



Louisiana Department of Public Safety
Office of Motor Vehicles
Policy 9.00 Duplicate Certificates of Origin

Section: 4. Motor Vehicle Registration Requirements

Effective Date: 05/01/1986

Revised Date: 06/30/2010

Authority:
Administrative

General:

- This process allows a dealer to obtain title to a vehicle when he is not able to obtain a duplicate certificate of origin from a manufacturer.

Requirements:

- A notarized affidavit must be obtained from the manufacturer when the original certificate of origin has been lost and a duplicate certificate of origin is not attainable.
 - The affidavit must contain the following information:
 - Full description of the vehicle including the VIN, year, make, and model;
 - To whom the vehicle was reassigned, if sold to a dealer;
 - A statement to the effect that it is the manufacturer's policy not to issue a duplicate certificate of origin;
 - The affidavit must be on the company letterhead/stationery;
 - The affidavit must be signed by an authorized representative of the company.
- An affidavit of physical inspection must be included with the file. The physical inspection must be performed by a full-time Peace Officer Standards and Training (P.O.S.T.) certified law enforcement officer who has been certified by the Department of Public Safety and Corrections, Office of State Police, to inspect motor vehicles.