

Louisiana Department of Public Safety Office of Motor Vehicles Policy 4.00 Renewing a Louisiana Driver's License

Section: 1. Issuance of Driver's License Effective Date: 02/18/1992 Revised Date: 10/12/2021

Authority: R.S. 32:409 R.S. 32:412 To view Louisiana Statutes: <u>http://www.legis.state.la.us/</u>

**Purpose:** Louisiana law requires a license holder be eligible to renew his/her license up to 180 days prior to or upon expiration. An applicant may change his/her class of license at renewal or between the renewal periods. Restriction changes may be made at any time.

# **Definitions:**

- **Renewal** A transaction used by the Office of Motor Vehicles for applicants with a current license within 180 days of expiration or expired driver's license, in which the applicant has not transferred his/her credential to any other jurisdiction.
- **Restriction** An identifier placed on the driver's license or driver's license record that indicates driving limitations (i.e. corrective lenses, medical required, deaf, etc.)

# **Eligibility:**

- Any Louisiana driver's license holder that is free from any suspension or revocation and is within 180 days of expiration is eligible to renew his/her driver's license.
- Any non-immigrant applicant of any status is eligible to renew a driver's license and/or identification card, if there are at least thirty (30) days left on any document demonstrating legal presence.

# **Required Documentation:**

- All Classes of Licenses (A, B, C, D, & E)
  - Proper identification, as outlined in Section 1, Policy <u>6.00, Identification Requirements</u>
  - Proof of Louisiana residency, as outlined in Section 1, Policy <u>3.04, Residency</u> <u>Requirements for Issuance of a Driver's License or Identification Card</u>
  - Collection of the applicant's Social Security Number, either verbal or documented
  - Successful passing of vision test
  - Proof of current liability insurance, if the applicant has a vehicle in his/her name
  - Successful completion of required tests, if applicable (i.e. adding certain restrictions that demonstrate the driver's ability to safely operate a vehicle)
  - Non-Permanent Residents Proof of Legal presence, as outlined in policy 6.02, Immigrant and Non-Immigrant Issuance.
- Additional Requirements for Commercial Driver's License Renewals (Classes A, B, & C)

- The applicant must complete a Self-Certification (<u>DPSMV2211</u>) form (contained in the CDL Supplemental Form or Medical Certification letter mailed by the Department) initially and whenever the type of commerce changes.
- The applicant must submit a current <u>Medical Examiner's Certificate</u>. If the Medical Examiner's Certificate is performed on or after May 21, 2014, the examination must have been performed by an examiner certified by the National Registry of Medical Examiners. For a list of Nationally Registered Medical Examiners, please visit <u>National</u> <u>Registry.</u>

### General:

- Address Confidentiality Program Law Enforcement Officers For information on Louisiana's address confidentiality program for law enforcement officers, court officers, and members of their immediate family, refer to Section 1, Policy 3.04, Residency Requirements for Issuance of a Driver's License or Identification Card.
- If the Class A, B, or C license is expired or downgraded for at least one year, the applicant must pass the examination required for the class of license and endorsement(s) for which the license is being renewed or upgraded.
  - If the class A, B, or C license is expired or downgraded for at least two (2) years, the applicant is also required to pass a skills test in a vehicle of the same class for which the license is being renewed or upgraded.

# Fees:

- Refer to Section 1, Policy 2.00, <u>Fees and Duration of License/ID Card</u>, for applicable fees.
- If a non-permanent resident is unable to timely renew his/her driver's license due to expired documents, he/she will **not** be charged a delinquent (late) fee upon renewal.

# **Related Policies**

Section 1, Policy 1.00 Classes of Licenses and Age Requirements

Section 1, Policy 3.04 Residency Requirements for Issuance of a Driver's License or Identification Card

Section 1, Policy 6.00 Identification Requirements

- Section 1, Policy 10.00 Knowledge Examinations for All Classes
- Section 1, Policy 12.00 Road Skills Test
- Section 1, Policy 13.00 Restrictions and Endorsements
- Section 1, Policy 23.00 Medical and Behavior Reports