

	<b>Agency Name</b>		Office of Family Support (OFS)	
	<b>Chapter No./Name</b>		09 – Support Enforcement Services (SES)	
	<b>Part No./Name</b>		X. Louisiana Automated Support Enforcement System (LASES) User Guide	
	<b>Section No./Name</b>		X-4200 Debt and Payment Inquiry	
	<b>Document No./Name</b>		X-4230 Find Cases by Payment Method and Identifier (PAI)	
	<b>Dates</b>	<b>Issue</b>	August 29, 1997	<b>Effective</b> August 29, 1997

Use the Payment Identifier (PAI) screen to find cases by method of payment and payment identifier number, such as check number or money order number.

## X-4231 HOW TO GET STARTED

To reach the PAI screen

- Enter 'PAI' in the GOTO field on any screen and press ENTER.
- Select 'PI' from the LASES Information Inquiry Menu or Financial Inquiry Menu.

The PAI screen appears. Enter the code for the method of payment in the METHOD PAYMENT field. (Press PF2 for a list of codes.) Enter the payment identifier number (check number or money order number) in the NUMBER field and press ENTER. A list of cases associated with the payment method and identifier appears.

## X-4232 INSTRUCTIONS

The following fields appear, for display only, for each case. To scroll through the list of cases, press PF7 or PF8.

- AP - Absent Parent \*\* (non-custodial parent) \*\* name.
- AR - Applicant Recipient \* (custodial parent) \*\* name.
- CASE ID - LASES ID number for the case.
- OFF/CSLD - Office and caseload to which the case is assigned.
- RECEIPT# - Receipt number for the payment.

To go to another LASES screen for a particular case, enter 'X' in the SEL field for the case and the screen ID in the GOTO field, then press ENTER. The LASES screen appears for the selected case.

To list the cases for another payment method and identifier, complete the METHOD PAYMENT and NUMBER fields, then press ENTER.