

Section: 1. Issuance of Driver's License

**Effective Date:** 05/01/1986 **Revised Date:** 01/01/2025

# **Authority:**

R.S. 32:406

R.S. 32:409.1

R.S. 32:410

R.S. 32:418

R.S. 40:1321

To view Louisiana Statutes: <a href="http://www.legis.state.la.us/">http://www.legis.state.la.us/</a>

#### **Definitions:**

- **Duplicate Identification Card** The re-issuance of a current, Louisiana identification card, in which the expiration date does **not** change.
- **Identification Card (ID Card)** A government-issued form of identification containing personal information, that allows its holder to prove their identity and citizenship. Although similar to a driver's license, an identification card does not grant driving privileges, nor is any knowledge or skills exam required to obtain the card.

# **Requirements:**

Issuance Type	Required Documentation
First-Time Applicant	Provide <b>one</b> of the following combinations of identification: <sup>2,3</sup> • One primary and two secondary documents <sup>2,3,4</sup> • Two primary documents <sup>2,3,4</sup> • A current Louisiana driver's license <sup>2,3,4</sup> Additional requirements:  • Proof of Louisiana residency  • Appropriate fees
Duplicate Issuance	<ul> <li>Provide one of the following combinations of identification:<sup>2,3</sup></li> <li>One primary and one secondary document<sup>2,3</sup></li> <li>Three secondary documents<sup>2,3</sup></li> <li>Note: The Department may verify the identity and eligibility of the applicant through internal databases, if available, to acquire a duplicate identification card.</li> <li>Additional requirements:         <ul> <li>Proof of Louisiana residency, if changing address</li> <li>Appropriate fees</li> </ul> </li> </ul>
Renewal	Provide <b>one</b> of the following combinations of identification: <sup>2,3</sup> • One primary and two secondary documents <sup>2,3,4</sup> • Two primary documents <sup>2,3,4</sup> • Louisiana issued identification card Additional requirements:  • Proof of Louisiana residency, if changing address  • Appropriate fees

# Sixteen (16) and Under – In addition to the above requirements, the following must be submitted:

- The signature and identification of the parent or legal guardian on the *Application for License or Identification Card* (DPSMV2003) form is required at the time of application.<sup>3</sup>
- If the parent/guardian is unable to appear at the Office of Motor Vehicles, the *Application for License or Identification Card* (DPSMV2003) form must be notarized in the "Parental Consent for Minor Applicants" section. Identification must be presented by the minor and the parent/guardian to the notary.
- Applicants fifteen (15) years of age and younger have an option of a two-year or six-year issuance period under the Protect and Save our Children Program.<sup>3</sup>

**Seventeen (17) Years Old –** If seventeen, you must submit the above required documentation, but the signature of a parent/guardian is not required (ACT 842).

**For Additional Requirements,** see Section 1, Policy 8.00, <u>Authorization/Licensing of a Minor's Application for a Driver's License/Identification Card.</u>

- **Social Security Requirements -** For first time issuance, if eligible for a Social Security number, you must provide the number verbally or with supporting documentation.
- Permanent ID Permanent identification cards are available for applicants sixty (60) years of age or older.
  - Applicants may either elect to have a Real ID or a permanent identification card. A
    Real ID must have an expiration of six (6) years.
  - o Permanent identification cards may only be issued for "Not for Federal Identification".
- Combination of License / Identification Card (including out-of-state)

**Minor Applicants** 

- Address and Name If the applicant possesses a Louisiana driver's license and applies for an identification card, the name and address must be consistent, unless the license is suspended, blocked, or expired.
- Out-of-State Louisiana is a multiple credential state. If you have a residence in Louisiana and an out-of-state residence, you are allowed to have an identification card in Louisiana and driver's license and/or identification cards in another state. The other issuing state may not allow this and this could result in your out-of-state credential being cancelled when a Louisiana identification card is issued. Check with your other state of residence before applying for a Louisiana identification card.
- Real ID You are only allowed one <u>Real ID</u> identification card or driver's license within the United States.
  - If you are issued a Real ID in Louisiana, it will result in any out-of-state Real ID identification or driver's license to be cancelled.
  - You cannot possess a valid Louisiana Real ID driver's license and identification, one credential will need to be change to "Not for Federal Identification" or cancelled.

## **Related Policies:**

Section 1, Policy 2.00, Fees and Duration of License / ID Card

Section 1, Policy <u>3.04</u>, <u>Residency Requirements for Issuance of a Driver's License or Identification</u>
Card

Section 1, Policy <u>6.00</u>, <u>Identification Requirements</u>

Section 1, Policy <u>6.02</u>, <u>Driver's License Issuance for Aliens Temporarily Residing in Louisiana</u>

Section 1, Policy 6.03, Requirements for Issuance of a Real ID Driver's License or Identification Card

Section 1, Policy 8.00, <u>Authorization/Licensing of a Minor's Application for a Driver's</u>

<u>License/Identification Card</u>

Section 1, Policy 19.02, ID Cards Issued for Voter Registration Purposes

Section 1, Policy 22.00, Name Changes and Usage

Section 1, Policy 40.00, Military Selective Service Act

### References:

- <sup>1</sup> Louisiana State Legislature. *Licensee Must Give Notice of Change of Address* (R.S. 32:406), retrieved from https://legis.la.gov/Legis/Law.aspx?d=88383.
- <sup>2</sup> Louisiana State Legislature. *Application or Special Certificate Applications; Penalties for False Information* (R.S. 32:409.1), retrieved from https://legis.la.gov/Legis/Law.aspx?d=88389.
- 3 Louisiana State Legislature. Special Identification Cards; Issuance; Veteran Designation; Disabled Veteran Designation; University Logo; "I'm a Cajun" Designation; Needs Accommodation Designation; Fees; Expiration and Renewal; Exceptions; Promulgation of Rules; Promotion of Use; Persons Less than Twenty-One Years of Age; the Protect and Save our Children Program; Selective Service Registration (R.S. 40:1321), retrieved from <a href="https://legis.la.gov/Legis/Law.aspx?d=97429">https://legis.la.gov/Legis/Law.aspx?d=97429</a>.
- <sup>4</sup> Louisiana State Legislature. Form of License, Photograph; Signature of License, Anatomical Gift Statement, Declaration of Life-Sustaining Procedures, and Additional Information on License (R.S. 32:410), retrieved from <a href="https://legis.la.gov/Legis/Law.aspx?d=88391">https://legis.la.gov/Legis/Law.aspx?d=88391</a>.