



Louisiana Department of Public Safety  
Office of Motor Vehicles  
**Policy 71.00 Louisiana Notary License Plates**

**Section:** 5. Motor Vehicle License Plate Classifications & Requirements

**Effective Date:** 03/01/2001

**Revised Date:** 12/01/2012

**Authority:**

[R.S. 47:462](#)

[R.S. 47:463.64](#)

**Definition:**

- This law provides for the issuance of Louisiana Notary license plates. This license plate can be issued to private passenger automobiles/vans, private use trucks up to 16,000 pounds and private buses.

**Eligibility:**

- Any commissioned notary within this state that is a current Louisiana Notary may apply.

**Requirements:**

- Proof indicating the applicant is a commissioned notary within this state. Proof must be submitted at initial issuance and all subsequent renewals.
- A copy of the registration certificate of the vehicle on which the plate will be placed if the vehicle is currently registered in applicant's name. OR
- If the vehicle is not in the applicant's name, then all necessary documentation required for titling of the vehicle must be submitted.

**Fees:**

- Regular registration and renewal fees apply.
- \$8.00 - handling fee due on all transactions except renewals.
- \$3.50 - administrative handling fee due only on initial issuance.
- \$3.00 - transfer the plate to another vehicle in the applicant's name.

**Notes:**

- Plates may be transferred from one vehicle in applicant's name to another vehicle in applicant's name, but cannot be transferred between owners.
- Plates are available for immediate issuance through the Specialized Vehicle Unit.
- Initial requests must be mailed to the Office of Motor Vehicles, Specialized Vehicle Unit, P.O. Box 64886, Baton Rouge, LA 70896. All other transactions can be processed by any motor vehicle office or public tag agent.