Section: 1. Issuance of Driver's License

Effective Date: 05/01/1986 **Revised Date:** 10/19/2012

Authority:

R.S. 32:190 R.S. 32.408

To view Louisiana Statutes: http://www.legis.state.la.us/

Purpose: Examiners will conduct an inspection of the vehicle used for the road skills test prior to administering the test, to ensure that the vehicle does not have any deficiency that will pose imminent danger to the examiner or driver during the course of the road skills test.

Requirements:

- Insurance Requirements: Louisiana law requires all vehicles to be covered by liability insurance or some other type of approved security. The vehicle which will be used for road skills testing must be covered with liability insurance and proof of insurance coverage must be presented to the Examiner prior to administering the road skills test. Coverage may be in the form of liability insurance, bonds, self-insurance, and/or deposit of assets.
 - o Proof of insurance must contain:
 - Insurance company name
 - Policy number/binder number
 - Policy period (make sure it covers the date of use)
 - Description of vehicle (year, make, and VIN)
 - Applicant must not be shown as an excluded driver
 - Proof can be an insurance identification card, a copy of the policy, or a written confirmation of coverage on the agent's letterhead specifying all the above information. Other types of proof, which are less common, are:
 - Motor vehicle liability bond issued by a surety or insurance company in the amount of \$30,000 with respect to the specific vehicle
 - Certificate from the State Treasurer stating that cash or securities of \$30,000 is on deposit with the State Treasurer
 - In order to administer a road skills test, it makes no difference whether the named insured is an individual, corporation, or other legal entity as long as a motor vehicle liability insurance policy is issued covering the vehicle in question. However, if the vehicle is covered by a self-insurance certificate, the road skills test can only be given to an employee of the self-insured entity and a copy of the self-insurance certificate issued by the DPS&C or the State Treasurer must be

presented.

- o In order to administer a road skills test in a rental vehicle from a rental agency such as Hertz, Avis, Budget, etc., where an automobile liability policy (not motor vehicle liability policy) has been issued, the policy must be reviewed to determine that the applicant has been specifically named as insured by said policy. Check for excluded drivers. Usually, these type policies only cover the individual renting the vehicle.
- Anyone may take the road test in a vehicle bearing a dealer tag as long as the dealer has a fleet policy.

Vehicle Inspection: Automobile

- Valid vehicle registration
- Valid license plate (Make sure the license plate on the vehicle matches the license plate shown on the registration.)
- Valid inspection sticker
- o Brake lights
- o Tail lights
- o Headlights
- o Electrical turn signals, front and rear, left and right
- Left outside mirror and either inside rearview or right outside mirror
- Windshield/windshield wipers (A minor crack in the windshield is not justification for disqualifying a vehicle for use on a road skills test.)
- o Horn
- Tires (Bald tires are unsafe.)
- o Front left and right doors must be able to open from inside and outside of vehicle.
- Speedometer (The speedometer will be checked after the road skills test begins. If it is not working, the test must be discontinued.)
- Steering wheel play or slack
- Seatbelts

Vehicle Inspection: Motorcycle / Motorbike

- Valid vehicle registration
- Valid license plate
- Valid inspection sticker
- Headlight
- Tail light
- Brake light
- Electrical turn signals, front and rear, left and right (not required for 1973 models or older)
- Tires (Bald tires are unsafe.)
- Handlebar height (Not more than 15" above seat)
- Windshield (if equipped) A minor crack in the windshield is not justification for disqualifying a vehicle for use on a road skills test.
- Eye protection (Applicants must have securely attached face shield on helmet, goggles or bike must be equipped with a windshield.)

- Left rearview mirror
- o Horn
- Muffler
- o Chain tightness (Not more than 3/4 inch play on lower portion)
- o Brake and clutch cables
- o **NOTE:** A motorcycle helmet is required for the skills test.

Related Policies:

Section 1, Policy 10.00 Knowledge Examinations For All Classes

Section 1, Policy 12.00 Road Skills Test