



Louisiana Department of Public Safety
Office of Motor Vehicles
Policy 5.00 Name Usage on Vehicle Certificates of Title

Section: 4. Motor Vehicle Registration Requirements

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Authority:

C.C. 3352

[R.S. 9:292](#)

[R.S. 32:705-70](#)

[R.S. 32:707](#)

[R.S. 32:727 \(A\)](#)

[R.S. 35:12](#)

[R.S. 47:516](#)

To view Louisiana Statutes: <http://www.legis.state.la.us/>

Background:

- The applicant's full legal name shall be defined as the given name or names as it appears on his/her official driver's license or identification card. No other name shall be permitted to be used, unless the applicant provides proof of name change granted by a district court in accordance with the law.

Requirements:

- The applicant's name must read the same on all documents and must be validated with proof of the applicant's identification.
- **For Individuals:**
 - Names shall be recorded by the notary or Justice of Peace with the full first name, last name/surname, and suffix. Suffixes such as Jr., II, III, etc. must be used, when it is part of the legal name.
 - An affidavit of one and the same acquired and completed by the notary or Justice of the Peace will be required when one of the following occur:
 - Name change, due to change in marital status
 - Court ordered name change
 - First name, last name/surname, or suffix are not identical on each required document
 - An affidavit of one and the same is **not** required when:
 - Middle name is missing from required documents
 - Documents contain the applicant's middle initial and not full middle name
 - Initials, nicknames, or pet names cannot be used for first names, last name/surnames, or suffixes to names.
 - No titles or ranks will be used as prefixes or suffixes to names (i.e., Dr., M.D., Ph.D., Col., Mr., Mrs., Miss, etc.)

- In care of (c/o) cannot be a part of the name.
- **For Businesses:**
 - Names shall be recorded by the notary or Justice of Peace with the full name of the company.
 - Name(s) shall reflect the same as the recorded business name filed with the Secretary of State (www.sos.gov).
 - Signatures on required documentation must be provided by a representative that is identified on the record of the business filing with the Secretary of State (www.sos.gov).
 - Names must correspond on all documents.
 - An affidavit of one and the same is required when:
 - The name of the business does not correspond with the secretary of state filing on required titling documentation.
 - The representative's first name, last name/surname, or suffix differs from the name listed on the business record with the Secretary of State. (i.e. change in marital status, court ordered name change, etc.)
 - Standard abbreviations should be used, when required, to define the type of business (i.e. Co., Inc, LLC, etc.)
 - Except for the hyphen (-) and the ampersand (&), punctuation marks cannot be part of the name.