

	FREDERICKSBURG POLICE DEPARTMENT DIRECTIVES	
	OPERATIONS	
504.00	APPROVED: <i>Brian F. Layton, Chief of Police</i>	Initiated: 04/09/2010
		Revised: 02/27/2024

LAW ENFORCEMENT INFORMATION EXCHANGE

504.00 – NCR Law Enforcement Information Exchange (LInX) – “The LInX system has been designed to allow authorized users access to the cumulative knowledge of area law enforcement agencies in a systematic and ongoing manner to enhance the collective ability of the participating agencies to enforce the law, investigate crime, detect and prevent terrorism, and to assist law enforcement leadership in the development of enforcement and prevention strategies, both individual and collaborative. The LInX system has been built from commercially available technologies, with appropriate security filters and privacy protection tools, which will enable the data warehouse to provide for the access, collection and analysis of federal, state, county, local, and special jurisdiction law enforcement/criminal justice information”.

504.01 – Authorization – Only persons authorized by the Chief of Police that have been screened in accordance with LInX standards will be considered for access to the LInX system. All users must be VCIN certified prior to any LInX training. The Police Department shall ensure the person is trained in the use of the system and acknowledge the rules of operation.

Sworn and civilian personnel may be authorized to use LInX following successful completion of an initial training session. The employee must read, understand, and sign a copy of the NCR LInX User Rules and Agreement. The agreement will be signed and maintained in Power DMS.

The LInX administrator will be responsible for ensuring that each employee has read and signed the agreement.

504.02 – Use of LInX – Fredericksburg Police Department personnel shall adhere to the Law Enforcement Exchange (LInX) Operational Policy and Rules. This document is located on the LInX site.

Fredericksburg Police Department Requirement - When conducting a search in LInX, LInx National Capital Region procedures **require** that the “Justification” box be completed for each search.

Users are required to complete one hour of refresher training every two years. This can be completed by watching one hour of videos or attending a refresher class.

504.03 – LInX Administration – The Chief of Police shall designate a specific employee to manage the following LInX Administrator privileges/functions:

- System
- Security
- Data
- Password
- Report

The appointed LInX administrator is responsible for Security Administration and the annual LInX audit report.

The appointed LInX administrator is responsible for selecting LInX trainers and supervising all LInX administrators and trainers.