlexRS	Model #: 8676 - <i>not to be worn with Class A-1 Jacket</i>

Long-sleeve Rayon Blend	Model #: 8906
Short-sleeve Rayon Blend	Model #: 8916

Blauer “Class Act” Shirt, Navy Blue:

Long-sleeve Rayon Blend	Model #: 8900
Short-sleeve Rayon Blend	Model #: 8910

Flying Cross, Navy Blue:

Long-sleeve Rayon Blend	Model #: 48W6686
Short-sleeve Rayon Blend	Model #: 98R6686
Long-sleeve Power Stretch Wool Blend	Model #: 42W84862
Short-sleeve Power Stretch Wool Blend	Model #: 92R84862
Long-sleeve Power Stretch 100% Poly	Model #: 42W78862
Short-sleeve Power Stretch 100% Poly	Model #: 92R78862

Class D Uniforms:**Outer Vest Carrier:**

Point Blank: Guardian Gen-3-VER-A-BEE-ZP-SE-CZ-FM-WT2L w/ 2 pouch gear options

Shirts:**Blauer Armor Skin, Dark Navy:**

Armor Skin, Long Sleeve (FlexRS)	Model #: 8361
Armor Skin, Long Sleeve (Tenx)	Model #: 8781
Armor Skin, Long Sleeve (FlexHeat)	Model #: 8374
Armor Skin, Short Sleeve (FlexRS)	Model #: 8362 – <i>warm weather adjusted</i>
Armor Skin, Short Sleeve (Tenx)	Model #: 8782 – <i>warm weather adjusted</i>

First Tactical, Midnight Blue:

V2 Pro Performance, Long Sleeve	Style #: 111015(M)/ 121015 (W)
Pro Duty Pullover, Long Sleeve (Insulated)	Style #: 111018
Cotton Job Pullover, Long Sleeve	Style #: 118507(M)/ 128507 (W)
V2 Pro Performance, Short Sleeve	Style #: 112012(M)/ 121012 (W)

C. Trousers:

Regulation dark blue eight- **or ten-**pocket police duty trousers without flares or cuffs for both the Class B Uniform of the Day and the Class C Weather Adjusted Uniform of the Day. Striping of these trousers shall be as follows:

Striping:

Police Officers: none
Sergeants: ½" Black Braid
Lieutenants: 1" Black Braid
Captains: 1" Black Braid
Chief of Police & Deputy Chiefs: 1 ½" Black Velvet Stripe

Riding breeches shall be worn by police officers and officials assigned to and while working on motorcycle and mounted duty.

Sworn personnel shall only wear one of the authorized trousers listed below:

Class B & Class C Uniforms:

Blauer Trousers, Navy Blue:

Wool blend, 8-pocket	Model #: 8560P8F
Wool blend, 10-pocket	Model #: 8560P10

Flying Cross Trousers, Navy Blue:

Wool blend, 8-pocket	Model #: 37289
Wool blend, 10-pocket	Model #: 37289, custom ordered w/ "Route book" pocket

Class D Uniform:

Blauer Trousers, Dark Navy:

Any approved Class B & C Blauer Pant

First Tactical, Midnight Blue:

V2 Tactical Pant	Style #: 114011 (M) / 124011 (W)
A2 Pant	Style #: 114038 (M) / 124038 (W)

D. Necktie:

Plain black with pointed bottom. Minimum width of 3” and maximum width of 4.”

A breakaway tie is required.

Silver tie clip bearing the City of Worcester seal, or the seal of the Commonwealth of Massachusetts will be worn by Police Officers, the clip to be centered on the tie. Gold tie clip of bearing the City of Worcester seal or the seal of the Commonwealth of Massachusetts is to be worn by Lieutenants, Captain Deputy Chiefs and the Chief of Police.

E. Jackets:

Cruiser Jackets: The following waist-length jackets are approved for ordinary uniform duty:

- Blauer B. Dry Model 6001 reversible duty jacket, with “Worcester Police” screened on back on yellow side, black ink.
- Blauer Ike-Length Duty Jacket Model 6045 reversible, with “Worcester Police” screened on back on yellow side, black ink.
- Blauer Tacshell Jacket, Model 9820 with or without Model 4660 blue liner
- Leather Cruiser Coat Maker: Tailor’s Leather Wear, Model: #V4461Z

Cold Weather Duty Parka:

- Blauer B. Dry Parka Shell (may be used on winter details with vest)
- Note: The former navy blue Blauer “Detail/Storm Coat” may be used provided it is presentable)

Optional Jacket that can be worn as outer garment (*Class C*) or under outer carrier vest (*Class D*) during winter months only

- Bluer Full-Zip Liner, Dark Navy (Liner of approved Blauer coat) Model #: 4660

Cold Weather Fluorescent Detail Coat:

- Blauer B. Dry 3 in 1 All Purpose Jacket, Model 26950-1, with “Worcester Police” screened on back on yellow side, black ink.

On all of the aforementioned jackets in this section, the Worcester Police Department patch will be worn on both the left sleeve, 1” directly below the shoulder seam. Appropriate badge of office will be worn on these jackets on the left breast (badge may be embroidered for Blauer 4660). If a name tag holder is affixed to these jackets, the name tag shall be placed thereon.

Rank designations shall be affixed to these jackets according to the following standards:

- Sergeants: Yellow chevron stripes (3) shall be affixed to both sleeves.
- Lieutenants: Gold single bar shall be affixed to both jacket epaulets ~~centered in the middle portion of the epaulet material.~~ approximately 1" in from outer shoulder edge.
- Captains: Gold double bars shall be affixed to both jacket epaulets ~~centered in the middle portion of the epaulet material.~~ approximately 1" in from outer shoulder edge.
- Deputy Chiefs: Gold three-star panels shall be affixed to both jacket epaulets centered in the middle portion of the epaulet material.
- Chief of Police: Gold four-star panels shall be affixed to both jacket epaulets centered in the middle portion of the epaulet material.

Service Stripes or ‘hash marks’ may be affixed to the left sleeve of the outermost uniform garment worn. (These designations may not be placed on short sleeve shirts). The marks are to be either silver or gold (based upon rank) and one mark shall indicate **five** complete years of police service with the Worcester Police Department. After a third year of police service, the officer or official may claim the next stripe/mark.

F. Optional Uniforms:

For use only with the Class B Uniform of the Day during winter months.

Sweaters: The only optional authorized sweater, as an outer garment, must conform to either of the following:

- Blauer Model 225, Navy blue, wool-blend, fleece-lined sweater, with epaulets, badge tab and nametag tab

The sweater must be reinforced with patches at the shoulders and elbows and equipped with epaulets on the shoulders with Velcro fasteners and a double stitched badge tab attached on the outside left breast.

The Worcester Police Department patch will be worn on the left sleeve directly below the shoulder seam.

Sergeant stripes will be worn on both sleeves and all other rank insignia will be affixed on the shoulder epaulets as described above.

Turtleneck Shirt: The authorized turtlenecks for all ranks must conform to the following specifications:

- Black
- full turtleneck or mock-neck shirt
- long sleeve
- pullover top
- jersey knit with 4.5-inch-high collar folded to 2.25-inch collar when worn
- Centered horizontally on the front of the collar shall be embroidered on a single line the initials “WPD” in 3/8-inch letters’ silver varnished thread for Police Officers; gold varnished thread for lieutenants, captains and deputies and the Chief of Police.
- There shall be no other markings, manufacturer’s labels or logos on the outside of the garment.

Optional Traffic Detail/Road Construction Detail Uniform:

- *The following optional uniform may be worn in place of the Class B Uniform of the Day only for traffic/road construction details throughout the year. The ordinary uniform of the day may be worn as well.*
 1. 5-11 Stryke Pant Style # 74369 Color: Dark Navy # 724, or First Tactical Men's V2 Tactical Pant Style#114011 Color: Midnight Navy, or First Tactical Women's V2 Tactical Pant Style#124011 Color: Midnight Navy.
 2. Ordinary long sleeve police duty shirt with appropriate patch, pins and rank insignia.
 3. Mesh 8-point police hat.
 4. Issued fluorescent traffic vest or replacement Blauer Zip-Front Breakaway Safety Vest Color: Hi-Vis Yellow, bearing "Worcester Police".
 5. GAME Model 1333 or Charles River Hi-Vis Yellow Jacket, embroidered bearing "Worcester Police" on the back (Nov. 1st to April 30th)
 6. Blauer B. Dry 3 in 1 All Purpose Jacket, Model 26950-1, with "Worcester Police" screened on back on yellow side, black ink (Nov 1st to April 30th)
 7. Pants are not to be "bloused" into boots. Shirts to be tucked in.
 8. The Class "D" Uniform of the day is not to be worn for ordinary road-construction or similar details. It is only authorized for those details calling for a higher degree of tactical readiness (i.e. bar detail, protection of a house of worship following threats, etc.).

Optional Traffic Detail/Road Construction Detail Summer Uniform:

- *The following optional uniform may be worn in place of the Class C Uniform of the Day only for traffic/road construction details of the Optional Traffic Detail/Road Construction Detail Uniform listed above DURING THE DECLARED PERIODS WHEN SHORT SLEEVE SHIRTS ARE APPROVED. The ordinary uniform of the day may be worn as well.*
 1. 5-11 Stryke Pant Style # 74369 Color: Dark Navy # 724, or First Tactical Men's V2 Tactical Pant Style#114011 Color: Midnight Navy, or First Tactical Women's V2 Tactical Pant Style#124011 Color: Midnight Navy.
 2. Dark navy polo pullover shirt bearing embroidered silver or gold badge (as appropriate) bearing assigned number and appropriate WPD patch.
 - a. Specs: 5-11 Helio Short Sleeve Polo Style # 41192 Color Dark Navy #724 or,

- b. Specs: Under Armour UA Tactical Performance Tactical Polo Shirt Style # 1279759
Color: Dark Navy # 465
- 3. HI-VIS polo shirt bearing embroidered silver or gold badge (as appropriate) bearing assigned number and appropriate WPD patch, with screenprint on back, "Worcester Police". May be worn in lieu of issued fluorescent traffic vest. This garment's neck zipper must be pulled up to no less than the halfway point and is to be clean and presentable at all times.
 - a. Specs: Blauer Style # 8137, Color Hi-vis Yellow
- 4. Mesh 8-point police hat.
- 5. Baseball cap, black with Worcester Police patch logo on front, as approved by the Chief
- 6. Issued fluorescent traffic vest or replacement Blauer Zip-Front Breakaway Safety Vest
Color: Hi-Vis Yellow, bearing "Worcester Police". (Vest not necessary if Hi-Vis polo shirt in #3 above is outermost garment.)
- 7. Pants are not to be "bloused" into boots. Shirts to be tucked in.

G. Socks:

Black or navy blue to extend above ankle.

H. Footwear:

Low quarter, military style, black shoes of smooth leather with plain toes and laces. Footwear with buttons, straps, or buckles are not permissible. Soles shall not be more than $\frac{3}{4}$ of an inch in thickness. Heels shall not be more than 1" in height (measured from the sole). Boots may be worn instead of shoes, provided that they are polished, and that the soles and heels are within specifications allowed for shoes.

Pants shall not be tucked into boots, except as authorized by the Chief of Police for special events. Shoes shall be clean, have no visible logos and able to take a shine. Black running shoes shall not be worn with the uniform. "Uniform sneakers" so-called, are permissible provided that are capable and have in fact received a high-gloss shine.

I. Motorcycle Boots:

Black leather, over calf style. For use by police officers and officials while on motorcycle or mounted patrol duty only.

J. Buttons:

Worcester Police buttons are optional for jacket pockets and epaulets. All Worcester Police officials and officers shall wear silver or gold buttons in accordance with rank. Buttons are to be in good repair and be periodically polished as needed.

K. Gloves:

Black gloves (fabric or leather)

White gloves (fabric or leather), for use by personnel when so ordered.

Heavy-duty black leather. For use by officers while on motorcycle or mounted patrol duty only.

L. Traffic Vest:

Blauer Model Number 343R

All vests must be lettered with "Worcester Police".

M. Rain Gear:

Rain Jackets – to be worn only during inclement weather.

The following rain jackets are to be screened with "Worcester Police" on the back in black ink.

Blauer Model #233R, B. Dry Reversible Rain Gear, mid-length

Blauer Model #26976-1 B. Dry Raincoat, full length, non-reversible

N. Hat Cover:

Blauer Model 107, Hi-Vis Yellow & Black reversible hat cover.

O. All Weather Uniform Pants:

To be used in inclement outside duty only.

Blauer Model #134 or #9972, color black, rain pant.

Blauer Model #9825Z navy blue insulated winter pant.

P. Helmets:

Motorcycle & Mounted Unit Helmet – WPD blue with department issued helmet badge centered on the front. For use by officers assigned to motorcycle or mounted patrol only.

Q. Trouser Belt:

Plain black leather, 1 ¾" wide with silver colored buckle for Police Officers and gold colored buckle for Detectives and Superior Officers.

R. Leather Equipment:

It is mandatory for all officers to wear an equipment belt over the trouser belt whenever the officers are in uniform and assigned to outside duties.

The duty belt is to be a plain black leather equipment belt, silver colored buckle for police officers and sergeants and gold colored buckle for lieutenants and higher ranked officials.

Standard department-issued safety holster will be worn whenever officers are in uniform. This includes uniformed officers assigned to inside duty, officers on paid details, and officers appearing in court.

Duty belt / **tactical vest** equipment for uniformed officers is to include the following gear:

- Police radio
- Magazine Pouch, hidden snap, Model # 77-419-2HS
- Handcuff carrier(s), hidden snap, Model # 90-2HS
- Belt keepers Model 65-2
- Baton keeper, Monadnock Swivel baton holder, Model 3034L or hidden snap Model 38-2-2HS
- OC Spray holder

S. Service Weapon:

Only the firearm(s) issued to personnel and approved for carry by the Chief of Police may be carried on duty.

T. Eyewear:

Sunglasses:

Sunglasses may be worn during the daylight hours only and must be of a color and style that compliments a proper uniform appearance. The following are acceptable:

- Non-mirror lenses - Lens color must be conservative in nature and compliment a proper uniform appearance.
- Frames and lenses must be free of ornamentation.
- Frames (metal or plastic) will be silver, gold, black or brown.
- Neck straps may be worn for officers safety (but must be of thin material, black or brown in color)

Safety Eyewear must be worn by Officers when operating motorcycles while on duty.

U. Baton:

Expandable baton is to be worn on the equipment belt.

Monadnock Auto lock, Model 9146 with Model #6214 Hindi-cap

V. Oleoresin Capsicum Spray:

Only department-issued OC may be carried. Chemical irritant (OC) is to be carried on the duty belt in a holder to prevent unintentional discharge.

W. Earpiece:

The only earpiece that is to be worn is for the police handset radio.

X. Handcuffs:

One or more pair of department issued handcuffs are to be worn on the equipment belt.

Y. Rank Insignia, Emblems, Patches, Tie Clips, and Badges:

Silver coat badge to be worn over the left breast of the outermost garment by police officers and sergeants. Gold badges are to be worn by all officials of the lieutenant or higher rank.

Silver initials "W.P.D." to be worn on both collars of the shirt parallel to and $\frac{1}{2}$ " down from the top ~~bottom~~ edge of the collar, $\frac{1}{2}$ " up from and parallel with the bottom edge and $\pm \frac{1}{2}$ " in from the front edge of the collar by police officers and sergeants. Gold initials "W.P.D." to be worn by all personnel of the lieutenant rank and higher.

Worcester Police patches to be worn on the left sleeve of all uniform shirts, jackets, coats, sweaters, and BDU's, directly below the shoulder seam.

Gold chevrons worn by all Sergeants on both sleeves of their shirts and jackets. It is not necessary for sergeant chevrons to be sewn onto jackets designed exclusively for rain.

Special insignias such as pins, flags, and clover leafs are not to be worn on the cap or uniform clothing except for:

- Those ribbons designating the recipient of any medal or commendation awarded by the Department.
- Such other Department approved ribbons as the Chief of Police shall from time to time determine.
- The ribbon designating a recipient of the George Hanna Award is authorized for wear.

~~ALL SUCH RIBBONS SHALL BE PLACED OVER THE NAME TAG ON THE RIGHT BREAST POCKET FLAP OF THE UNIFORM JACKET OR SHIRT.~~

Distinguished service ribbons shall be optionally worn immediately above the officer's name tag with the most distinguished award at the top and descending downward in order of significance (Hannah, Five-Star, Four-Star, Three-Star). Officers may wear none, some, or all ribbons. However, if only some ribbons are worn, those omitted must be of lowest importance.

Silver tie clip of department design will be worn by police officers and sergeants, the clip to be centered on the tie. Gold tie clip of department design to be worn by all officials of the lieutenant rank and higher.

One gold metal bar worn by all Lieutenants positioned $\frac{1}{2}$ " **1"** in from the shoulder seam and centered on the epaulets (**from front to rear**) of the shirts and jackets.

Two gold metal bars worn by all Captains positioned $\frac{1}{2}$ " **1"** in from the shoulder seam and centered on the epaulets (**from front to rear**) of the shirts and jackets.

Three gold metal stars worn by all Deputy Chiefs mid-shoulder on the epaulets of the shirts and jackets.

Five gold metal stars worn by the Chief of Police mid-shoulder on the epaulets of the shirts and jackets.

Service bars (a/k/a *Hash Marks*), one bar for each five years of service **as a police officer or official** in the Worcester Police Department, may be worn on the left sleeve of the outermost jacket worn by sworn personnel. Hash mark colors: Police Officers: Blue, Sergeants: Silver, Lieutenant and above: Gold.

Embroidered, gold thread, cloth rank insignia may be worn on the epaulets in place of the metal rank insignia by all officers who hold the rank of Lieutenant, Captain, Deputy Chief or Chief of Police. The embroidered gold thread cloth rank insignia must be the same color, size, and design as the metal rank insignia.

Z. Ballistic Vest Systems:

Uniformed personnel when engaged in duty outside of police headquarters are required to wear an issued ballistic vest in accordance with department policy and procedure.

The following ballistic vest systems are authorized for use by sworn personnel:

- All vests issued by the department to uniform and plain-clothes sworn personnel.
- Blauer Armourskin Ballistic Panel Holders and accompanying undershirts, (Model 8370) are approved provided the officer's badge and nametag are affixed.
- Safariland Navy Blue Bothell Armor Carrier, (Model 6501) is approved provided the officer's badge and nametag are affixed. Vendor: Atlas Consulting out of Oregon the website is: <https://www.stronglikebeetle.com/shop/special-order-safariland-6501-armor-carrier-worcester> . The size of the vest is based on the size of the panels inside your current carrier.
- Point Blank Body Armor, Guardian Carrier model#BEE-GD2M00460J, color "midnight blue".
- Tactical ballistic vests may be worn by personnel with the authorization of their unit commander.

Per:



Paul B. Saucier
Chief of Police

- *Original Policy & Procedure #95 Issued March 26, 2014 (prior editions not codified into Manual)*
- *February 25, 2018: Adds new classification of Dress Uniform; Modified Dress Uniform Blouse, Revises Section F, Optional Uniforms. Changes summer detail uniform. Permits detail pants and polo shirt. Revises specs of traffic safety belt. Standardizes hash marks to 5 years increments.*
- *10/3/18 Section 5 concerning. "When an officer's uniform/equipment becomes damaged or destroyed in the performance of duty it..." removed.*
- *2/ 5/19 Safariland Navy Blue Bothell Armor Carrier, (Model 6501) is approved provided the officer's badge and nametag are affixed. Vendor: Atlas Consulting out of Oregon the website is: <https://www.stronglikebeetle.com/shop/special-order-safariland-6501-armor-carrier-worcester> . The size of the vest is based on the size of the panels inside your current carrier.*
- *4/16/2020 Point Blank Body Armor, Guardian Carrier model#BEE-GD2M00460J, color "midnight blue".*
- *July 9, 2021, revised, Optional Traffic Detail/Road Construction Detail Uniform and Summer Uniform amended in section 1 of both.*
- *April 25, 2024, revised, Section F Optional Traffic Detail/Road Construction Detail Summer Uniform in subsections 3&5.*
- *[_____] Addition of Class D Tactical Uniform for Field Services Officers.*