



Louisiana Department of Public Safety  
Office of Motor Vehicles  
**Policy 6.07 DWI Expungement Storage and Retrieval**

**Section:** 2. Driver's License Laws

**Effective Date:** 08/01/2014

**Revised Date:** 08/01/2015

**Authority:**

[R.S. 44:4.1](#)

[Article 894 LA Code of Criminal Procedure](#)

To view Louisiana Statutes: <http://www.legis.state.la.us/>

**General:**

- The Office of Motor Vehicles shall store all motions to expunge relative to operating a motor vehicle while intoxicated and maintain the records for ten years. The documents shall be available for retrieval upon request from any court, prosecuting agency or defendant:

**Requirements:**

- The following documents must be submitted to store an expungement.
  - Certified copies of the court minutes
  - Original or certified copy of the fingerprints
  - Proof of the requirements as set forth in the Code of Criminal Procedure Article 556.1
  - Completed Article 984 Transmittal Form ([DPSMV3013](#)) **OR**
  - In lieu of the fingerprints, court minutes and proof of the requirements as set forth in the Code of Criminal Procedure Article 556.1, A copy of the certified letter received from Office of Motor Vehicles indicating that all of the required documents were previously filed in conjunction with the requirements of Code of Criminal Procedure Article 894 and are on file may be submitted.
  - Completed Article 984 Transmittal Form ([DPSMV3013](#))

**Fees:**

- \$50 money order or certified funds made payable to the Office of Motor Vehicles