CRIME ANALYSIS

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Contents:

I.   CRIME ANALYSIS FUNCTION & ORGANIZATION

A.   This directive establishes the department's crime analysis function. Utilizing regularly collected information on certain reported crimes, criminals and suspicious/unusual activities, the Crime Analysis Unit (CAU) produces reports, maps and other products. CAU products are intended to assist in preventing and suppressing criminal activity while enhancing the likelihood criminal offenders will be quickly apprehended. The CAU is a component of the intelligence-led policing process. Personnel assigned to the CAU serve under the direction and supervision of the CAU Manager, and ultimately the Chief of Police.

B.   The CAU is responsible for establishing and publishing standard operating procedures for the following elements of the crime analysis function:

1.   *Identification* of source*s* from which crime analysis data elements are extracted;
2.   *Evaluation* of crime data *and findings for accuracy*;
3.   Documentation of the temporal and geographic distribution of selected crimes;
4.   The *dissemination of* crime analysis *findings*;
5.   Feedback analysis; and
6.   Briefing the Chief of Police on crime patterns or trends.

II.   OBJECTIVES

Crime analysis objectives are to analyze and identify the modus operandi of criminals; recognize and forecast emerging crime patterns; and analyze data collected from field interrogations, arrests and other sources of crime event and suspect information.

A.   Crime analysis information will be used in the development of department tactics, strategies, and long-range plans. Factors to be considered include:

1.   Analysis of crime trend data by type of crime;
2.   Analysis of offender characteristics;
3.   Analysis of crime trend data by targeted location;
4.   Analysis of crime trend data by targeted item(s);
5.   Analysis of crime trend data by targeted victim(s);
6.   Analysis of geographic crime distribution; and
7.   Analysis of temporal distribution of crime.

B.   Information collected and analyzed by the CAU will be utilized to assist in the allocation and deployment of resources for the prevention and suppression of crime.

III.   DISSEMINATION OF CRIME ANALYSIS INFORMATION

Dissemination of crime analysis information will be accomplished both formally and informally through personal contact and distribution of regularly scheduled and ad-hoc reports. The CAU will disseminate periodic and special reports to the appropriate personnel.

A.   Crime Analysis Quarterly Report to the Chief of Police

The CAU will prepare and submit a quarterly report of crime patterns and trends to the Chief of Police, via the chain of command. Analysis or review of specific events or programs will be conducted upon the request and approval of the Chief of Police.

B.   Distribution of Information to Outside Agencies

CAU reports and services will be made available to other law enforcement agencies upon request. Requests for crime analysis information from civilians, civilian government agencies and/or the media must be requested in writing through the Chief of Police. Information concerning operational needs (known offenders, modus operandi, suspects, and investigative leads) will not be disseminated to civilians and/or the media unless approved by the Chief of Police or his/her designee. Crimes and detected patterns that have impact on commercial businesses will be distributed via the department's Commercial Security Network System.

IV.   SOURCES OF INFORMATION

The following sources will be used in the collection of crime data:

*   Incident/ offense reports & supplements
*   Field interview reports
*   Arrest, booking and jail records
*   Information provided by other law enforcement agencies
*   Department of Correction release reports
*   Pawn and property records
*   Specific FOCUS/CAD based reports

V.   CRIME ANALYSIS FACTORS

The analysis of crime should (1) identify similarities among different offenses and reveal commonalities and patterns in characteristics of current crime problems; (2) assist in screening and ordering lists of suspects; and (3) aid in identifying and organizing specific crimes that may involve an offender already in custody. To accomplish effective crime analysis, the following factors will be included in the crime analysis function:

1.   Frequency by type of crime;
2.   Geographic factors;
3.   Temporal factors;
4.   Property type;
5.   Victim and target descriptors;
6.   Suspect descriptors;
7.   Suspect vehicle descriptors;
8.   Modus operandi factors;
9.   Physical evidence information; and
10.   Problem oriented or community policing strategies, if any.

VI.   TEMPORAL/GEOGRAPHIC DISTRIBUTION

Certain selected crimes will be tracked by graphic and computerized means to determine the distribution of their occurrence by time and/or geography. Crime mapping analysis will be used to enhance analysis of geographic/temporal distribution.

VII.   EVALUATION OF CRIME ANALYSIS EFFECTIVENESS

A.   Feedback will be accomplished by regular interaction between the crime analysts, management, and user personnel.

B.   The CAU will conduct periodic evaluations of the crime analysis process and the unit's work product to ensure departmental and unit goals and objectives are being met.

VIII.   PROPONENT UNIT: Crime Analysis Unit.

IX.   CANCELLATION: This directive cancels Index Code 1006, dated 01-06-15.