

STATE OF LOUISIANA
PARISH OF EAST BATON ROUGE
DEPARTMENT OF SOCIAL SERVICES
OFFICE OF FAMILY SECURITY
AUTHENTIC ACT OF DELEGATION OF APPOINTMENT AUTHORITY

BE IT KNOWN, that on this 15th day of August , 2008,

BEFORE ME, undersigned Notary Public for East Baton Rouge Parish, and in the presence of the undersigned witness,

PERSONALLY CAME AND APPEARED

Alison K. Neustrom, a person of the full age of majority and a resident of East Baton Rouge Parish and Assistant Secretary of the Office of Family Support of the Department of Social Services of the State of Louisiana.

Who, after being by me first duly sworn, deposed and said:

1.

That she is the Assistant Secretary for the Office of Family Support of the Department of Social Services of which the following employees, by class, are a part:

Title	Classification
1. Deputy Assistant Secretary	Deputy Assistant Secretary 3
2. Division Directors	FS Executive Director FS Executive Director FS Executive Director FS Executive Director FS Executive Director Human Resource Director C FS Executive Director Coordinator Director
3. Program Directors	Family Support Program Director Family Support Program Director Family Support Program Director Family Support Program Director Family Support Program Director Family Support Program Director Family Support Program Manager 2
4. Regional Administrators	Family Assistance Regional Administrator Region I Region II Region III Region IV Region V Region VI Region VII Region VIII Region IX Support Enforcement Regional Administrator Orleans Baton Rouge, Covington, and Thibodaux Lafayette/Lake Charles Shreveport/Natchitoches Monroe/Alexandria Disability Determinations Area Manager Baton Rouge New Orleans Shreveport

2.

That she has hereby authorized these employees, those acting in a position, and/or their successors to sign on her behalf as appointing authority (provided for in La. R. S. 36:476 (C)) all nondisciplinary personnel actions and the following disciplinary actions:

accept resignations,

approval of Leave Without Pay of up to 60 calendar days,

probation extensions,

all suspensions of up to and including 90 working days,

salary reductions,

referral for drug testing based upon reasonable suspicion,

reassignments for cause,

demotions for cause, and

terminations of probational, provisional, restricted job and permanent employees

which affect all employees within the respective descending lines of authority, effective this 15th day of August ,

2008. (See attached list of current employees of the Office of Family Support, to whom this authority is being delegated, the list being by title, classification, and name. This is attached hereto and made a part hereof as if copies in extenso.)

3.

That she is the Assistant Secretary for the Office of Family Support of the Department of Social Services of which the following employees, by class, are a part:

Title	Classification
1. Section Managers	Fraud and Recovery Director DHHR Planning Manager Program Manager 1- Social Services Training and Development Program Staff Manager 1 Family Support Program Specialist 2 Family Support Program Specialist 2 Family Support Program Assistant Director Family Support Services Manager Family Support Services Manager Program Manager 2-Social Services Family Support Services Manager Family Support Services Manager Family Support Services Manager Licensing Director-DSS Program Coordinator - DSS
2. Support Enforcement District Managers	Support Enforcement District Manager Orleans Baton Rouge Amite Thibodaux Lafayette Lake Charles Ville Platte Alexandria Shreveport Natchitoches Monroe Tallulah
3. Parish Managers	Family Assistance Parish Managers Acadia (Region V) Allen (Region VI) Ascension (Region IV) Assumption (Region IV) Avoyelles (Region VII) Beauregard (Region VI) Bienville (Region VIII) Bossier (Region VIII) Caddo (Region VIII) Calcasieu (Region VI) Caldwell (Region IX) Cameron (Region VI) Catahoula (Region VII) Claiborne (Region VIII) Concordia (Region VII) DeSoto (Region VIII) East Baton Rouge-North (Region II) East Baton Rouge-South (Region II)

East Carroll (Region IX)
East Feliciana (Region II)
Evangeline (Region V)
Franklin (Region IX)
Grant (Region VII)
Iberia (Region V)
Iberville (Region II)
Jackson (Region VIII)
Jefferson West Bank (Region I)
Jefferson East Bank (Region I)
Jefferson Davis (Region VI)
Lafayette (Region V)
Lafourche (Region IV)
LaSalle (Region VII)
Lincoln (Region IX)
Livingston (Region III)
Madison (Region IX)
Morehouse (Region IX)
Natchitoches (Region VIII)
Orleans - Algiers (Region I)
Orleans - Midtown (Region I)
Ouachita (Region IX)
Plaquemines (Region I)
Pointe Coupee (Region II)
Rapides (Region VII)
Red River (Region VIII)
Richland (Region IX)
Sabine (Region VIII)
St. Bernard (Region I)
St. Charles (Region IV)
St. Helena (Region III)
St. James (Region IV)
St. John (Region IV)
St. Landry (Region V)
St. Martin (Region V)
St. Mary (Region V)
St. Tammany (Region III)
Tangipahoa (Region III)
Tensas (Region IX)
Terrebonne (Region IV)
Union (Region IX)
Vermilion (Region V)
Vernon (Region VII)
Washington (Region III)
Webster (Region VIII)
West Baton Rouge (Region II)
West Carroll (Region IX)
West Feliciana (Region II)
Winn (Region VII)

4.

That she has hereby authorized these employees, those acting in a position, and/or their successors to sign on her behalf as appointing authority (provided for in La. R.S. 36:476 (C)) the following nondisciplinary personnel actions and disciplinary actions:

accept resignations,
all suspensions of up to and including 90 working days,
reduction in pay up to equivalence of 90 working day suspension
approval of Leave Without Pay of up to 60 calendar days, and
probation extensions,
referral for drug testing based upon reasonable suspicion

which affect all employees within the respective descending lines of authority, effective this 15th day of August, 2008. (See attached list of employees of the Office of Family Support, to whom this authority is being delegated, the list being by title, classification and name. This is attached hereto and made a part hereof as if copies in extenso.)

5.

That she has read the above and foregoing paragraphs and the statements contained therein are true and correct.

That this Act is done in accordance with and pursuant to Civil Service Rule 13:19(t).

THIS DONE AND PASSED in the presence of Theresa Low and Joanna Bruno, undersigned competent witnesses, who have hereunto subscribed their names, together with said appearer and me, Notary Public, after due reading of the whole, in the City of Baton Rouge, East Baton Rouge Parish, State of Louisiana.

WITNESSES:

Theresa Low

Alison Neustrom

Alison K. Neustrom
ASSISTANT SECRETARY
OFFICE OF FAMILY SUPPORT
DEPARTMENT OF SOCIAL SERVICES

Joanna Bruno

SWORN TO AND SUBSCRIBED BEFORE ME THIS

15th

DAY OF

August, 2008

Rhonda Mercadel

Rhonda Mercadel
NOTARY PUBLIC
PARISH OF EAST BATON ROUGE
LSBA # 25176

I DO HEREBY CERTIFY THIS IS A TRUE AND
CORRECT COPY OF THE ORIGINAL.

Rhonda Mercadel

DELEGATION OF AUTHORITY

Deputy Assistant Secretary, (Reports to Alison K. Neustrom)

Gail Denham

Deputy Assistant Secretary 3

Division Directors

Daniel Tuman (Reports to Alison K. Neustrom)

FS Executive Director

Robert (Robbie) Endris (Reports to Gail Denham)

FS Executive Director

Sally Gilbert (Reports to Gail Denham)

FS Executive Director

David Sique (Reports to Gail Denham)

FS Executive Director

Sammy Guillory (Reports to Gail Denham)

FS Executive Director

Dortha George (Reports to Alison K. Neustrom)

Human Resource Director C

Sherry Guarisco (Reports to Alison K. Neustrom)

FS Executive Director

Drew Murray (Reports to Alison K. Neustrom)

Solutions to Poverty Coordinator

Jeannathan Anderson (Reports to Alison K. Neustrom)

Director of Special Services

Program Directors

Ben Francois III (Reports to Sammy Guillory)

Family Support Program
Director

Lisa Andry (Reports to Robert (Robbie) Endris)

Family Support Program
Director

Sandra A. Broussard (Reports to Robert (Robbie) Endris)

Family Support Program
Director

Vacant (Reports to Sally Gilbert)

Family Support Program
Director

Terri Spurgeon (Reports to Sally Gilbert)

Family Support Program
Director

Charlene Worley (Reports to Robert (Robbie) Endris)

Family Support Program
Director

Thaila Stevenson (Reports to David Sique)

Family Support Program
Manager 2

Section Managers

Raymond Pease (Reports to David Sique)

Fraud and Recovery Director

Vacant (Reports to Daniel Tuman)

DHHR Planning Manager

Michael Morris (Reports to Sammy Guillory)

Program Manager 1 - Social
Services

Kim Matherne (Reports to Sammy Guillory)

Training and Development
Program Staff Manager 1

Melvin Unkraut (Reports to Tara Prejean)

Family Support Program
Specialist 2

Toni Kretzer (Reports to Tara Prejean)

Family Support Program
Specialist 2

Elaine Fontenot (Reports to Rosalyn Shackelford)

Family Support Program
Assistant Director

Paula Saltaformaggio (Reports to Thaila Stevenson)

Family Support Services
Manager

Vacant (Reports to Sherry Guarisco)		Program Manager 2 – Social Services
Vacant (Reports to Sammy Guillory)		Program Manager 2 - Social Services
Rosalyn Shackelford (Reports to Thalia Stevenson)		Family Support Services Manager
Tara N. Prejean (Reports to Thalia Stevenson)		Family Support Services Manager
Gwendolyn Brooks (Reports to Daniel Tuman)		Family Support Services Manager
Angie Rollins (Reports to Sherry Guarisco)		Licensing Director-DSS
Kahree Wahid (Reports to Sherry Guarisco)		Program Coordinator - DSS
Family Assistance Regional Administrators (Report to Ben Francois, III)		
Vacant	Orleans	Region I
Jason Dupuy	Baton Rouge	Region II
Ann Stone	Covington	Region III
Vacant	Thibodaux	Region IV
Richard Lucito	Lafayette	Region V
Rose M. Greene	Lake Charles	Region VI
Sandra S. Sanders	Alexandria	Region VII
Ronnie Hooper	Shreveport	Region VIII
Daniel Sledge	Monroe	Region IX
Support Enforcement Regional Administrators (Reports to Lisa Andry)		
Lydia Scales		Orleans
Gary Guidry		Baton Rouge, Covington, and Thibodaux,
Catherine Michiels		Lafayette/Lake Charles/ Ville Platte
Cheryl S. Rambin		Shreveport/Natchitoches
James D. Miller		Monroe/Alexandria/Tallulah
Disability Determinations Area Managers (Report to Vacant)		
Donna Glueck	Baton Rouge	
Denise Parker	New Orleans	
Penny Primm	Shreveport	
Support Enforcement District Managers (Report to Support Enforcement Regional Administrators)		
Anjanette Perkins	(Reports to Lydia Scales)	Orleans
Susan Long	(Reports to Gary Guidry)	Baton Rouge
Teresa Bass	(Reports to Gary Guidry)	Amite
Vacant	(Reports to Gary Guidry)	Thibodaux
Delores Mercer	(Reports to Catherine Michiels)	Lafayette
Jeanna Williams	(Reports to Catherine Michiels)	Lake Charles
David Deville	(Reports to Catherine Michiels)	Ville Platte
Yancy Tradewell	(Reports to James Miller)	Alexandria
William Tilley	(Reports to Cheryl S. Rambin)	Shreveport
Tabatha Coleman	(Reports to Cheryl S. Rambin)	Natchitoches
Delores H. Paine	(Reports to James D. Miller)	Monroe
Lucille Pipes	(Reports to James D. Miller)	Tallulah
Parish Managers (Report to Family Support Regional Administrators)		
Melanie Choate	Acadia (Region V)	
Robert Fontenot	Allen (Region VI)	
Gbenga Bello	Ascension (Region IV)	

Kathy Y. Hall
Pam D. Mitchel
Frieda Rhea
Brenetta Cheneau
Steve E. Whiteman
Annette Thomas
Gwendolyn Garner
Tamara Martin
Gwendolyn Garner
Maude H. Scott
Sarah S. Harmon
Maude H. Scott
Kevin Walker
Sharon K. Tucker
Lemuel Barbarin
Johnnie Waters
Vera Easley
Michael Tate
Tamara T. Martin
Sandra Kirtland
Myron Berzas
JoAnn Glasper
Brenetta Cheneau
Charlene Williams
Vacant
Robert Fontenot
Bonnie Bulliard
Michael Jones
Susan Martin
Catherine Bowden
Richard Yager
Nancy Burris
Willie Mae Hall
Viki Dickerson
David Pace
Jann Reynolds
Veda Emerson
Daniel Atkins
Wanda Mitchell
Rayetta Thompson
Kevin Walker
Marcia Hatten
Bridget Lynch
Daniel Atkins
Marilyn Scott
Richard Yager
Richard J. Becnel
Richard J. Becnel
Wendell Young
Francine Champagne
Teresa G. Hawkins
Diana Talley
Vera Easley
Nancy Burris
Bonnie Rehage
Catherine Bowden
Angie Costanza
Jackie Kelly
Maria A. Gauthier
Sarah Harmon
Wanda Mitchell
Johnnie Waters

Assumption (Region IV)
Avoyelles (Region VII)
Beauregard (Region VI)
Bienville (Region VIII)
Bossier (Region VIII)
Caddo (Region VIII)
Calcasieu (Region VI)
Caldwell (Region IX)
Cameron (Region VI)
Catahoula (Region VII)
Claiborne (Region VIII)
Concordia (Region VII)
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Vera Easley
Susan Martin

West Feliciana (Region II)
Winn (Region VII)