Section: 5. Motor Vehicle License Plate Classifications & Requirements

Effective Date: 08/01/2002 **Revised Date:** 05/29/2024

To view Special Plates: www.Expresslane.org

Authority:

R.S. 47:463.88

R.S. 47:463.90

R.S. 47:463.107

R.S. 47:463.103

R.S. 47:463.106

R.S. 47:463.158

R.S. 47:463.120

R.S. 47:463.72

To view Louisiana Statutes: http://www.legis.state.la.us/

Eligibility:

- Only members of the designated sorority or fraternity can be issued these plate types.
- These license plates can be issued to privately owned automobiles/vans, trucks up to 16,000 lbs., and recreational vehicles.

Requirements:

Requirements by Type of Plate		
Type of Plate	Initial Issuance	Renewal
Kappa Alpha Psi	Membership identification card	No additional requirements
Alpha Phi Alpha	Membership identification card or letter on letterhead from the organization	No additional requirements
Beta Sigma	Membership identification card or letter on letterhead from the organization	No additional requirements
Alpha Kappa Alpha	Membership identification card or letter on letterhead from the organization	No additional requirements
Louisiana Delta Sigma Theta	Letter from their local chapter signed by both the chapter president and chapter's financial secretary, the letter must also contain a raised seal from the local chapter & a current membership card.	Letter from their local chapter signed by both the chapter president and chapter's financial secretary and the letter must also contain a raised seal from the local chapter & a current membership card.
Omega Psi Phi	Membership identification card or letter on letterhead from the organization	No additional requirements
Phi Beta Sigma	No additional requirements	No additional requirements
Zeta Phi Beta	Membership identification card or letter on letterhead from the organization	No additional requirements

- **One** of the following is also required:
 - A photocopy of the registration certificate of the vehicle on which the plate will be placed if the vehicle is currently registered.
 - If the vehicle is not registered in the applicant's name, proper title documentation and fees must be submitted along with the request for the special plate.
- To apply for a special plate, you may do one of the following:
 - Apply through the Specialized Vehicle Unit (P.O. Box 64886, Baton Rouge, LA 70896) for immediate issuance
 - Apply at any <u>Motor Vehicle office or Public Tag Agency</u>. Immediate issuance is based on availability at that office.
 - View and order specialty license plate on <u>Expresslane.org</u>. The specialty plate will be mailed once the application is received and processed by the Office of Motor Vehicles.
 - Note A license plate must be assigned to a vehicle before being driven on the roadway. You may apply for a standard license plate at any Motor Vehicle office or Public Tag Agency to be used until the special license plate has been issued to the vehicle. Credit for the unused portion of the standard plate, up to the cost of the special plate, will be allowed

Fees:

- \$25.00 **one-time** royalty fee, \$25.00 **recurring** royalty fee, **or** \$25.00 **annual** royalty fee (see charts below), in addition to regular registration fees.
- \$8.00 handling fee due on all transactions except renewals
- \$3.50 administrative handling fee due only on initial issuance
- \$3.00 fee to transfer the plate to another vehicle in the applicant's name

Sorority or Fraternity Plates with a \$25.00 One-Time Fee	
UKP – Kappa Alpha Psi	

Sorority or Fraternity Plates with a \$25.00 Recurring Fee	
UAP – Alpha Phi Alpha	
UBS – Beta Sigma	

Sorority or Fraternity Plates with a \$25.00 Annual Royalty Fee		
UAK – Alpha Kappa Alpha		
UDS – Louisiana Delta Sigma Theta		
UOP – Omega Psi Phi		
UPB – Phi Beta Sigma		
UZP – Zeta Phi Beta		

Related Policies:

Section 4 Policy <u>2.00</u>, <u>Basic Requirements for Obtaining a Certificate of Title</u> Section 4 Policy <u>69.00</u>, <u>Fees</u>