Louisiana Department of Public Safety
Office of Motor Vehicles
Policy 4.00 Secure Power of Attorney

Section: 4. Motor Vehicle Registration Requirements

Effective Date: 03/19/1990

Revised Date: 09/30/2024

Authority:
49 C.F.R Part 580

Purpose:
- Secure Power of Attorney forms are only to be used by licensed dealers or those acting on behalf of a licensed dealer when the title is in the possession of a lienholder or has been lost.
- The use of a Secure Power of Attorney form allows an individual or multiple individuals acting on behalf of the same company to sign as both transferor (seller) and transferee (buyer).

General:
- Federal regulation authorizes the use of a Secure Power of Attorney in connection with the required mileage disclosure under certain circumstances as prescribed by the National Safety Highway Administration (NHTSA) of the Department of Transportation.
- **Note**: An Electronic Lien Title (ELT) is considered to be in the possession of the lienholder until the lien is satisfied and the title generated. The title issue date field on the front of the certificate of title indicates when the title was generated.
- **Completing the POA**
    - The Secure Power of Attorney form (DPSMV 4253 (R04/24)) contains three separate parts. Each part, if used, must be accurately completed.
    - Part A is to be completed by the vehicle seller when his title is being held by the lienholder or has been lost. By completing part A, the seller is authorizing the dealer to act on his behalf for the purpose of completing the transfer of ownership including odometer disclosure.
    - Part B is to be completed by the vehicle purchaser when the vehicle is sold prior to the dealer acquiring the title from the lienholder.
    - Part C is to be completed by the authorized individual employed by the dealership listed in Parts A and B. Section C serves as the dealership's certification that the information was received and reviewed and that there is no indication of a mileage discrepancy. This section must be completed when both Parts A and B are used.

Fees:

- $5.00 per set (10 per set)
- $8.00 handling fee per order.

Notes:

- The Secure POA form can only be sold to a dealership or to a title company acting as a representative of the dealership.
- Any alteration made to a Secure Power of Attorney form voids the document. An affidavit of correction will not be acceptable to cover alterations made to the form.
- A Secure Power of Attorney form from another state is acceptable.
- Dealers are required to keep a copy of the Secure Power of Attorney form on file for five (5) years.
- Dealers are required to keep a copy of the front and back of the conforming title that corresponds to the Secure Power of Attorney form.
- Title companies cannot use a Secure Power of Attorney form for sales between individuals.
- The Secure Power of Attorney form was not designed to be used by individual owners, leasing companies, or other businesses attempting to sell their own vehicles.