



POLICY AND PROCEDURE

NO.730.1

Shutting Off Engines/ Removal Ignition Keys

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All Department Personnel when operating a Department Vehicle shall, when they leave the vehicle, shut off the engine and remove the key from the ignition.

No Prisoners shall be placed in a cruiser with the engine running or the key in the ignition.

Per:

Edward P. Gardella
Chief of Police

EPG:oc