



Group Sessions in PowerLine

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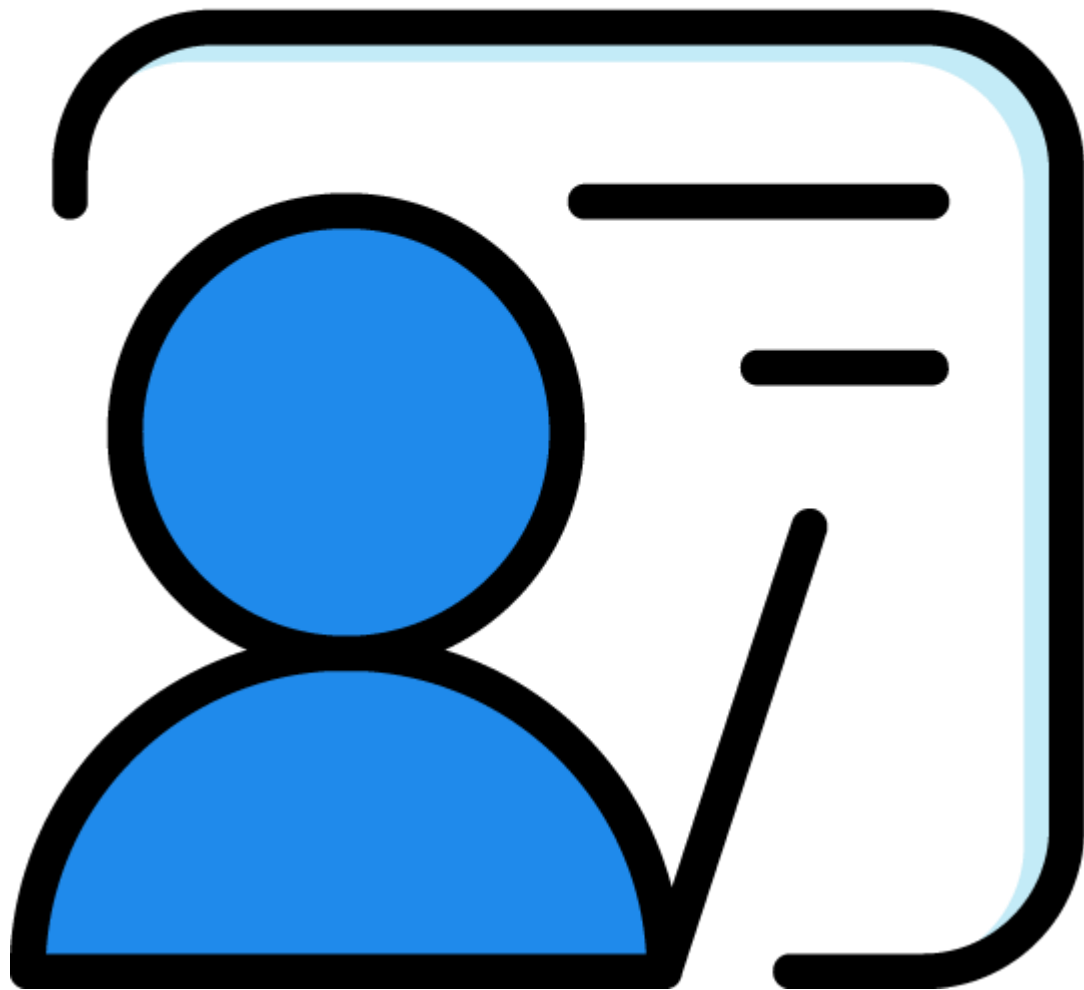
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A Few Things to Note:

- This session is being recorded.
- The recording will be automatically emailed to all registrants of this session, as soon as it becomes available.
- You can and should download a copy of this presentation from the Handouts section of the GoToWebinar sidebar.
- You can type in your questions any time within the questions field of GoToWebinar.



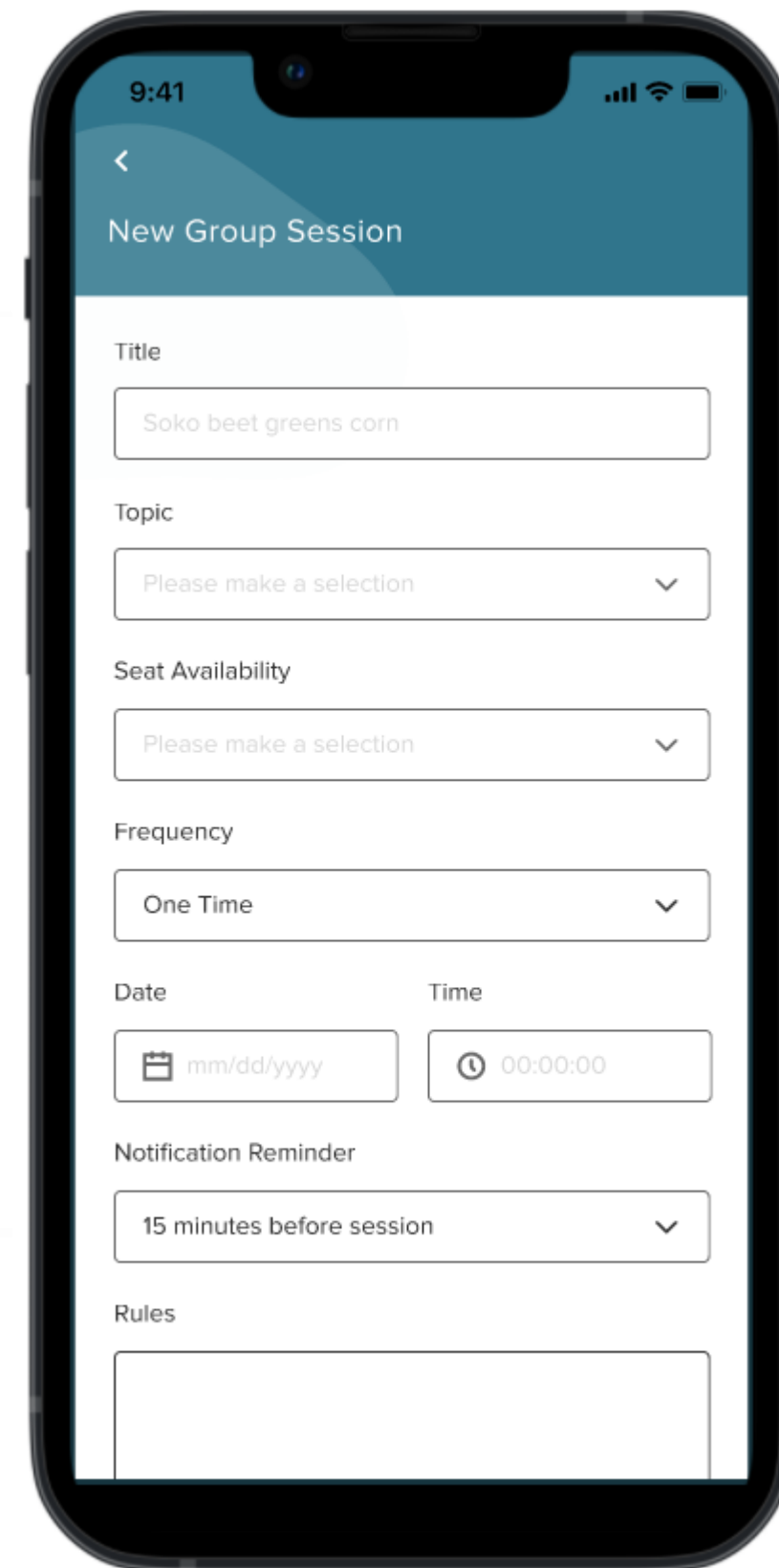
After this session, you will be able to:

- Create a Group Session in PowerLine.
- Summarize the moderator role for Group Sessions in PowerLine.
- Recall the process to start and end Group Sessions as a Moderator.
- Explain the Notifications available for Group Sessions.
- Describe the experience from the Participant Perspective.



Creating a Group Session

- Login to the PowerLine mobile app.
- At the bottom of the screen, click Peers.
- Select a topic from the Peer Network.
- Click “New Group Session”.
- Fill out Session information (Title, Topic, Sat Availability, Frequency, Date, Time, Notification Reminder, and Rules).

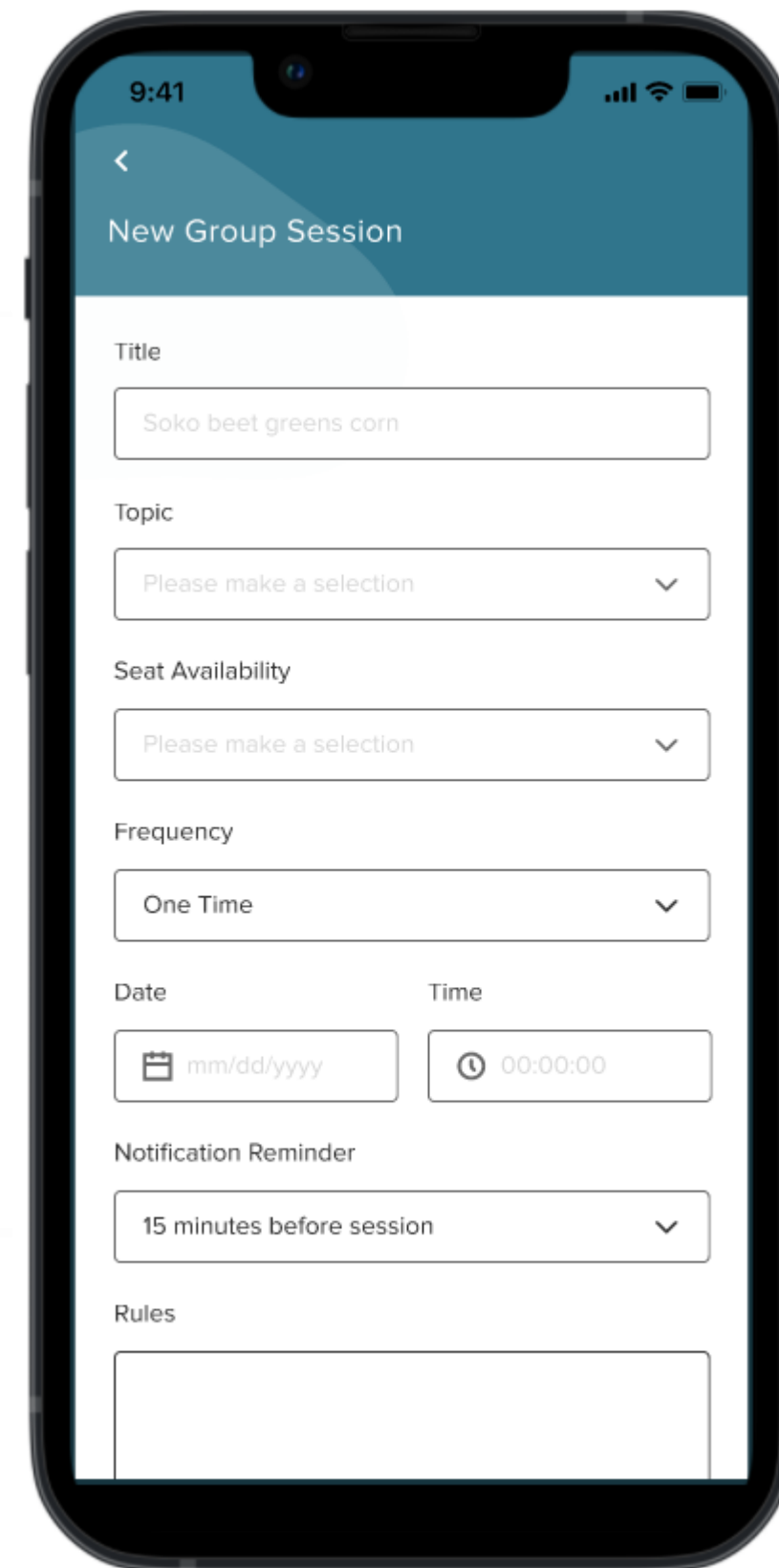


The image shows a smartphone screen displaying the 'New Group Session' form in the PowerLine mobile app. The form is titled 'New Group Session' and includes the following fields:

- Title:** A text input field containing 'Soko beet greens corn'.
- Topic:** A dropdown menu with 'Please make a selection' and a downward arrow.
- Seat Availability:** A dropdown menu with 'Please make a selection' and a downward arrow.
- Frequency:** A dropdown menu with 'One Time' and a downward arrow.
- Date:** A date picker field showing 'mm/dd/yyyy'.
- Time:** A time picker field showing '00:00:00'.
- Notification Reminder:** A dropdown menu with '15 minutes before session' and a downward arrow.
- Rules:** A text input field.

Important Note:

- Moderators can only adjust the New Group Session details when you are initially creating the session so double check accuracy before saving the session.



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New Group Session

Title

Soko beet greens corn

Topic

Please make a selection

Seat Availability

Please make a selection

Frequency

One Time

Date

mm/dd/yyyy

Time

00:00:00

Notification Reminder

15 minutes before session

Rules

When Creating a Session

Moderators can create unlimited sessions. Only Peer Volunteers can be moderators have ability to create group sessions and act as the Moderator.

- ✓ A participant list will be available to moderators only as Anonymous users.
- ✓ Participants can raise their hand, unmute themselves, and leave and/or join the session anytime.
- ✓ You can have the start time, end time, date for session and determine the length of session.



Session Rules and Information

Everyone has different beliefs, backgrounds, and characteristics. There is zero tolerance for inappropriate behavior to ensure open, frank and non-judgmental discussions.

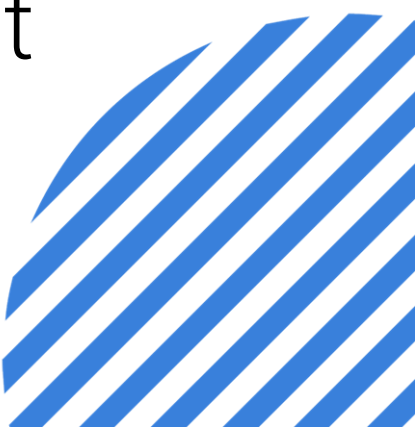
- ✓ If participants do not follow this rule, they can be removed from the session immediately.
- ✓ Moderators must be present for entire session, or it will end the session for all participants.
- ✓ Participants can raise their hand, unmute themselves, and leave and/or join the session anytime. Moderators can mute or remove users as needed.



Enrolling in Groups Sessions..

By default, the participant max is 50 unless changed by the moderator.

- ✓ Once session has been created all upcoming sessions are discoverable in the homepage dashboard and in the Peers section of mobile app.
- ✓ Users can view title of session, session rules, and enroll at anytime until start of session.
- ✓ Each session has maximum of 50 people. If the session is full, it will not appear for any more participants.
- ✓ Users can cancel their enrollment at anytime prior to the session from their dashboard or Peers section within the mobile app. When enrollment is canceled, other participants may join (IE if session is full and one cancels it will open that session back up for enrollments)



Notifications from Group Sessions..

When Moderators or Participants are registered for sessions, they will receive Push Notifications.

- ✓ Push notifications are sent up to 5 minutes before the start of every session.
- ✓ Push notifications are sent to any moderator or participant enrolled in the session.
- ✓ The dashboard in PowerLine is a great resource to view your Group Sessions.



Starting the Session

Moderators can join the session up to 15 minutes early and will have additional access controls that other participants will not have.

- ✓ A participant list will be available within Anonymous names only for the moderator.
- ✓ Moderators can mute all or mute individual participants throughout session.
- ✓ Participants can join when the moderator joins the session.
- ✓ Participants can raise their hand, unmute themselves, and leave/join the session anytime.



Removing Participants from a Session

Moderators can remove participants 1 at a time from the session if they are not following the session rules or displaying inappropriate behaviors.

- ✓ Removed Users cannot rejoin the session.
- ✓ Participants and Moderators can report other participants within the app. The number of reports for users will be kept with the anonymous user profile.
- ✓ Once a Moderator removes a participant in an active session, this action cannot be undone.



Ending the Session

Once a moderator ends the session, it will automatically close that session for all participants.

- ✓ Moderators must be present for entire session, or it will end the session for all participants.
- ✓ Participants can raise their hand, unmute themselves, and leave/join the session anytime.
- ✓ If a session goes over the scheduled time, the session can continue.
- ✓ If there is a need for future offerings, Moderators can create additional Group Sessions after ending the session.



You should now be able to:

- Create a Group Session in PowerLine.
- Summarize the moderator role for Group Sessions in PowerLine.
- Recall the process to start and end Group Sessions as a Moderator.
- Explain the Notifications available for Group Sessions.
- Describe the experience from the Participant Perspective.



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Questions???

