

# American Correctional Association

## Transitioning to the Hybrid ACI 5<sup>th</sup> / 4<sup>th</sup> Edition Manual in PowerDMS

The American Correctional Association (ACA) has authorized a hybrid *Standards for Adult Correctional Institutions (ACI)* accreditation manual for PowerDMS that will minimize questions for agencies who use PowerDMS to build their audit files. This guide provides instructions on how to use this hybrid manual to complete an ACI assessment in PowerDMS regardless of whether your agency is seeking accreditation under the ACI 4<sup>th</sup> edition standards, a combination of the ACI 4<sup>th</sup> and ACI 5<sup>th</sup> edition standards, or ACI 5<sup>th</sup> edition only.

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### **Alert**

Effective January 18, 2021, the following standards have been deleted from the 5<sup>th</sup> Ed / 4<sup>th</sup> Ed: March 2020 (Upd Jan 2021) version of the Adult Correctional Institutions (ACI) standards manual. These standards will not be audited in any audit effective January 18, 2021:

- 5-ACI-3A-36
- 5-ACI-3A-37
- 5-ACI-3A-38
- 5-ACI-3A-39
- 5-ACI-3A-40
- 5-ACI-3A-41

## WARNING

Read these instructions **before** you upgrade your assessment to the new version of the manual!



It is extremely important that you **DO NOT** navigate to your open ACI 4<sup>th</sup> edition assessment and click the *Upgrade Assessment* button. While this action will be performed in the steps outlined in this guide, other protocols must be followed **prior** to this action. Failure to ensure you follow the steps applicable to your agency's audit cycle and ACA guidelines for transitioning to the ACI 5<sup>th</sup> edition performance-based standards (as outlined in the following pages) may result in losing the work you have completed towards proving compliance within your current assessment.

## Definitions

1. **Sole ACI 4<sup>th</sup> Edition Manual:** For the purpose of this transitional guide, the sole ACI 4<sup>th</sup> edition manual refers to the ACI manual in PowerDMS that contains the 4<sup>th</sup> edition standards only.
2. **Sole ACI 5<sup>th</sup> Edition Manual:** For the purpose of this transitional guide, the sole ACI 5<sup>th</sup> edition manual refers to the ACI manual in PowerDMS that contains the 5<sup>th</sup> edition standards only.
3. **Hybrid ACI 5<sup>th</sup> / 4<sup>th</sup> Edition Manual:** This manual combines the ACI 4<sup>th</sup> edition standards, numbering, and naming conventions with the ACI 5<sup>th</sup> edition performance-based standards, numbering, and naming conventions.

## Applicability

This transitional guide applies to agencies that are seeking accreditation using:

- The ACI 4<sup>th</sup> edition standards manual only
- A combination of the ACI 4<sup>th</sup> edition and ACI 5<sup>th</sup> edition standards manuals
- The ACI 5<sup>th</sup> edition standards manual only

Instructions on how and when to open or transition assessments using the hybrid manual are provided for each of the applications listed above. Please reach out to the PowerDMS support team ([support@powerdms.com](mailto:support@powerdms.com) or 888-9595158) if you need assistance with the instructions listed below.

- If your audit cycle ends prior to October 1, 2020, you will NOT update your ACI 4<sup>th</sup> edition assessment to a Hybrid 5<sup>th</sup> / 4<sup>th</sup> edition assessment. You will complete your assessment without making any changes to your process.
- If your audit cycle ends after October 1, 2020, you will need to follow the steps outlined in this guide under *Transitioning a Current Assessment*.
- If you are building an assessment using ACI 5<sup>th</sup> edition standards ONLY, you will still need to open your assessment using the Hybrid manual. See the section on *Opening a New Assessment* below.

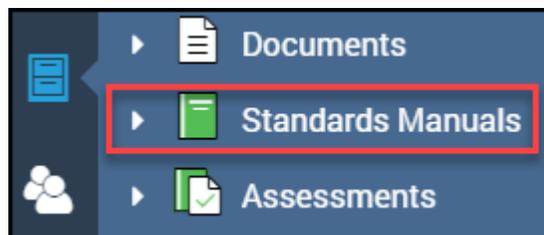
## Overview of the Hybrid ACI 5<sup>th</sup> / 4<sup>th</sup> Edition Manual

The Hybrid ACI 5<sup>th</sup> / 4<sup>th</sup> edition manual includes **both** ACI 5<sup>th</sup> edition performance-based standards, numbering, and naming conventions **as well as** ACI 4<sup>th</sup> edition standards, numbering, and naming conventions. The hybrid manual not only allows you to maintain archived records of your ACI 4<sup>th</sup> edition assessment but also provides for a comparison of the changes between the ACI 4<sup>th</sup> and ACI 5<sup>th</sup> edition manuals.

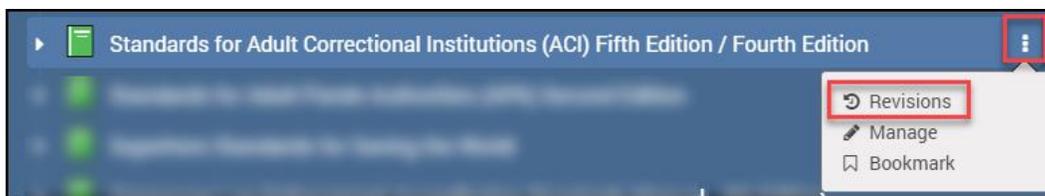
## Understanding and Navigating the Hybrid Manual

As you may have noticed, the sole ACI 5<sup>th</sup> edition has significant changes from the sole ACI 4<sup>th</sup> edition. The ACI 5<sup>th</sup> edition added new standards and deleted many 4<sup>th</sup> edition standards. Two of the most profound changes are the reordering and renaming of some ACI 4<sup>th</sup> edition standards. These changes posed a significant challenge for PowerDMS when combining these manuals. This section is intended to clarify how to understand and navigate the Hybrid ACI 5<sup>th</sup> / 4<sup>th</sup> edition manual.

If your agency is subscribed to the ACI 4<sup>th</sup> edition manual, the Hybrid 5<sup>th</sup> / 4<sup>th</sup> edition manual will automatically appear in your blue menu under the **Standards Manuals** root.



If you have an open assessment using the ACI 4<sup>th</sup> edition manual, and you open the Hybrid 5<sup>th</sup> / 4<sup>th</sup> edition manual from the Standards Manual root, the manual will revert to the ACI 4<sup>th</sup> edition manual. If this happens, don't panic! Use the triple dots to the right of the manual and click *Revisions*.



Then, select the 5<sup>th</sup> / 4<sup>th</sup> edition. This will restore the Hybrid 5<sup>th</sup> / 4<sup>th</sup> edition manual under the Standards Manuals root.



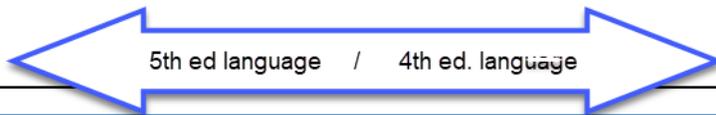
If the ACI 4<sup>th</sup> edition manual is not downloaded to your PowerDMS site, you will need to subscribe to the Hybrid Manual in the PowerDMS Standards Manual Community. Steps for subscribing to the manual are found in the article, [Subscribing to a Standards Manual](#). The Hybrid manual appears in the community as the ACA – ACI – 5<sup>th</sup> Edition / 4<sup>th</sup> Edition.

ACA - ACI - 5th Edition / 4th Edition	ACA - Standards for Adult Correctional Institutions, 5th / 4th Edition and Updates - Annual Subscription to the Manual and Assessment Subscription Fees Apply - Call Sales - 800-749-5104 for more information.	8/6/2015	<a href="#">Request Membership</a>
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### Naming Conventions in the Hybrid Manual

You may have noticed changes in how chapters, subchapters, and standards are named in the ACI 5<sup>th</sup> edition manual. The Hybrid manual uses the language of the ACI 5<sup>th</sup> edition **while maintaining** the language of the ACI 4<sup>th</sup> edition following a specific pattern. This pattern places the 5<sup>th</sup> edition language to the left and/or on top of the 4<sup>th</sup> edition language.

Chapter and subchapter names will show the ACI 5<sup>th</sup> edition language followed by a forward slash ("/") followed by the ACI 4<sup>th</sup> edition language.



And the ACI 5<sup>th</sup> edition performance-based standard will appear *on top of* the ACI 4<sup>th</sup> edition principle.

5th Edition: GOAL: Administer... in a pr...

**1A. PERFORMANCE**

5th Edition: The facility is admin... and resp...

regular review.

4th Edition: Principle: A written body of policy and procedur... system of regular review.

This same pattern is consistent within the standards themselves.

### Numbering Conventions in the Hybrid Manual

Like the naming convention detailed above, the Hybrid manual has ordered the standards based on the ACI 5<sup>th</sup> edition numbering while maintaining the standard numbers of the ACI 4<sup>th</sup> edition, meaning you will find the standards based on the numbering of the 5<sup>th</sup> edition standards. This allows for the logical inclusion of the new standards added to the 5<sup>th</sup> edition.

Monitoring and Assessment / Security Th

- 5-ACI-1A-17 / 4-4017
- 5-ACI-1A-18 / 4-4018
- 5-ACI-1A-19
- 5-ACI-1A-20 / 4-4530

It also provides you with a comparison of the 4<sup>th</sup> edition standards that have been rearranged, or moved, in the 5<sup>th</sup> edition.

**Monitoring and Assessment / Security Threat Groups**

4-4530 was under Security Threat Groups in the 4th Edition

5-ACI-1A-17 / 4-4017  
(Ref. 3-4018)  
(Revision from 2004 Supplement)

5-ACI-1A-18 / 4-4018  
(Ref. 3-4019)  
(Revised Jan. 2019)

5-ACI-1A-19  
NEW Aug. 2018

5-ACI-1A-20 / 4-4530  
(Added in 2008 Supplement)

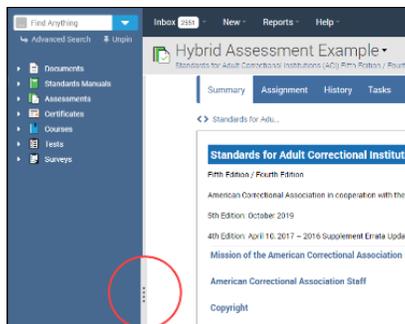
New 5th edition standard

Note: 4th edition numbering does not follow the 5th edition numbering

As much as possible, deleted standards are found numerically according to the 4<sup>th</sup> edition numbering. However, the easiest method to find deleted standards is using the PowerDMS assessment search feature. The deleted standards from the 4<sup>th</sup> edition can be found by searching for either the 4<sup>th</sup> edition **standard number** or the word **deleted**.

To access the search feature within the assessment:

1. Locate the four vertical dots along the left side of the assessment window. These dots are centered vertically along the left margin of your assessment.
2. Click the dots to undock the manual's table of contents
3. Click the magnifying glass along the left side of the search bar.



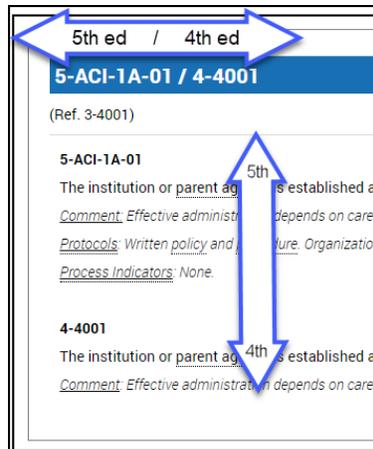
An explanation is provided when a 4<sup>th</sup> edition standard is relocated within the 5<sup>th</sup> edition.

**Monitoring and Assessment / Security Threat Groups**

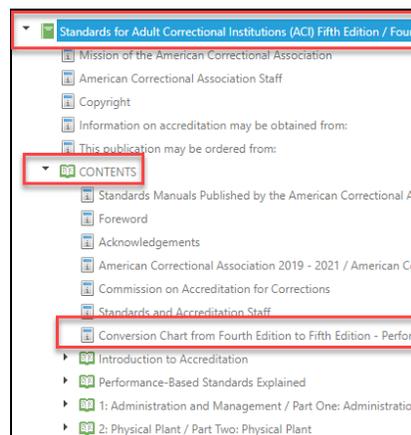
4-4530 was under Security Threat Groups in the 4th Edition

This means you still have access to all 4<sup>th</sup> edition standards that may need to be documented during your audit cycle.

Like the naming convention, the 5<sup>th</sup> edition number is listed first, followed by a forward slash (“/”), followed by the 4<sup>th</sup> edition number.



PowerDMS added a link to ACA’s *Conversion Chart from Fourth Edition to Fifth Edition* in the Hybrid manual for your reference.



## [Opening a New Assessment](#)

All new assessments for agencies seeking accreditation for ACI, regardless if the facility is documenting compliance to the 4<sup>th</sup> and 5<sup>th</sup> edition standards, or just the sole ACI 5<sup>th</sup> edition standards, will be opened using the new Hybrid ACI 5<sup>th</sup> / 4<sup>th</sup> Edition Manual. The sole 5<sup>th</sup> edition manual is no longer available in the PowerDMS Standards Manual Community for download. If you have already downloaded the sole ACI 5<sup>th</sup> edition manual, you will need to archive the manual to avoid confusion moving forward. Refer to the section [Archiving the Pure ACI 5<sup>th</sup> Edition Manual](#) below. To open a new assessment, follow the instructions in the article, [Creating Assessments](#).

## [Transitioning a Current Assessment](#)

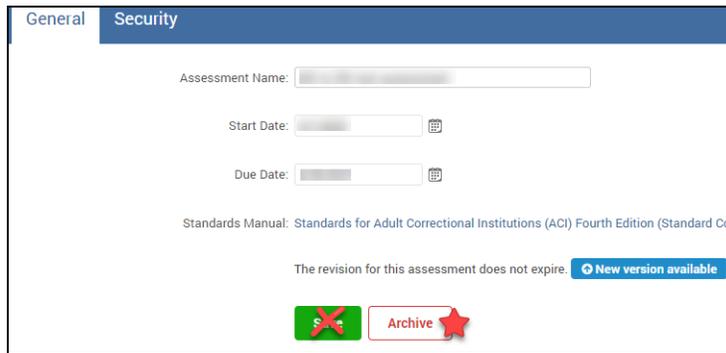
If you already have an open assessment under the ACI 4<sup>th</sup> edition manual, follow these steps to copy your current assessment to the Hybrid manual.

### [STEP 1: Archive your current assessment](#)

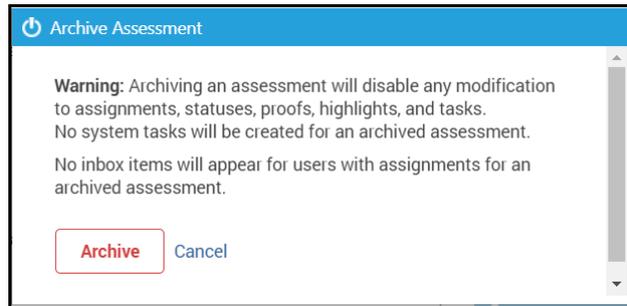
That’s right! Archive your open assessment. This does two things. First, it preserves the work you have done on your current assessment. Second, it frees up your license so you can create a “copy” assessment for upgrading to the Hybrid manual without losing your previous work.

To archive your current assessment

- a. Navigate to your assessment
- b. Select the *Manage Manual* button in the upper right-hand corner of your assessment.
- c. On the **General** tab, click the *Archive* button



- d. Click Archive to confirm



An archived assessment in PowerDMS is still accessible to you at any time. However, it does not show up in your active assessment list.

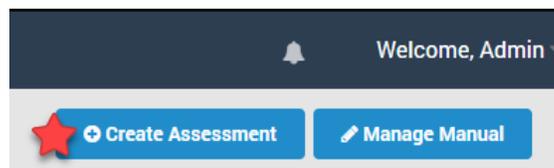
**STEP 2: Create a *NEW* assessment using the *ACI 4<sup>th</sup> Edition Standards Manual*.**

This may get a little tricky. *If, at any time, you are concerned about moving forward, stop and contact PowerDMS support to help you through ([support@powerdms.com](mailto:support@powerdms.com) or 888-959-5158).*

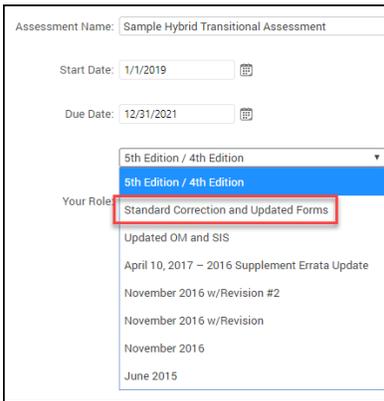
- a. Select the Hybrid manual from the blue menu under the Standards Manuals root.



- b. Click Create Assessment in the upper right-hand corner of the page.



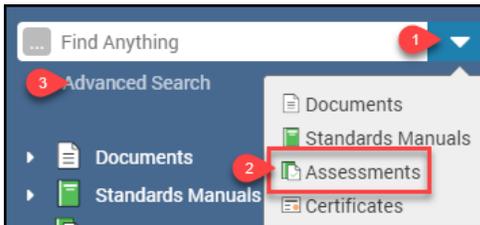
- c. Complete the fields for the new assessment with the information from the archived assessment to include the same start date and end date. Use the drop-down menu to select the old version of the manual. NOTE: The most recent version of the cole ACI 4<sup>th</sup> edition is entitled *Standard Correction and Updated Forms*.



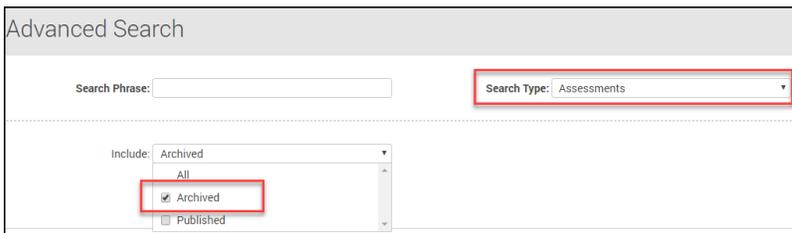
- d. Then select your role. It is **extremely** important that you have the **SAME** role in the new assessment as the archived assessment.
- e. Click **Save**.

**STEP 3: Access the Archived Assessment**

- a. Locate the archived assessment. To do this, click the white triangle in the Find Anything search bar and select Assessments from the drop-down menu. Then click Advanced Search.



- b. From the Advanced Search page, ensure the **Search Type** shows *Assessments*, and select *Archived* from the **Include** filter.



- c. Click **Search**
- d. Locate the assessment you just archived
- e. Click its title to view it.

**STEP 4: Copy Tasks and Attachments to the New Assessment from the Archived Assessment**

PowerDMS gives you the ability to copy tasks and attachments quickly and easily from an archived assessment to a new assessment **using the same standards manual**. If you update your assessment to the Hybrid manual before following these steps or open a new assessment from the Hybrid manual, you will NOT be able to copy your attachments and tasks from the archived assessment. This results in the need to re-document your standards or recreate your tasks in the new assessment.

To copy attachments and tasks in bulk from the archived assessment, follow these steps:

- a. In the **Archived** assessment, navigate to the root of the manual.

- b. Click the Attachments tab
- c. Use the filters to locate the attachments you want to copy. In the example below, I am copying all attachments labeled as protocols (“PRO”). To do this, I will use the **NOTES** field and type my keyword “PRO”, then click search.

Summary Assignment History Tasks Standard Attachments

Notes: PRO Added after date:

Attachment Type: Any Added before date:

Added by Role:  Status:

Filter Reset

- d. Select the master checkbox in the shaded area of the table. These will check all the boxes in the table automatically.
- e. Select the *Select Action* button.

Select Action			
		Standard	Notes
<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>	View	4-4001	PRO: Policy
<input checked="" type="checkbox"/>	View	4-4002	PRO: Y1-Y3 Policy and Procedure
<input checked="" type="checkbox"/>	View	4-4048	PRO: Y1 - Y3 Hostage Policy
<input checked="" type="checkbox"/>	View	4-4048	PRO: Y1 - Y3 (2017 - 2020) Personnel Policy Manual

- f. Select Copy Selected Attachments from the drop-down menu.

Select Action

- Update Selected Attachments
- Copy Selected Attachments

- g. Select the new assessment from the *Copy to Assessment* drop-down menu.
- h. Select your role from the *Copy to Role* drop-down menu.
- i. Click the *Copy* button.

Copy Attachment

This process cannot be undone. All chosen attachments will be copied to the target assessment under the chosen role.

Copy to Assessment: Hybrid Assessment Example

Copy to Role: Accreditation Manager

4 attachments can be copied.

- PRO: Y1 - Y3 (2017 - 2020) Personnel Policy Manual
- PRO: Y1 - Y3 Hostage Policy
- PRO: Policy
- PRO: Y1-Y3 Policy and Procedure

Copy

New Hybrid Assessment

MUST be assigned to the SAME role in BOTH

**NOTE:** These steps apply to bulk copying all attachments. You may easily copy other attachments (i.e., simple notes) to the new assessment by following the same steps above, but filtering for “Simple Note” attachment types and any keywords in the **NOTES** field.

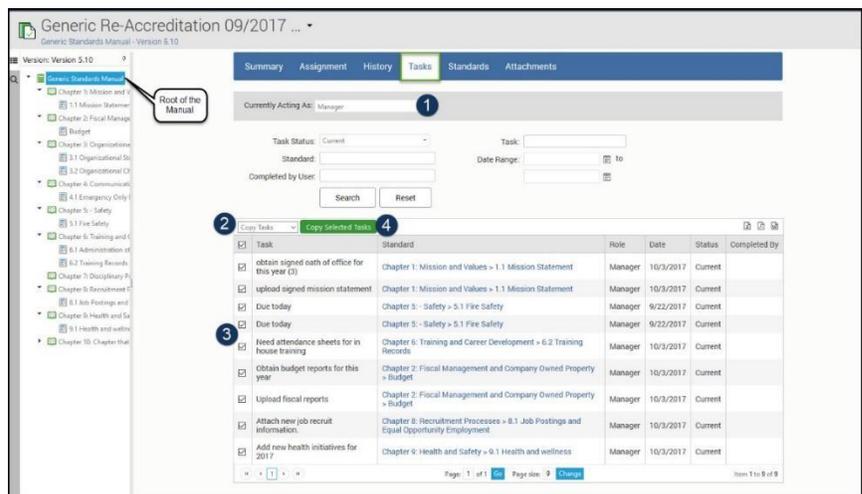
There are a few things worth mentioning:

1. The attachments should map to the 4<sup>th</sup> edition version of the standard when you update to the Hybrid manual.
2. Attachments that were relocated from the 4<sup>th</sup> edition will automatically attach to the relocated standard in the Hybrid manual.

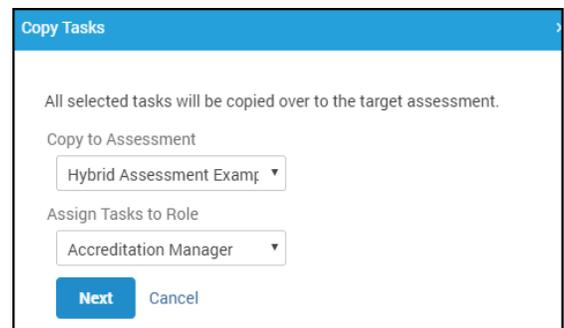
**STEP 5 (Optional): Copy Tasks to the New Assessment**

If you created tasks in your archived assessment, you may copy these tasks to the new assessment.

- a. Navigate back to the archived assessment following the process in STEP 3 above.
- b. From the root of the manual, click on the Tasks tab.
- c. From the *Currently Acting As* drop-down menu, select the **ROLE** of tasks you want to copy.
- d. From the *Select Action* drop-down menu, select *Copy Tasks*
- e. Click the master checkbox or select individual tasks separately
- f. Click *Copy Selected Tasks*



- g. Select the new assessment from the drop-down list
- h. Click *Next*
- i. Click *Next* again
- j. Click *Copy Tasks*



**Important:** Tasks are assigned by Role. If you'd like to copy tasks for different roles (e.g., Accreditation Team), you must be assigned to both assessments (previous and new) in that Role.

**STEP 6: Upgrade the Open ACI 4<sup>th</sup> edition Assessment to the Hybrid 5<sup>th</sup> / 4<sup>th</sup> edition manual**

You are now ready to upgrade your assessment to document BOTH ACI 4<sup>th</sup> edition standards and ACI 5<sup>th</sup> edition performance-based standards.

- Navigate back to your open assessment
- Check to ensure your attachments and tasks copied from the old assessment.
- Click the *New Version Available* button in the upper right corner of the assessment. This begins the upgrade process. NOTE: You cannot undo this action once you begin the process.



- Select *5<sup>th</sup> Edition / 4<sup>th</sup> Edition* from the table
- Click *Upgrade*

Upgrade Assessment

Note: Upgrading an assessment to a newer version of a standards manual cannot be undone. [Learn more about upgrading your assessment.](#)

Version	Publish Date	Expiration Date	Upgrade
<input type="checkbox"/> 5th Edition / 4th Edition	4/1/2020 3:14 PM	-	<input checked="" type="radio"/> Upgrade
<input type="checkbox"/> Standard Correction and Updated Forms	7/19/2017 12:01 PM	-	Current
<input type="checkbox"/> Updated OM and SIS	6/22/2017 8:15 AM	-	Not Available
<input type="checkbox"/> April 10, 2017 – 2016 Supplement Errata Update	5/11/2017 10:28 AM	-	Not Available
<input type="checkbox"/> November 2016 w/Revision #2	2/20/2017 12:22 PM	-	Not Available
<input type="checkbox"/> November 2016 w/Revision	12/22/2016 1:42 PM	-	Not Available
<input type="checkbox"/> November 2016	12/22/2016 1:05 PM	-	Not Available
<input type="checkbox"/> June 2015	7/24/2015 12:00 PM	-	Not Available

- You will get a series of steps to review starting with a list of affected standards and the option to view a side-by-side comparison of the pure ACI 4<sup>th</sup> edition manual to the Hybrid manual. Scroll to the bottom of the page and click *NEXT*.

**Step 1 - Standards Manual Change Summary**

Upgrading ACI 4th Audit 11/2017 - 11/2020 from Standard Correction and Updated Forms to 5th Edition / 4th Edition.

Automatic Linking was **unchanged (On)**.

There are 1115 affected standards. [View Side-by-Side Comparison](#)

- 57 standards were added..
- 5-ACI-1A-19
- 5-ACI-1C-25
- 5-ACI-1F-02

- The next step asks you to create review tasks or remove all proofs. You should keep these default settings and simply select *NEXT*.
- The last step is a review. Simply scroll to the bottom of the page and select the *Finish & Upgrade* button. The click *Upgrade Now*.

**Confirm Upgrade**

Are you sure you want to upgrade? This cannot be undone.

[Upgrade Now](#) [Cancel](#)

## Documenting standards

All attachments you copied from your archived assessment will map to the 4th edition standard in the Hybrid manual.

**5-ACI-1A-02 / 4-4002** Print

(Ref. 3-4002)

**5-ACI-1A-02**  
 There is a written document delineating the institution's mission within the context of the total correctional system. This document is reviewed at least annually and updated as needed.  
*Comment:* The mission statement should address whatever programs and services are available in the institution. Programs include receiving and diagnostic units, prerelease units, separate units for special offenders, and so forth.  
*Protocols:* Written policy and procedure. Mission statement.  
*Process Indicators:* Documentation of annual review.

**4-4002**  
 There is a written document delineating the institution's mission within the context of the total correctional system. This document is reviewed at least annually and updated as needed.  
*Comment:* The mission statement should address whatever programs and services are available in the institution. Programs include receiving and diagnostic units, prerelease units, separate units for special offenders, and so forth.

When copied...automatic mapping

As you document compliance throughout your audit cycle, you will need to map your protocols and process indicators to the 5<sup>th</sup> edition version of the standard (after October 1, 2020). You do this by checking the box next to the 5<sup>th</sup> edition version of the standard when you add an attachment.

Summary Assignment History

Expected Practices / Purpose and Mission / 5-ACI-1A-02 / 4-4002

**5-ACI-1A-02 / 4-4002** Print

(Ref. 3-4002)

**5-ACI-1A-02**  
 There is a written document delineating the institution's mission within the context of the total correctional system. This document is reviewed at least annually and updated as needed.  
*Comment:* The mission statement should address whatever programs and services are available in the institution. Programs include receiving and diagnostic units, prerelease units, separate units for special offenders, and so forth.  
*Protocols:* Written policy and procedure. Mission statement.  
*Process Indicators:* Documentation of annual review.

**4-4002**  
 There is a written document delineating the institution's mission within the context of the total correctional system. This document is reviewed at least annually and updated as needed.  
*Comment:* The mission statement should address whatever programs and services are available in the institution. Programs include receiving and diagnostic units, prerelease units, separate units for special offenders, and so forth.

Tasks (1) Statuses Attachment

Name: PowerDMS Document  
 Standard: 1 point selected  
 Attach a Document  
 001- Policy Development  
 Name: 001- Policy Development  
 Filters: None Applied  
 PRD: V1-13 Policy and Procedure  
 Accreditation Manager  
 Policy Name  
 Effective Date  
 Institutional Mission

## Supplements to the Hybrid ACI 5<sup>th</sup> Edition / 4<sup>th</sup> Edition Manual

As ACA updates the performance-based standards to the ACI 5<sup>th</sup> edition performance-based standards, PowerDMS will update the hybrid manual to include these supplemental standards. All updated performance-based standards will appear above the previous version of the standard with a description of the revision date.

**5-ACI-5C-14 / 4-4325** Print Edit

(Ref. 3-4306)  
 Revised January 2020 (Effective NLT July 1, 2021)

**5-ACI-5C-14 Revised January 2020 (Effective NLT July 1, 2021)**  
 Written policy, procedure, and practice provide that stored shelf goods are maintained at 45 degrees to 80 degrees Fahrenheit, refrigerated foods at 35 degrees to 40 degrees Fahrenheit, and frozen foods at 0 degrees Fahrenheit or below, unless national or state health codes specify otherwise. Temperatures are checked and recorded.  
*Comment:* None.  
*Protocols:* Written policy and procedure. Health codes.  
*Process Indicators:* Observation. Measurement. Documentation of daily temperature.

**5-ACI-5C-14**  
 Written policy, procedure, and practice provide that stored shelf goods are maintained at 45 degrees to 80 degrees Fahrenheit, refrigerated foods at 35 degrees to 40 degrees Fahrenheit, and frozen foods at 0 degrees Fahrenheit or below, unless national or state health codes specify otherwise.  
*Comment:* None.  
*Protocols:* Written policy and procedure.  
*Process Indicators:* Observation. Measurement. Documentation of daily temperature.

**4-4325**  
 Written policy, procedure, and practice provide that stored shelf goods are maintained at 45 degrees to 80 degrees Fahrenheit, refrigerated foods at 35 degrees to 40 degrees Fahrenheit, and frozen foods at 0 degrees Fahrenheit or below, unless national or state health codes specify otherwise.  
*Comment:* None.

Revised 5th Edition standard

5th Edition Standard

4th Edition

## A Word on Status

Because the Hybrid manual combines 4<sup>th</sup> Edition standards with 5<sup>th</sup> Edition standards, you will find that some standards will not require documentation but will require you to set a status. Assessments built using the Hybrid manual will have additional status options to address standards that do not require documentation.

The following definitions will help you determine the appropriate status for use in your assessment:

1. **Compliant:** The agency meets the requirements of the standard by presenting appropriate protocols and process indicators.
2. **Non-Compliant:** The agency is out of compliance with the requirements of the standard or the presented documentation does not prove the intent of the standard.
3. **Non-Applicable:** The standard is not relevant to the agency or program being audited. All standards with a status of Non-Applicable must have a statement attached supporting the non-applicability of the expected practice(s). Agencies may NOT elect to set a status of non-applicable because it does not agree with the requirements of the expected practice. Examples of appropriate use of the non-applicable status are:
  - a. Legislative restrictions
  - b. Out-sourced, off-site services
  - c. Gender-specific practices
4. **In-Progress:** Documentation has not been attached to the standard or is partially completed.
5. **Standard Deleted in 5<sup>th</sup>:** This **NEW** status is used for 4<sup>th</sup> edition standards that are not required to be documented during the audit year. This applies to assessments that document 4<sup>th</sup> AND 5<sup>th</sup> edition standards during the audit cycle as well as to assessments documenting 5<sup>th</sup> edition standards only. The 4<sup>th</sup> edition standards that this status applies to are:
  - a. 4-4094
  - b. 4-4120
  - c. 4-4426
  - d. 4-4250
  - e. 4-4366
6. **Future Compliance Required:** This **NEW** status is used for 5<sup>th</sup> edition standards that do not yet require the compliance of the agency. This applies to assessments that document 4<sup>th</sup> AND 5<sup>th</sup> edition standards during the audit cycle as well as to assessments documenting 5<sup>th</sup> edition standards only. The 5<sup>th</sup> edition standards that this status applies to are those standards where the “Effective NLT” date has not expired.

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1. Navigate to the ACI 5<sup>th</sup> Edition manual in the blue menu under the Standards Manual root.
2. Hover your cursor over the triple dots to the right of the manual’s name.
3. Select Manage
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Performance-Based Standards and Expected Practices for Adult

**General** Revisions Assessments Security

Standards Manual: Performance-Based Standards and Expected Practices for Adult Correctional

Description: Fifth Edition  
American Correctional Association in cooperation with the Committee on Performance-Based Standards

Subscribed Date: 1/22/2020

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