YUMA POLICE DEPARTMENT Policy and Procedures *"Committed to Excellence"*	**2.27 FIREARMS QUALIFICATION**
Effective: June 15 ,2011	*Revised: December 16, 2020*

Purpose – To provide department personnel with guidelines associated with qualification requirements related to agency authorized firearms.

A. Qualification

1. Officers are required to qualify and demonstrate specified proficiency with all firearms, prior to being carried/used for police purposes. Weapons qualifications and proficiency training will be conducted annually for all firearms carried by an officer in accordance with AZPOST and department policy. (ALEAP 1.4.A). All annual qualifications will be conducted by certified firearms instructors. In addition, all qualification records will be maintained by the Training Unit (ALEAP 1.4.B.).

   a. The Yuma Police Department issued handgun is the Smith and Wesson M&P9. Officers may choose to carry this handgun or their own personal handgun as long as it meets the requirements set forth in YPD policy 2.26.

   b. A back-up handgun is defined as an additional handgun carried by an officer while on-duty and intended for emergency use if and when the primary handgun becomes unavailable or inoperable.

   c. An off-duty handgun is defined as a handgun carried by an officer while in an off-duty status, but intended for potential police use.

   d. Required qualification courses and minimum scores are listed below for each firearm type.

      (1) Primary On-Duty handgun

         (a) AZPOST Daytime qualification course 84%
         (b) Dim-light qualification course 84%
         (c) AZPOST approved firearms decision making qualification course

      (2) Off-Duty or off-duty/back-up handgun - AZPOST Daytime qualification course 84%

(3) Back-up Handgun - AZPOST Back-up qualification course 84%

(4) Rifle - AZPOST Rifle qualification course 90%

(5) Shotgun – AZPOST Shotgun qualification course 90%

B. Failure to qualify primary on-duty handgun

1. Officers that do not pass the daytime qualification course on the first attempt with their primary duty handgun will be given a second attempt to attain a passing score.

a. If the officer passes on the second attempt, both scores shall be documented in his/her PPR.

b. Once qualified, additional attempts will not be permitted solely for officers to improve their score.

2. Officers who fail to pass after two attempts will be placed on limited duty status and scheduled for another day to make a third attempt. Every effort will be made to schedule the officer for the next day.

a. The officer shall generate a memorandum of explanation to their immediate supervisor.

b. A written report, e-mail or memorandum, will be made to the officer's immediate supervisor and Watch Commander as soon as possible by the Firearms Instructor.

3. Third attempt

a. If the officer passes on the third attempt, he/she shall be placed back on regular duty and all scores shall be documented in his/her PPR.

b. If the officer fails to qualify on the third attempt, the officer shall:

(1) Remain on limited duty status.
(2) Be scheduled for remedial training to include:
(a) Basic principles of handgun marksmanship
(b) Assessment by Firearms Instructor to recognize and improve any shooting deficiencies displayed by the officer.

4. At the completion of the remedial training the officer shall:

    a. Qualify on the daytime qualification course.

    b. Qualify on the dim-light qualification course if not previously passed.

    c. Be placed on a firearms performance improvement plan developed by his/her immediate supervisor with the assistance of a Firearms Instructor.

5. If the officer fails to qualify on the first attempt after remedial training:

    a. The Firearms Instructor shall notify the officer's immediate supervisor.

    b. The supervisor shall contact the Chief of Police via the chain of command.

    c. The officer shall be placed on administrative leave pending a decision from the Chief of Police on possible discipline up to termination of employment.

C. Failure to qualify, rifle, shotgun, off-duty handgun or back-up handgun

1. Officers who fail to qualify after two attempts with a rifle, shotgun, off-duty handgun or back-up handgun shall be prohibited from carrying that firearm for law enforcement purposes.

2. Officers may attempt requalification 12 months after the second failed attempt.