Section: 5. Motor Vehicle License Plate Classification & Requirements

Effective Date: 10/16/1987 **Revised Date:** 05/31/2024

Authority:

R.S. 47:519 - 521

To view Louisiana statutes: http://www.legis.state.la.us

Definitions:

Temporary Registration Plate (Temporary Tag or T-Marker) – A temporary vehicle
registration that may be issued by a licensed dealer to an ultimate purchaser of eligible types
of vehicles, to allow the vehicle to be used on roadways, while awaiting issuance of the
permanent license plate.

Eligibility:

- Dealers may issue temporary tags:
 - To individuals who purchase a motor vehicle
 - To individuals who take delivery of a motor vehicle from a Louisiana dealer acting on behalf of an out-of-state or out-of-town dealer
 - Note All other uses of temporary tags are prohibited.
- In order to obtain a temporary tag when buying a vehicle, the registrant must have a valid driver's license or identification card in this state, another state or US Territory, or an Active Duty Military ID.
 - Louisiana Driver's License or Identification Card A copy of the front of the credential must be provided.
 - Out-of-State or US Territory Driver's License or Identification Card A copy of the front and back of the credential must be provided.
 - Military ID The original Active Duty Military ID must be presented, but should not be photocopied. Notation within the paperwork will be made.
- Temporary tags cannot be issued to the purchasers of vehicles requiring apportioned license plates. The applicant must contact the Office of Motor Vehicles at (225) 925-6146.

Requirements:

- Dealer Issuance Requirements:
 - Dealers may only issue one temporary tag to each vehicle sold, unless approved by the Office of Motor Vehicles.
 - Requests for issuance of a second temporary tag will only be considered when the title transfer is delayed as a result of improper paperwork, unless it is

- determined that a request is being submitted to avoid registration or the payment of fees/taxes.¹
- Requests must be submitted by the licensed dealer who originally issued the temporary tag
- The dealer must:
 - Complete the temporary tag in its entirety prior to issuing to a purchaser
 - T-Markers shall be valid for no more than sixty (60) days from the date of issuance.
 - Enter required information for temporary tag issuance in the Temporary Tag Database.
 - Dealers who need an account set up on the Temporary Tag Database can register online at www.expresslane.org, under the "Businesses" tab.
 - Dealer must attempt to enter the information into the Temporary Tag Database prior to the purchaser leaving with the vehicle so that a receipt can be can be provided to the purchaser.
 - If the Temporary Tag Database is unavailable and it is necessary to issue
 a temporary tag, a <u>Temp Tag Offline Form</u> may be completed and given to
 the customer; however, the temporary tag information must be entered in
 the database as soon as it is accessible.
 - Provide the purchaser with a receipt, verifying entry of the temporary tag in the Temporary Tag Database, or completion of the <u>Temp Tag Offline Form</u>.
 - Maintain a record of temporary tags issued for a period of three (3) years. This
 information must be furnished to law enforcement officials upon request and/or
 be made available for audit purposes by the Louisiana Office of Motor Vehicles.

Vehicle Owner Responsibility:

- Each temporary tag, shall, at all times, be affixed to the rear of the vehicle or in the rear window of the vehicle to which it has been assigned and shall be maintained in a condition that is clearly legible and free from foreign materials.
- Every person who is issued a temporary tag must destroy the tag when:
 - The license plate is received
 - The temporary tag is expired

Required Documentation:

- Dealer Requirements to Purchase Temporary Registration Plates:
 - Temporary registration plates will be issued by the Office of Motor Vehicles to licensed automobile dealers when the following items are provided:
 - A current dealer's license issued by either the Louisiana Motor Vehicle Commission, the Louisiana Used Motor Vehicle Commission, or the Louisiana State Fire Marshal
 - An application for T-Markers (<u>DPSMV 1642</u>) must be completed by the licensed dealer and submitted to the Office of Motor Vehicles

Fees

- \$100.00 per set
 - Temporary tags are sold by the Office of Motor Vehicle to licensed dealers in sets of 25
- \$8.00 Handling fee, due on each order submitted.
 - Fees paid by the dealer for the purchase of temporary markers will not be credited or refunded.

Related Policies:

Section 4, Policy 2.00, Basic Requirements to Obtain a Certificate of Title

Section 4, Policy 47.00, Sales Tax on Vehicle Transfers

Section 5, Policy 113.00, Temporary Registration Permit for Vehicles Being Registered Out-Of-State (In-Transit)

References:

¹ – Louisiana State Legislature. *Temporary Registration Plates Issued by Dealers* (R.S. 47:519), retrieved from https://legis.la.gov/Legis/Law.aspx?d=102320.