Section: 1. Issuance of Driver's License

Effective Date: 05/01/1986 **Revised Date:** 07/10/2023

Authority: Administrative R.S. 9:951 et al R.S. 32:407 R.S. 32:431.1

To view Louisiana Statutes: http://www.legis.state.la.us/

Requirements:

 Applicants under eighteen (18) years of age applying for a temporary instructional permit (TIP), learner's permit, or driver's license must provide the applicable requirements, as outlined below:

Signature	Туре	Requirements
Parental Signature		Application for License or Identification Card (DPSMV2003) must be signed by a parent, if no separation or divorce exists. The parent having legal custody may sign the application, if a legal separation or divorce exists. However, only the domiciliary parent may sign if joint custody has been awarded. • Custody documents must be presented.
No Parental Signature	Custody by Mandate	 Application for License or Identification Card (DPSMV2003) must be signed by the individual that is granted provisional custody by mandate. Parents are allowed to grant provisional custody by mandate with a written act. If the parents are not judicially separated, both must act together in granting the provisional custody. If the parents are divorced or judicially separated, the parent having legal custody (or both parents if joint custody has been granted) may grant provisional authority. The provisional custodian must submit the Provisional Custody by Mandate documentation along with a notarized affidavit executed by the parents, natural tutor, or co-tutors agreeing to notify the Office of Motor Vehicles immediately of any change that would affect the custodial status of the minor during the period shown in the mandate.
	Power of Attorney	A Power of Attorney executed by a minor's parent(s), awarding legal guardianship of the minor to another person is acceptable, but only for foreign exchange students.
	Tutorship	The signature of the tutor and the letter of tutorship from the court will be acceptable.
	Legal Custody	The person having legal custody may sign the Application for License or Identification Card (DPSMV2003).
	Foster Care	 If the court has taken custody of a minor and placed him/her in the control of an agency or organization, then the signature of the agency representative or foster parent will be accepted with the following: A copy of the court's judgment making the minor a ward of the agency An assignment from the agency to the foster parent If the court has custody, but has not placed the minor in control of an agency or organization, the judge will be allowed to sign the application. An order from the Department of Child and Family Services (DCFS) documenting that the child is in the foster care system
	Emancipation	If the minor is emancipated, the parent/guardian's signature is not required for the issuance of a driver's license or identification card (i.e. first time issuance, renewal, duplicate, correction, etc.). The emancipation document must be presented. Emancipation gives a minor authority to perform all acts as if he/she had attained the age of majority.

- **Cancellation** A minor's TIP, permit, license, or application for a TIP, permit, or license may be denied or cancelled if a written request is received by the Department, signed by the parent, tutor, or person having legal custody. Refer to Section 2, Policy 16.00, Privileges Cancelled at Parent's Request for more information.
- **Military Parents** A parent in military service may sign the *Application for License or Identification Card* (DPSMV2003) for his/her minor child. The application may be witnessed and certified by his commanding officer. The commanding officer's rank, position, and military service (serial) number must be shown with his/her signature.
- Parent or Guardian Unable to Appear in Person When it is impractical or impossible for a
 parent to personally appear to sign the minor's application, then the application may leave the
 office for a signature. The Application for License or Identification Card (DPSMV2003) may be
 obtained from any Motor Vehicle office and mailed to the parents by the applicant. The
 signature of the parent must be notarized to be acceptable. The notarized application must be
 presented to the Motor Vehicle office by the applicant, accompanied by the proper
 identification.
- Duplicates The signature of the custodial parent or guardian is required when a minor applies for a duplicate TIP, learner's permit, or driver's license.
- Identification Card Age and Parental Signature Requirements The signature of the custodial parent or guardian is required when an applicant sixteen (16) or under applies for an identification card. Proper identification shall be presented.
- **Driving Hours Required** An applicant at least eighteen (18) years old **or** parent/guardian of a seventeen (17) year old first time applicant for a Class "E" license shall provide a signed statement to the Department attesting he or she has completed a minimum of fifty (50) hours of supervised driving practice with a licensed parent, guardian, or adult at least twenty-one (21) or older. At least fifteen (15) of these hours must be night-time driving.
 - If the applicant for a Class "E" license is seventeen (17) years of age and is emancipated, the applicant shall provide the attestation for himself, provided that the applicant has the necessary identifying information and documentation.

Related Policies

Section 1, Policy 1.00 Classes of Licenses and Age Requirements

Section 1, Policy 6.01 Driver Education Requirements

Section 1, Policy 8.02 Provisional Custody By Mandate

Section 1, Policy 33.00 <u>Updates To Drivers License Masters On Cancelled Deceased Or Out Of State Drivers</u>

Section 2, Policy 16.00 Privileges Cancelled At Parent's Request