

	FREDERICKSBURG POLICE DEPARTMENT DIRECTIVES	
	OPERATIONS	
352.00	APPROVED: <i>Brian F. Layton, Chief of Police</i>	Initiated: 10/01/2007
		Revised: 03/12/2025

ROLE AND AUTHORITY - CONSULAR NOTIFICATION

352.00 – Foreign Nationals – All Department personnel must adhere to the guidelines issued in the U.S. Department of State “Consular Notification and Access” manual. The manual is located on-line. [1.1.4]

352.01 – Foreign National Records – This Department will show compliance with the above notification requirements by documenting incidents involving foreign nationals with an incident or supplemental report. These reports will document all notifications to foreign consular representatives. In cases where notification is discretionary, these reports will show that the foreign national was given the option of consular notification, the date of when the foreign national was so informed, and whether or not the foreign national requested that consular officials be notified. If possible, where a confirmation of receipt of notification is available, it should be added to the relevant file. [1.1.4]